

REQUIREMENTS FOR
STANDARD TEACHING CERTIFICATES UNDER RECIPROCITY RULES
ARIZONA DEPARTMENT OF EDUCATION – CERTIFICATION UNIT

The Certification Unit may issue a comparable standard Arizona teaching certificate, if the certificate is established under Arizona Board of Education rules, to an applicant who holds a valid certificate from another state that included a requirement to pass that state's certification exams in order to be certified in that state if required at the time of certification and is in good standing with that other state.

➤ **STANDARD TEACHING CERTIFICATES UNDER RECIPROCITY**

The certificate is valid for eight (8) years and may be renewed with completion of 120 clock hours of professional development activities.

Requirements for a Standard Teaching Certificate Under Reciprocity are:

1. Completed [Application for Certification](#).
2. Appropriate fee (See *Application for Certification*)
3. A photocopy of your valid Arizona Department of Public Safety Identity Verified Prints (**IVP**) fingerprint card (plastic). For more information visit the [Arizona Department of Public Safety](#) website or call (602) 223-2279.
4. A photocopy of a valid teaching certificate from another state that is comparable in grade level, content area, or specialization as the requested Arizona teaching certificate.
5. **One** of the following (Option A or B):
 - A. Official transcript(s) documenting a Bachelor's or more advanced degree(s) from an accredited institution and, if applicable, completion of teacher education coursework; **or**
 - B. An official verification letter from the educator certification office that issued the valid out-of-state certificate verifying that your certificate is comparable to a Standard teaching certificate in another state, that you passed all required certification exams in order to be certificated in that state or that exams were not required at the time of certification, and that you are in good standing with that other state.

❖ **Requirements #6 and #7 are required within one year or three years.***

6. Arizona Constitution (a college course or the appropriate examination).
7. U.S. Constitution (a college course or the appropriate examination).

* Note: If you otherwise qualify for the certificate but are deficient in Arizona and/or U.S. Constitution you have **three years** under a valid teaching certificate to fulfill the requirement, except that if you are teaching an academic course on History, Government, Social Studies, Citizenship, Law, or Civics, you have **one year** to fulfill the requirement(s)

➤ **REQUIREMENTS TO RENEW A STANDARD TEACHING CERTIFICATE:**

The requirements to renew the eight year Standard Teaching Certificate are:

1. Completed **Application for Renewal of Certificate**
2. Appropriate fee (see *Application for Renewal*)
3. Verification of completion of 120 clock hours of professional development activities, or 8 semester hours of appropriate college coursework, or a combination of the two completed after the most recent issuance or renewal of the certificate.
4. A photocopy of your valid Arizona Department of Public Safety Identity Verified Prints (**IVP**) fingerprint card (plastic). For more information visit the [Arizona Department of Public Safety](#) website or call (602) 223-2279.