

## Transition Conference District Talking Points

The purpose of a Transition Conference (TC) is for the AzEIP service coordinator to invite representatives of all potential programs to share information with parents. Parents will have been encouraged to visit all potential programs prior to the TC (or may need to visit after the TC). **A transition conference is not a referral.** The district should come prepared to share information about their preschool program, continuum of services, et.al. A Notification/Referral may take place prior, during or after the TC.

- ☐ Introduction of self and district.
- ☐ Transition process from Early Intervention to Preschool Services
  - ☐ Differences in eligibility requirements (Comparison of Part C and Part B chart)
  - ☐ If/when referral is made, district will provide a Prior Written Notice (PWN) of referral and procedural safeguards. Service Coordinator will provide records and district team will conduct Review Existing Data to determine if further vision and hearing screenings are needed (must be passed according to Department of Health Services guidelines prior to evaluation). Team will determine if further evaluation is needed and provide a PWN for Review of Data. Vision and hearing screenings may be conducted at the TC or scheduled at the next child find screening in order to allow time for follow-up screenings to ensure vision and hearing is adequate for the evaluation. Evaluation is scheduled at the TC.
- ☐ Continuum of services/Least Restrictive Environment Options (based on child's needs)
- ☐ Service Options: Consultative, Itinerant Services at home school with SLP or services provided in child care setting, Preschool Classroom, Specialized Program
- ☐ Special Needs Preschool for those children qualifying for that level of service
  - Therapeutic, intervention-based, inclusive classroom with 50% typically developing children. Goals are based on child's individual needs.
  - Classrooms use Teaching Strategies GOLD for ongoing Progress Monitoring Assessment and \_\_\_\_ curriculum, which is modified and adapted as needed for individual children.
  - Therapy is generally provided in the classroom, but may be more individualized based on child's needs.
  - Staffing includes a teacher and two aides. An SLP is generally in the classroom 2 days a week. OT/PT one day or partial day per week.
  - Hours: Monday-Thursday, 2.5 hours, start time depends on school  
8:30 a.m. – 11:00 a.m. 12:00 p.m. – 2:30 p.m.  
9:00 a.m. – 11:30 a.m. 12:30 p.m. – 3:00 p.m.
  - Busing provided door-to-door (except in some apartment complexes) and for itinerant services parent provides transportation.
- ☐ Extended School Year considerations –children must meet criteria. It is important for current service providers to collect data.
- ☐ Provide parent with district Preschool Parent Handbook (includes enrollment requirements).
- ☐ Immunization notice (copy given to parent)
- ☐ Other information (recent or upcoming outside evaluations, surgeries, or changes)

Notes: \_\_\_\_\_

Schedule vision/hearing screening (if needed) \_\_\_\_\_

Schedule evaluation if referral made \_\_\_\_\_