SAMPLE SCREENING RESULTS PARENT LETTER

[Use School, District, or Charter School Letterhead]

[INSERT Date]

[INSERT Child's Name]

Dear Parent/Guardian,

As mandated by Arizona Administrative Code (A.A.C.) R7-2-401 (C) and (D), within the first 45 days of your child's attendance at this school, your child's classroom teacher screened your child to ensure that any concerns were not overlooked. This screening considered your child's development in language, cognition, perception, and motor skills.

Based on the results of your child's screening, we have found that no further action will be necessary. Should you have any questions with regard to the screening process, please feel free to contact your child's teacher directly.

Thank you for your support and active engagement in your child's education.

Sincerely,

[Insert Principal's Name]

NOTE: The ADE does not require the use of this form. It is a sample of a best practice document to be used at the discretion of the PEA.