## CRS10 Course/Section Data Verification Report

The CRS10 (Course/Section Data Verification report) displays all the course data that have been submitted by a school or LEA, such as the Course ID, Course Title, and the time and location of each course.
Note: Select a Fiscal Year in the upper-right corner before running the report


CRS10 - Course Data Verification Report (i)
This report provides a compilation of course detail data that has been submitted to $A D E$
1
School(s): Select options
Page Break between Schools: $\downarrow$
(1) Reporting Parameters: Users must choose a School from the drop-down menu.

- The Page Break between Schools checkbox displays each school on a separate page. This is only applicable for LEAs with permissions to view submissions from multiple schools.
(2) View Report: Queries results (shown on Page 2).
(3) Collapse: To provide more room for viewing the report, the - button collapses the interface:

(4) Expand: Click the + icon of a collapsed report to expand the search interface.
(5) PDF/CSV/Print: Selecting PDF prompts to save or open the report as a PDF file. Selecting CSV prompts to save or open the report as an Excel document. Selecting Print displays the report in a print preview window. Click the printer icon to print the report as it appears on the screen.
(6) Search: Type the name of entity, or part of a name, to quickly scan the report. Matches are highlighted blue.
(7) Navigation: The $\varangle$ and $\downarrow$ buttons move forward and backward, one page at a time. The $\mathbb{I}$ and $\mathbb{\|}$ buttons move to the first and last page, respectively. A specific page number can be entered in the textbox, followed by hitting Enter on the keyboard.

(8) Header: The report name, fiscal year, and school year display on the top-left corner each results page. The school/LEA and long report name display on the center of each results page. The CTDS number, page number, and date of the report display on the top-right corner of each results page.
(9) Sub-Header: The School CTDS and school name display above the reporting results. If the Page Break between Schools box is checked on the search interface, each section displays on a separate page.
(10) Report Information: The following information is listed per course:
- Local Course ID: The identification number supplied by the school or LEA.
- SCED ID: The identification number supplied by U.S. Department of Education.
- Course Title: The name of the course supplied by the school or LEA.
- Session Name: The name of the session in which the course takes place, supplied by the school or LEA.
- Class Period: Indicates the time of day of the course (Morning, ${ }^{\text {rd }}$ Period, Period002, etc.).
- Teacher Name: The first and last name of the instructor responsible for the course.
- Section ID: The STC identification number defined for a campus based on the classroom, subject and instructor.
- Term Type: Indicates which term the course takes place (Fall/Summer semester, $1^{\text {st }} / 2^{\text {nd }} / 3^{\text {rd }}$ quarters, etc.).
- Session Type: Indicates the type of session for that course (semester, intersession, long session, etc.).
- Course Begin Date: The date the course begins.
- Course End Date: The date the course ends.
- Credits Offered: The number of credits available for passing the course.
- Instructional Setting: Indicates course's environment (classroom, self-study, computer-based, virtual, etc.).
- Course Level: Indicates the level of the course (advanced, basic, technical, dual credit, honors, etc.).
$\diamond$ Note: All code values are the same as SAIS code values.
(11) Totals: Displays the total number of sections submitted by the school. When running the report for multiple schools, the District Total displays at the end of the report.

