## ADE Quick Reference Guides AzEDS Reports







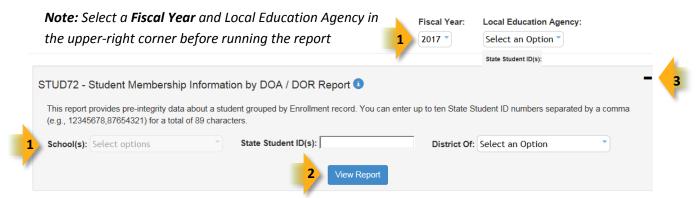




## STUD72 Student Membership Information by DOA/DOR

The STUD72 displays the following information about specific individual students, during a single enrollment:

- **Demographic** information
  - o Birthdate o Birth State & Birth Country o Ethnicity o Language
  - o Responsible Party o Tribal Name o Race o Foreign Exchange status
- Enrollment and Withdrawal history
  - o Grade level o Enrollment Start Date o Enrollment Activity Code o Track
  - o Membership Type o Withdrawal Date o Withdrawal Activity Code
- Funded District of Residence (DOR)
  - o CTDS Number o Start Date o End Date
- Full-Time Equivalency (FTE)
  - o FTE Amount o Start Date o End Date
- Tuition Payer
  - o Code o Start Date o End Date
- Special Enrollment
  - o Code o Start Date o End Date
- Homebound Status
  - o Start Date o End Date
- Attendance minutes (amount and date) and total
- Absences (amount and date) and total



- (1) Reporting Parameters: Use the dropdown menus to select a School and enter up to 10 State Student ID numbers, each separated by a comma (no space).
  - Choose **District of Attendance** if the student attends the selected school, but is assigned to a different LEA as the District of Residence.
  - Choose **District of Residence** if the student lives in the district of the school.
- (2) View Report: Queries results (shown on Page 3).
- (3) Collapse: To provide more room for viewing the report, the button collapses the interface, as shown on the following page.

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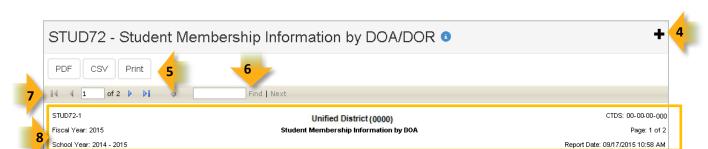












- (4) Expand: Click the + icon of a collapsed report to expand the search interface.
- **(5) PDF/CSV/Print:** Selecting **PDF** prompts to save or open the report as a PDF file. Selecting **CSV** prompts to save or open the report as an Excel document. Selecting **Print** displays the report in a print preview window. Click the printer icon to print the report as it appears on the screen.
- (6) Search: Type a word, or part of a word, to quickly scan the report. Matches are highlighted blue.
- (7) Navigation: The and buttons move forward and backward, one page at a time. The and buttons move to the first and last page, respectively. A specific page number can be entered in the textbox, followed by hitting Enter on the keyboard. If the report is ran for multiple students, each student appears on a separate page in ascending order based on State Student ID number.
- **(8) Header:** The report name, fiscal year, and school year display on the top-left corner of each results page. The LEA CTDS number, page number, and date the report was ran display on the top-right corner of each page. The center of each page displays the name of the LEA name, Entity ID, and whether the report was ran for **DOA** or **DOR**.

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Last Name: The District Student			Name: Bree Student ID: 61	1414427	Middle Nan Birth Date:		Nick Name Ethinicity:				t Goes By: an Indian - A			Extension: r: F
Additional Dame														
Additional Demo Responsible Pa		Dean		Desnonsible	e Party First N	ame: Gerald	Rin	th Country Code:	US	Rinth	n State: AZ	7	Foreign Excha	ange: No
Home Language	•			Tribal Name	•	anie. Ocidio	Dill	ar country couc.	00	Dirti	rotate. A	•	r oreign Exeric	inge. No
				Tribai Name	; restor									
Enrollment / Wi		ity												
School CTDS: 07-02-80-104 Enrollment Activ					ty: E3 Entry Date:		y Date:	11/03/14		Grade Le	vel: 12	Tra	ick#: 1	
School Nam High School (0000) 100l (5110) Withdrawal Activ					y: W1 Withdrawal Date:			Membership Type: M						
	Funded DOR			FTE			Tuition Payer		Sr	pecial Enro	ollment		Home	Bound
Funded DOR	Start	End	FTE	Start	End	Code	-	End	Code	Start	End		Start	End
07-02-80-000	10/03/14	11/03/14	1.00	11/03/14	01/03/15	1	11/03/14		3	11/03/14	12/03/14	-	11/03/14	
07-02-80-000	11/03/14								1	12/01/14	02/03/15			
Attendance M	inutes													
Attendance	Attendance		Attendance	Attendan		Attendance	Attendance							
Date	Minutes		Date	Minute		Date	Minutes							
12/08/14	200	_	12/10/14	200		12/12/14	200	_						
12/09/14	200		12/11/14 200			12/13/14	200							
Total Attendar	nce Minutes Re	eported: 120	00											
Absences														
Absence Date	Absence Reason	Absence Amount	A	bsence Date	Absence Reason	Absence Amount	Absend Date			ence		sence Date	Absence Reason	Absence Amount
11/10/14	Unexcused	1.00	1	1/13/14	Unexcused	1.00	12/13/1	4 Unexcused	1 1.	.00	12	/05/15	Unexcused	1.00

- **(9) Demographic:** Displays basic information about the student. **Additional demographics** are also provided. If information is unknown, the field is blank.
- (10) Enrollment/Withdrawal Activity: Displays the beginning of the enrollment period, and end of the enrollment period, if applicable. Information outside of this period is not shown on the report. However, information that overlaps with the enrollment (either begins or ends within the enrollment) is included.
- (11) Student Details: If available, the following student details are shown:
- Funded DOR: Displays the CTDS number for funded DOR(s) during the enrollment period.
- FTE: Displays the FTE amount(s) during the enrollment period.
- **Tuition Payer:** Displays the tuition payer code(s) for the enrollment period.
- Special Enrollment: Displays special enrollment code(s) for the enrollment period.
- **Home Bound:** Displays home bound start and end dates, for applicable students, during the enrollment.

If not available, or if not applicable, the report reads, "No data."

- (12) Attendance Minutes: Displays all attendance minutes submitted during the enrollment, with their respective dates. These minutes are calculated into **Total Attendance Minutes Reported** at the bottom of the section. If a null value displays, it indicates a date was submitted without any minutes and needs correction to pass integrity.
- (13) Absences: Displays all absences submitted during the enrollment, with their respective absence amount, reason, and date of occurrence. These absences are calculated into **Total Absences Reported** at the bottom of the section. If a null value displays, it indicates an absence reason was submitted without an amount and needs correction to pass integrity.