**If you are an *ADEConnect direct sign user only* and need to reset your ADEConnect password?, it’s now**

**Easier, Faster and the Power Is In Your Hands!**

 **Note: Student Information System (SIS) users will continue to maintain their passwords in the SIS.**

**Note: Resetting your ADEConnect password does not impact your access to Common Logon.**

* **Just click one of the Forgot Password? links on the ADEConnect sign in page and start from there:
**
* **Follow *all* of the instructions on the screens to request a password reset**





**SUCCESS!**



* **Once you have successfully completed the password reset process, the ADEConnect email address you entered will receive the Password Reset information**



* **In your email look for the “Your ADEConnect Password Reset Request” email from ADESupport@azed.gov:**
	+ **Click the Password reset link ( it will redirect you to the Password reset screen)**



* **Enter your New and Confirm New Passwords based on the ADE Password Policy**



**Success!**



* **Now, *Sign in* to ADEConnect with your email address and your new secured password!**

