

2016 General Statement of Assurance
ADE Grants Management
Due – 5/15/2015

What's new this year?

- Section B is not necessary for yearly user access. Each entity is responsible for their own access and Grants Management will not be removing or adding users in ADEConnect or GME.
- If you are indicating you are a new entity, Grants Management will contact you for instructions on obtaining access to the system.

Submitting your General Statement of Assurance (GSA) to Grants Management

- Grants Management will not be accepting original paper copies of the GSA. Entities will need to scan their GSA and email it to grants@azed.gov. Originals must be retained by the entity.
- Scanned print out of SAM.gov information must also be included with the GSA for verification purposes. Expiration date, address, DUNS, and entity name must all be visible. GSAs will not be processed without a valid SAM.gov registration (CCR).

Reminder: Before returning your GSA check to see you have completed the following:

- Initialed all sections
- Page 1 with complete entity information
- SAM.gov information on Section A
- Provided information from SAM.gov (CCR) with valid registration date
- Ensured that authorized representative listed on page 1 has signed the last page

Please contact Grants Management with any questions. We look forward to working with you this coming year.

Grants Management
Arizona Department of Education
Help Line: 602 542-3901
Inbox Email: grants@azed.gov