



State of Arizona  
**Department of Education**

**Tom Horne**  
Superintendent of  
Public Instruction

**CN# 06-05**

**MEMORANDUM**

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**To:** School Health & Nutrition Program Sponsors

**From:** Mary Szafranski, Deputy Associate Superintendent  
Arizona Department of Education, Health & Nutrition Unit

Holly Mohr, Program Director  
Arizona Department of Education, School Health & Nutrition Programs

**Date:** August 17, 2004

**RE:** Military Housing Allowance, 2004 Reauthorization Act

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**Housing allowance recorded on the application for free and reduced price lunches from military personnel living in privatized housing will no longer be used to determine household eligibility for free and reduced price meals or free milk in all child nutrition programs.**

- **Must determine if applicant resides on a military base or off a military base.**
- **For those local education agencies (LEAs) neighboring a military base and have a large percentage of military applicants, you may add an additional field on the free/reduced price meal income application to screen military personnel if they live on or off base.**
  - **No information may be removed from the income application.**
  - **Must get the new income application approved by the Arizona Department of Education prior to distributing.**

Applies for:

- Military personnel living in privatized housing

Does not apply for:

- **Military personnel living off-base in the general commercial/private real estate market.**

### **What is privatized housing?**

Privatized housing comes from the Military Housing Privatization Initiative. This initiative puts the operation of military owned housing under private contractors (i.e. a private developer may own, operate, maintain, improve and assume responsibility for military family housing). Normally, when military personnel live in privatized housing, a dollar amount for housing allowance appears on their “leave and earnings statement”. It is this housing allowance that will **not** be counted as income on the free and reduced price meal application.

If you have questions or concerns regarding this memo, please contact your assigned School Health & Nutrition Program Specialist (602) 542-8700.