

# PDG- Report Overview

December 7, 2015



# Preschool Development Grant Expenditure Report - Guidelines

The slide features a solid blue background. On the right side, there are several white snowflake graphics of varying sizes and orientations, some of which are semi-transparent, creating a decorative winter theme.

Your report will have THREE sections:

- Expense Ledger
- Backup Detail
- Additional Information

# Expense Ledger

- Please refer to your approved grant application and input on each line item the approved budget amount

LEA Document Library	<b>Indirect Cost</b>	
Address Book	Total Contributing to Indirect Cost	\$40,905.05
Contact ADE	Indirect Cost Rate	1.21%
Document Library	Maximum Allowed for Indirect Cost	\$494.95
Help		
GME Sign Out		

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Budget By Function Codes		Total
Object Code		
<a href="#">View</a> 6100 - Salaries		\$27,364.15
<a href="#">View</a> 6200 - Employee Benefits		\$11,470.90
<a href="#">View</a> 6300 - Purchased Professional Services		\$0.00
<a href="#">View</a> 6400 - Services		\$0.00
<a href="#">View</a> 6500 - Other Purchased Services		\$0.00
<a href="#">View</a> 6600 - Supplies		\$0.00
<a href="#">View</a> 6700 - Property (Capital Outlay)		\$0.00
<a href="#">View</a> 6800 - Other Expenses		\$2,070.00
<a href="#">View</a> 6910 - Indirect Cost Recovery		\$494.95
<a href="#">View</a> 0190 - Capital Outlay		\$0.00
Total		\$41,400.00
Adjusted Allocation		\$41,400.00
Remaining		\$0.00

# Salaries

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Indirect Cost Rate	1.21%
Maximum Allowed for Indirect Cost	\$494.95
6100 - Salaries - \$27,364.15	

Object Code	Function Code	Project Time (FTE)	Quantity	Salary, Rental, or Unit Cost	Line Item Total
6100 - Salaries	1000 - Instruction	.41	1	\$6,126.97	\$6,126.97
<b>Narrative Description</b> \$14,944 = Total Salary for one 30-hour Teaching Assistant, Mrs. [REDACTED] her CDA (minus benefits); ADE PDG pays for 41%; the balance comes from a grant from t [REDACTED]					
6100 - Salaries	1000 - Instruction	.41	1	\$21,237.18	\$21,237.18
<b>Narrative Description</b> This covers .41% of the \$51,798 salary for one full-time, Lead Teacher, Mrs. [REDACTED] who has her Teacher's Certificate in ECE					
Total for 6100 - Salaries					\$27,364.15
Total for all other Object Codes					\$14,035.85
Total for all Object Codes					\$41,400.00
Adjusted Allocation					\$41,400.00
Remaining					\$0.00

Return

# Employee Related Expenditures

[LEA Document Library](#)[Address Book](#)[Contact ADE](#)[Document Library](#)[Help](#)[GME Sign Out](#)

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Total Contributing to Indirect Cost \$40,905.05

Indirect Cost Rate 1.21%

Maximum Allowed for Indirect Cost \$494.95

6200 - Employee Benefits - \$11,470.90

	Object Code	Function Code	Project Time (FTE)	Quantity	Salary, Rental, or Unit Cost	Line Item Total
	6200 - Employee Benefits	1000 - Instruction	42	2	\$5,735.45	\$11,470.90
Narrative Description						
42% (rounded-actual percentage is 41.9514...) of benefits for lead teacher and assistant teacher will be covered by the ADE Grant. The balance of benefits will be covered by a grant. Benefits for FTE Lead Teacher are: \$19,100 (FICA, Retirement, Workers Comp, Medical Ins and performance plus-merit pay) Benefits for 30 hour Assistant Teacher are: \$8,243.30 (FICA, Retirement, Worker's Comp and insurance) Total for both positions' benefits is: \$27,343.30.						
Total for 6200 - Employee Benefits						\$11,470.90
Total for all other Object Codes						\$29,929.10
Total for all Object Codes						\$41,400.00
Adjusted Allocation						\$41,400.00
Remaining						\$0.00

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# Other Expenses

Funding

Reimbursement Requests

LEA Document Library

Address Book

Contact ADE

Document Library

Help

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Indirect Cost

Total Contributing to Indirect Cost\$92,000.00

Indirect Cost Rate0.00%

Maximum Allowed for Indirect Cost\$0.00

6800 - Other Expenses - \$450.00

Object Code	Function Code	Project Time (FTE)	Quantity	Salary, Rental, or Unit Cost	Line Item Total
6800 - Other Expenses	3000 - Operation of Non-Instructional Services		1	\$450.00	\$450.00
Narrative Description					
Family Engagement Activity linked to 5.2.b and 5.2.e of EQUIP - Parent Education and workshops will be provided, and to encourage parents to attend, nutritious snacks will be provided to parents and children. 9 months X \$50.00 per month = \$450.00					
Total for 6800 - Other Expenses					\$450.00
Total for all other Object Codes					\$91,550.00
Total for all Object Codes					\$92,000.00
Adjusted Allocation					\$92,000.00
Remaining					\$0.00

Return

# Additional Information

- Table 1. Preschool Development Grant Service Chart with New and Improved Slots

New Slots:			Improved Slots:		
Funded with PDG Funds <b>only</b>	Funded with PDG and Head Start Slots	Funded with PDG and other funds (not Head Start)	Total	Funded with PDG and existing State Preschool funds	
			0		0

- New Slots: Created with the Preschool Development Grant. It did not existed in the past.
  - New slots funded with PDG Funds only
  - Funded with PDG and Head Start Slots
  - Funded with PDG and other funds (not Head Start)
- Improved Slots: Slots funded with PDG and existing preschool program.
  - Half day to full day
  - Teacher with BA and getting paid as the local program
  - Comprehensive Services.

# Table # 2

Table 2. Method of Improvement to Preschool Program					
	Half day to Full day	Limiting class size and decreasing child to staff ratios	Employing and compensating a teacher with a Bachelor's degree	Providing in-service, evidence-based professional development such as coaching	Providing comprehensive Services
Number of improved Preschool Program slots using this method					

A slot may be improved in more than one way.



Table 3a. Student Demographic Information								
	With Disabilities	Who Reside in Indian Lands	Who are from Migrant Families	Who are English Learners	Who are in the Child Welfare System	Who are from Military Families	Who are served in mixed age classrooms	Who are served in economically diverse classrooms
Number of Children*								
*Each child may be included in more than one demographic category. Please list as "1" for all categories that apply for each child.								

\*Each child may be included in more than one demographic category. Please list as "1" for all categories that apply for each child.

# Table # 3b



Table 3b. Student Demographic Information

	American Indian or Alaska Native	Asian	Native Hawaiian / Pacific Islander	Black or African American	Hispanic/Latino	White, no Hispanic	two or more races	Total
Number of Children								

# Table # 3b cont.

Table 3b. Student Demographic Information				
	Number <u>of Eligible Children with Disabilities</u> served by the High quality Preschol Program funded by this grant and served by the Subgrantee	Number of Eligible Children served in the High-quality Preschool Program funded by this grant and served by the Subgrantee	Ratio	%

# Table # 4

Table 4. Program Setting	
Where are you located? ( Public school, Head start, private school (faith), private school (non faith), family provider, charter school)	
	Number of classrooms