



ARIZONA HIGHLY QUALIFIED ATTESTATION FORM

This document is intended as a guidance tool for LEA use.

SPECIAL EDUCATION: Teacher of Record (Grades 9-12)

To be completed by Special Education Teachers who are the Teacher of Record for grades 9-12 to verify Highly Qualified status. Pursuant to requirements mandated by H.R. 1350, Sec. 602 – Individuals with Disabilities Education Improvement Act of 2004.

A Teacher of Record directly instructs, evaluates, and assigns grades for core academic subjects.

Table with 4 columns: Name, School, Teacher Work Email, SSN (last 4 digits), LEA, School Employment Start Date (mm/yyyy) (Date of Hire)

1. Holds a bachelor's degree or a more advanced degree from an accredited institution.

AND

2. Holds a valid Arizona Special Education Certificate (A.R.S. §15-502.B) – Intern, Provisional, Reciprocal, or Standard (including Charter Schools)

Disability Area(s) Listed on Certificate: \_\_\_\_\_

AND

3. Current Teaching Assignment:

Grade(s) Disability Area(s) # of Periods Taught in this Core Content Area

Please check only ONE option:

Teachers with students tested against the alternate state exam should check Elementary Content. A separate attestation should be completed for each core content area taught.

- Elementary Content (alternate state exam only)
Biology
Chemistry
Earth Science
Economics
English
Foreign Language
General Science
Geography
History
Mathematics
Music
Physical Science
Physics
Political Science/Government
Visual Arts



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AND

Option #1: Elementary Content

Teachers with students tested against the alternate state exam should check Elementary Content.

Please check the ONE requirement that meets Highly Qualified status for the teaching position.

- a. Passed the Elementary Education Subject Knowledge AEPA #01 exam (K-8) OR
b. Passed both the NES Elementary Education Subtests I (NT102) and II (NT103) (K-8) OR
c. HQ Teacher Reciprocity - Has an out-of-state reciprocal exam or HOUSSE Rubric (documentation required) OR
d. Earned a minimum of 100 points on the AZ HOUSSE Rubric for Elementary Teachers, completed no later than June 30, 2007 (documentation required). An existing rubric may be utilized by teachers continuing or returning to teach in this content area.

Option #2: Single High School Core Content Area

Please check the ONE requirement that meets Highly Qualified status for the teaching position.

- a. Passed the appropriate AEPA or NES Subject Knowledge exam in the core academic subject area OR
b. HQ Teacher Reciprocity - Has an out-of-state reciprocal exam or HOUSSE Rubric (documentation required) OR
c. Holds an advanced degree in the core academic subject area OR
d. Has a major/24 credit hours in the core academic subject area OR
e. Holds National Board Certification in the core academic subject area (Generalist Certificates excluded) OR
f. Earned a minimum of 100 points on the AZ HOUSSE for Middle, Junior High, High School, Visual Arts & Music teachers in the content area, completed no later than June 30, 2007 (documentation required). An existing rubric may be utilized by teachers continuing or returning to teach in this content area OR
g. Passed the appropriate ACTFL exam (for foreign languages other than Spanish, German and French)

If you met the requirements for 1, 2, and 3 under federal guidelines, you are considered Highly Qualified.

Highly Qualified Teacher

Non-Highly Qualified Teacher

I attest to the factual completion of this evaluation.

Signature of Teacher

Date

Printed Name of Principal

Signature of Principal

Date

Please Note: If you are a Grade 9-12 Special Education teacher and are new to the profession (i.e. first two years) you may use the Multi-Subject Special Education Teacher- New to the Profession addendum and the attached HOUSSE rubric to become temporarily Highly Qualified in a second content area.