

Our Purpose

Core Team

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Juleah Ferreira, Littleton
Kathleen Owen-Jones, Balsz
Kim Fanning, Crane
Kristen Turner, Paloma
Laurie Dagostino, Tucson
Lina Galvan, Gadsden
Araceli Gamez,
Lisa Holland, Douglas
Melisa Lunderville, Santa Cruz
Mia Armenta, Someton
Sas Jakeo, Roosevelt
Vincent Medina, Fowler

Our Group Norms

Preschool Development Grant CoP Meeting

Communiqué

Date & Time: February 3, 2016

Meeting Location: ADE Central Building, Room 16-100, 10am – 12pm

Attendees: **By webinar:** Marla Aguilera, Araceli Gamez, Kathleen Owen-Jones, Brandy Mejia, Celines Soto-Trinidad, Mia Armenta, Kristen Turner, Lina, Karla **In person:**

Objectives: Roles & Responsibilities, Webinars (upcoming & recorded), Templates (Professional Development Plan, Comprehensive Assessment Plan), Scope of Work

What we did: Role of HNC Rep is to take the information back and disseminate the information to your local CoP. Not rep's responsibility to ensure the other subgrantees are actually implementing or completing plans or other work. Participation in year 2 is contingent on participation in year 1.

Webinars: Monitoring protocol webinar on 1/21 and recorded so if you missed it live it will be available soon on ECE Website or CMS. Intro to High quality guidelines has been recorded and link will soon be available. Intros to ITG and AZELS will be recorded soon and available online. We will send links out when they become available. Links to Child Find and Developing a Thriving Reader provided, reps pass on links, do not have to ensure that subgrantees actually watch webinars, just need to pass information on. No certificates are linked to webinars so programs will need to keep a sign in sheet and keep in your PDG binders.

Templates: Professional Development Plan, if you are part of a school district, you can use one you have already provided to your district as part of district plan. Plan is for programs that do not currently have a PD Plan for their site. If part of an HNC with multiple programs, programs will all bring their plan to CoP meeting and share, see if common themes and then develop one plan for HNC. Participants given time to work on PD Plan, what they think needs to be included, in groups. Webinar participants gave input through chat feature to be included. This PD Plan is for year 2, not year 1. All templates, plans we are creating, working on are for year 2 so they are ready for implementation in year 2.

Professional Development Plan:

- Have specific categories such as family engagement, etc
- Internal and external resources
- Legal requirements such as blood borne pathogens, etc., trainings required every year
- Dates, times, topic, who trainer will be, way to tie to ECQUIP goal, who is the audience
- Teachers discuss needs with a survey, times, dates, where and when, look at collective needs and individual needs as separate pieces
- Self-evaluation/needs assessment (already included in ECQUIP so may be redundant)
- Using data to decide what is needed, not doing PD just for PDs sake, can include a piece on template to explain what data looked at to decide what PD planning
- Link PD Plan with teacher evaluations in some districts

- Data that can be looked at is Gold data, ECERS and CLASS from Quality First assessment
- Time to look at data to inform your PD Plan

Comprehensive Assessment Plan: (needs to include who collects the data, what is the evidence of the data, who enters the data into Gold) *There will be an Assessment guidance document coming out soon*

- Screening measure that measures all domains
- What's the tool, who is responsible, who is reviewing, who is doing the follow-up, when this is done
- Frequency, timelines, for private providers; know who the contact is for local districts, educating them on the process, what district does, why we do it (community partners)

If programs have templates, plans in place they are encouraged to share

Information on Family Engagement Self Assessment was given, what research is telling us is true family engagement, complete self assessment and select one or two goals to focus on for next program year similar to ECQUIP process

Child Find assessment, think about what you are currently doing and how can you improve upon

New due dates are due on Monday Feb. 29th for Family Engagement Self Assessment and Child Find Analysis, plans are due at the end of fiscal year

Part C to Part B Training will be provided at April training and webinar will be recorded

If you ever have any questions regarding this process please contact your Program Specialist

Conference forms will be coming out from Alma Quintana to send in for staff you will be sending to April and June conferences. Don't register on website because PDG programs won't be paying. You will have a set number of slots and would have to pay for any additional slots and those would have to be registered on website.

Regional Forums will be scheduled

PDG Newsletter will be coming out and save the dates will be added onto newsletter for upcoming events

PDG Year 2 Informational Meetings:

<u>Date</u>	<u>Time</u>	<u>Location</u>
2/22/2016	5:30 pm -7:30 pm	ADE Central Location (3300 N. Central Ave) Rooms 16-100 & 16-101
2/25/2016	6:00 pm- 08:00 pm	United Way of Tucson, 330 N. Commerce Park Loop Ste. 200 Tucson, AZ 85745
2/29/2016	5:00 pm – 7:00 pm	Fernando Padilla Community Center, 600 N.

		2 nd St., San Luis, AZ
3/1/2016	5:30 pm -7:30 pm	ADE Central Location (3300 N. Central Ave) Rooms 16-100 & 16-101

Also will be recorded if participants can't attend any of the dates, only need to attend 1

Kindergarten Transition Summit @Glendale Civic Center, registration starts at 8am, sessions start @9, breakfast, lunch, snack provided, parking is free, agenda is being finalized and posted on-line, some materials will be on-line

Two tracks, one for new programs who didn't participate last year, other for programs who participated last year and want to know what's next, there will be a keynote speaker

Half of year 3 of the PDG grant was forward funded (meaning we have the funds) and we are waiting to hear for year 4

What we learned: Roles and responsibilities of HNC rep, dates of PDG year 2 informational meetings, information on Kindergarten Transition Summit, new due date for Family Engagement Self Assessment and Child Find Analysis, we have received forward funding for all of year 2 and half of year 3 already

What we accomplished: Brainstormed ideas to include on a Professional Development Plan and Comprehensive Assessment Plan

Next Steps: Complete Family Engagement Self Assessment and Child Find Analysis by 2/29

Next Meeting: Doodle will be sent out for next dates

We Want to Hear from You!

We look forward to hearing from the community at large, Key Advisors and Extended Partners on our work to date and future agenda items. If you have any questions, comments or concerns, please contact us at the following address:

PDG@azed.gov

Questions:

When thinking about a Comprehensive Assessment Plan what key features/questions should be included in the following three areas: Screening Measures, Formative Assessment, and Kindergarten Entry Assessment?