

## **STUD10 – Homebound Data Verification Report**

The STUD10 (Student Data Verification report) has been broken into six sub-reports. The Student Data Verification Homebound Information sub-report displays all students submitted by a school/LEA that are schooled at home or place of care. All items on this report are pre-integrity.

<b>Note:</b> Select a <b>Fiscal Year</b>	and Local Education Agency in 🛁	Fiscal Year:	Local Education Agency:		
the upper-right corner be	fore running the report	2017 •	Select an Option *		
STUD10 - Student Data Verifica	ation Report 🗓				
The Student Data Verification Report Special Enrollment Information; and H	comprises five unique informational reports: School Enroll lomebound Information.	ment Information; FTE	E Information; Tuition Payer Information;		
School(s): Select options	• Grade(s): Select options	Include Sun	nmer Withdrawals: 🗹		
Page Breaks between Schools: 🗸	Page Break between Grade Levels: 🗹 🔹 Data Typ	e: Homebound Info	rmation		
Start Date:	Number Of Days: 31 Days	•			
	2 View Report				

(1) Reporting Parameters: Users must choose a School and Grade from the drop-down menus. Grade level, although it must be specified to run the report, does not apply to results.

Note: Page Break between Grades and Include Summer Withdrawals cannot be implemented with this report.

• The **Page Break between Schools** checkbox displays each school on a separate page. This is only applicable for LEAs with permissions to view submissions from multiple schools.

Select H	lomebound Information from the Data Type menu:	School Enrollment Information	^
		FTE Information	
(2) View Pene	rt: Queries results (see Page 2)	Tuition Payer Information	
(2) View Report: Queries results (see Page 2).		Special Enrollment Information	
	Homebound Information		
		Absence / Attendance Minutes Information	~

(3) Collapse: To provide more room for viewing the report, the - button collapses the interface:

(5) PDF/CSV/Print: Selecting PDF prompts to save or open the report as a save or open the report as a PDF file. Selecting CSV prompts to save or open the report as an Excel document. Selecting **Print** displays the report

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STUD10 - Student Data Verification Report <sup>3</sup>	+
PDF CSV Print 5	
4 4 1 of 1 ▷ ▷   4 Find   Next	
-7 - 6	

in a print preview window. Click the printer icon to print the report as it appears on the screen.

**Note:** Please refer to the <u>Exporting to CSV Instructions</u> for additional instruction on filtering results.

(6) Search: Type the name of entity, or part of a name, to quickly scan the report. Matches are highlighted blue. Click **Next** to find the next matching entry on the report.

## ADE Quick Reference Guides AzEDS Reports



(7) Navigation: The and buttons move forward and backward, one page at a time. The and buttons move to the first and last page, respectively. A specific page number can be entered in the textbox, followed by hitting Enter on the keyboard.

STUD10 Fiscal Year: 2015 School Year: 2014 - 2015 School CTDS: 00-00-000 School Name: High School (0000) 9			1	Student Data	d District (0000) Verification Repo und Information		Report Da	CTDS: 00-00-00-000 Paqe: 1 of 1 te: 11/12/2015 10:46 AM	
District Student ID	State Student ID	Last Name	First Name	Middle Name	Homebound Start Date	Homebound End Date			
001	26621621	Lohn'	Randall		08/11/14	10/31/14			
001	00000000	Verma	Anish		08/11/14	10/31/14	10		
0000000	00000000	Thurman	Bree		11/03/14				
							School - Total U	nduplicated Students: 3	Total Records: 3
							District - Total Un	duplicated Students: 16	Total Records: 18

(8) Header: The report name, fiscal year, and school year display on the top-left corner of each results page. The LEA name, Entity ID, and type of verification report display on the center of each results page. The CTDS number, page number, and date of the report display on the top-right corner of each results page.

(9) Sub-Header: The School CTDS, school name, and school Entity ID display above the information for each section. If the Page Break between Schools box is checked on the search interface, each section displays on a separate page.

(10) Report Information: The following information is listed per student. If the report is ran for multiple schools, results are broken down per school.

- District Student ID: The identification number supplied by the LEA.
- State Student ID: The unique identification number supplied by ADE.
- Last name, First Name, and Middle Name (if available).
- Homebound Start Date: The start date of the student's homebound record.
- Homebound End Date: The end date of the student's homebound record.

(11) Totals: Displays the total number of unduplicated students and total records submitted at the end of each section. A discrepancy in these numbers indicates a student was submitted multiple times. At the end of the report, additional totals for all unduplicated students and total records for that school are shown.

**Note:** When results are exported to CSV, an additional column is shown with a Resource ID:

E	F	G	Н	16		181	181	+	10	1		S	Т	U		V
StateStudent	LastName	FirstName	MiddleNa	* said mar	<b>NET CONTRACT</b>	-tagentering	-autoutte	-	Reprinted	ien mai	-	StudentS	choolAss	ociation	Resourc	elD.
1010101	Thurman	Bree	R		-	47117004	195	-867137884			Time	9c1ddc93	-a8f0-47e	a-85d0-8	37485ea	ıd07f
1010102	Bielenberg	David	R		100	1071170041	195	-007117004			-Pigeriette	598b7ffd	3583-440	7-9e67-f	79809fc	:fe0c
1010103	Walley	Cherilyn			100	117670041	195					7f3816f9-	997a-43a	3-8aad-f	3f4f6a35	542c
1010104	MarTin	Greg			-	11767004	10.0-				Thursday	0119a9c3	-5248-4b5	8-hea8-t	fa35f1a9	98a4r

This information is intended for vendors to use for data cleanup and programming purposes.