

REQUIREMENTS FOR

EMERGENCY TEACHING CERTIFICATE, BIRTH – GRADE 12 CERTIFICATE

ARIZONA DEPARTMENT OF EDUCATION – CERTIFICATION UNIT

GENERAL INFORMATION

- Emergency Teaching Certificates may be issued at the request of a district/charter school superintendent when there is an emergency employment situation. The certificate entitles the holder to enter into a teaching contract.
- Emergency Teaching Certificates are issued for Early Childhood, Elementary, and Secondary teaching certificates and required endorsements. **Note:** Effective August 9, 2017 Emergency Teaching Certificates will **no longer be issued for Special Education teaching certificates.**
- The certificate is valid for one school year or part thereof and expires on the following July 1.
- The certificate is only valid in the school district or charter school requesting the certificate.
- An Emergency Teaching Certificate **shall not** be issued more than **three times** to an individual.
- An individual who receives a **Teaching Intern Certificate** and does not complete the requirements for a Provisional or Standard teaching certificate **shall not** be eligible for an Emergency Teaching Certificate.

➤ REQUIREMENTS FOR INITIAL ISSUANCE OF AN EMERGENCY TEACHING CERTIFICATE

Requirements to qualify for an Emergency Teaching Certificate are:

1. A completed Request/Application for Issuance of Emergency Teaching Certificate. The Emergency Teaching Request must be completed and signed by the district/charter school superintendent who verifies the following:
 - A. An emergency employment situation exists,
 - B. The position was advertised on a statewide basis and with at least three career placement offices of higher education institutions, and
 - C. The district or charter school is participating in any available Board approved alternative path to certification program(s). This requirement may be waived if a district superintendent or charter school administrator provides evidence that an alternative path to certification program is either not available or not capable of alleviating the emergency employment situation.
2. Submission of the appropriate fee (see Request/Application for Emergency Teaching Certificate)
3. A Bachelor's or more advanced degree from an accredited institution. **Official transcript(s) required.**
4. A photocopy of your valid Arizona Department of Public Safety Identity Verified Prints (AZDPS **IVP**) fingerprint card (plastic).