

## **A comprehensive list of older Health and Nutrition Service Memos by School Year**

\*Memos for SY2001 – SY2014 are **unavailable on the web.**

If you would like to request a memo, please E-mail [ADESchoolNutrition@azed.gov](mailto:ADESchoolNutrition@azed.gov)



**State of Arizona**

**Department of Education**

**School Year 2014**

**School Year 2013**

**School Year 2012**

**School Year 2011**

**School Year 2010**

**School Year 2009**

**School Year 2008**

**School Year 2007**

**School Year 2006**

**School Year 2005**

**School Year 2004**

**School Year 2003**

## School Year 2014

SP#	CACFP#	SFSP#	HNS#	Memo Title
SP 01-2014				Paid Lunch Equity: School Year 2014-2015 Calculations
		SFSP 01-2014		Sponsors Operating in Multiple States in the Summer Food Service Program: REISSUED
SP 02-2014		SFSP 02-2014		Mobile Feeding Options in Summer Feeding Programs
			HNS 69-2013	Mobile Feeding Options in Summer Feeding Programs: HNS Follow-up
SP 03-2014	CACFP 01-2014	SFSP 03-2014		Census Data Release: Fiscal Year 2014
			HNS 64-2013	Census Data Release: Fiscal Year 2014: HNS Follow-up
SP 04-2014		SFSP 04-2014		Promoting Nutrition in Summer Meals
			HNS 70-2013	Promoting Nutrition in Summer Meals: HNS Follow-up
SP 05-2014	CACFP 02-2014	SFSP 05-2014		Use of School and Census Data
			HNS 66-2013	Use of School and Census Data: HNS Follow-up
SP 06-2014	CACFP 03-2014	SFSP 06-2014		Available Flexibilities for CACFP At-risk Sponsors and Centers Transitioning to Summer Food Service Program
			HNS 67-2013	Available Flexibilities for CACFP At-risk Sponsors and Centers Transitioning to Summer Food Service Program: HNS Follow-up
SP 07-2014		SFSP 07-2014		Expanding Awareness and Access to Summer Meals
			HNS 71-2013	Expanding Awareness and Access to Summer Meals: HNS Follow-up
SP 08-2014		SFSP 08-2014		Meal Service Requirements
SP 10-2014(v3)	CACFP 05-2014(v3)	SFSP 10-2014(v3)		<a href="#">Smoothies Offered in Child Nutrition Programs- Revised (v.3)</a>
			HNS 65-2013	Smoothies Offered in Child Nutrition Programs: HNS Follow-up

SP 11-2014	CACFP 06-2014	SFSP 11-2014		Effective Date of Free or Reduced Price Meal Eligibility Determinations
			HNS 74-2013	Effective Date of Free or Reduced Price Meal Eligibility Determinations: HNS Follow-up
	CACFP 07-2014	SFSP 12-2014		Guidance on Income Eligibility Determinations and Duration: REISSUED
			HNS 76-2013	State procedure and guidance for managing USDA Foods inventory levels at food processing plants
SP 13-2014				<a href="#">School Food Service Account Revenue from the Sale of Non-Program Foods</a>
SP 15-2014				Paid Lunch Equity: School Year 2014-2015 Calculations and Tool
SP 15-2014a				Paid Lunch Equity Tool: EXCEL Revised
		SFSP 13-2014		Procurement Thresholds in the Summer Food Service Program
SP 16-2014		SFSP 14-2014		Demonstration Project for Non-Congregate Feeding for Outdoor Summer Feeding Sites Experiencing Excessive Heat Revised Q&As
SP 17-2014				<a href="#">Discretionary Elimination of Reduced Price Charges in the School Meal Programs</a>
SP 19-2014				<a href="#">Community Eligibility Provision: Department of Education Title I Guidance</a>
SP 20-2014				Reporting Guidance for the 2013-2014 School Year Direct Certification Performance Measures
SP 21-2014 (v.2)				Community Eligibility Provision: Guidance and Q&As – Revised
SP 23-2014v3				Questions and Answers Related to the “Smart Snacks” Interim Final Rule – Version 3
SP 24-2014				Additional Administrative Reviews Guidance
SP 25-2014				School Food Authorities (SFAs) Purchasing Produce from U.S. Department of Defense (DoD) Vendors Using Section 4 and 11 or Fresh Fruit and Vegetable Program (FFVP) Funds
SP 26-2014				New Questions and Answers Related to the Certifications of Compliance with Meal Requirements for the National School Lunch Program
SP 27-2014	CACFP 08-2014			Fiscal Year (FY) 2014 Reallocation of State Administrative Expense (SAE) Funds
			HNS 02-14	Fresh Fruit and Vegetable Program Grant Application Now Available
			HNS 03-14	Simplified Summer Food Service Program Food Service Management Company and Caterer Registration

	CACFP 09-2014			Guidance on Reallocation of Child and Adult Care Food Program (CACFP) Audit Funds
SP 28-2014				Paid Lunch Equity: Guidance for School Year 2014-2015
SP 29-2014				<a href="#">Consolidated Appropriations Act Report Language on Waivers for School Breakfast and Smart Snacks</a>
SP 30-2014				Determining Eligibility for Two Cent Differential Reimbursement in New Schools
			HNS 04-2014	<a href="#">Community Eligibility Provision for School Year 2014-15</a>
			HNS 04-2014	ADE Community Eligibility Provision Data Form (Excel Supplement for Memo HNS 04-2014)
			HNS 05-2014	Certification of Compliance: Updates to Common Logon Application and File Upload Information
			HNS 06-2014	<a href="#">Revised Arizona Nutrition Standards in Response to Healthy Hunger Free Kids Act 2010, Competitive Food Standards</a>
SP 32-2014				Community Eligibility Provision: Annual Notification and Publication Requirements
SP 33-2014				Fresh Fruit and Vegetable Program (FFVP): Pilot for Canned, Frozen and Dried Fruits and Vegetables – Request for Application Guidance and Procedures for Selection of States and Schools
SP 35-2014				Grain Entrees Related to the Smart Snacks in School Standards
SP 36-2014				Smart Snacks Nutrition Standards and Exempt Fundraisers
SP 38-2014	CACFP 10-2014	SFSP 15-2014		Area Eligibility Using Census Data
SP 39-2014				2014 Edition of Questions and Answers for the National School Lunch Program's Seamless Summer Option
SP 40-2014				<a href="#">Smart Snacks Nutrition Standards and Culinary Education Programs</a>
SP 41-2014				Clarification of the Policy on Food Consumption Outside of Foodservice Area, and the Whole Grain-Rich Requirement
			HNS 07-2014	Arizona Department of Education Policy on Special Exempt Fundraisers
			HNS 08-2014	Claims Processing
		SFSP 16-2014		Streamlined and Simplified Summer Food Service Program Requirements: Frequently Asked Questions

SP 42-2014	CACFP 11-2014	SFSP 17-2014		Sharing Aggregate Data to Expand Program Access and Services in Child Nutrition Programs
SP 43-2014				<a href="#">Questions &amp; Answers on the School Breakfast Program Meal Patter in School Year 2014-2015</a>
SP 44-2014				Questions and Answers Related to the Independent Review of Applications
SP 45-2014				Prototype Household Application for School Year 2014-2015
SP 45a-2014				Attachment, Prototype Household Application for School Year 2014-2015
SP 46-2014	CACFP 12-2014	SFSP 18-2014		Disaster Response
SP 47-2014				Flexibility for Whole Grain-Rich Pasta in School Years 2014-2015 and 2015-2016
			HNS 09-2014	Hi-Protein (Greek Style) Yogurt Pilot Program for USDA Foods Program Participants
			HNS 12-2014	Preparation for Program Year 2015 (School Year 14-15)
SP 49-2014	CACFP 13-2014	SFSP 19-2014		Area Eligibility Using Census Data
SP 50-2014				Extension of the Deadline for Local Educational Agencies to Submit Applications to Elect the Community Eligibility Provision
SP 51-2014				<a href="#">Eligibility Effective Date for Directly Certified Students</a>
			HNS 15-2014	<a href="#">NSLP Revised Food Program Permanent Service Agreement (FPPSA) Instructions</a>
SP 53-2014				Transition of Foods and Foods of Minimal Nutritional Value to Smart Snacks in School Standards
SP 54-2014				Administrative Reviews and Certification for Performance-Based Reimbursement in School Year(SY) 2014-2015
SP 57-2014				Updated Offer versus Serve Guidance for the National School Lunch Program and School Breakfast Program in School Year 2014-2015
SP 57-2014a				Offer Versus Serve Guidance for the National School Lunch Program and the School Breakfast Program in School Year 2014-2015 (PDF supplement for SP 57-2014)
SP 58-2014	CACFP 14-2014	SFSP 20-2014		2014 Edition of Eligibility Manual for School Meals
SP 58-2014a	CACFP 14-2014a	SFSP 20-2014a		2014 Eligibility Manual for School Meals (PDF supplement for SP 58, CACFP 14, SFSP 20-2014) – <i>see current SY guidance</i>
SP 58-2014b	CACFP 14-	SFSP 20-2014b		2014 Eligibility Manual for School Meals with Highlighted Changes (PDF supplement for SP 58, CACFP 14, SFSP 20-2014)- <i>see current SY</i>

	2014b			<i>guidance</i>
SP 59-2014				Implementation of Smart Snacks in School: State Agency Fundraiser Elections and Exemptions
SP 62-2014				<a href="#"><u>Release of the new Local Educational Agency Second Review of Applications Report (form FNS-742a)</u></a>
SP 63-2014				Smart Snacks Standards for Exempt Foods when Paired Together
SP 66-2014				Information and Guidance on the Domestic Beef Market
			HNS 16-2014	CRITICAL Verification Summary Reporting Requirements and Guidance for School Year (SY) 2014-2015
			HNS 17-2014	Second Review of Applications Reporting Requirements and Guidance for School Year (SY) 2014-2015

## School Year 2013

<b>Memo #</b>	<b>Subject Description</b>
<b>CN 01-13</b>	Smoothies Offered in Child Nutrition Programs
<b>CN 02-13</b>	<a href="#"><u>Residential Child Care Institutions Exceptions for Safety if Serving Multiple Age-Grade Groups</u></a>
<b>CN 03-13</b>	Child Nutrition Reauthorization 2010: Questions and Answers Related to the Certification of Compliance with Meal Requirements for the National School Lunch Program (2nd Revision)
<b>CN 04-13</b>	Child Nutrition Reauthorization 2010: Certification of Compliance with New Meal Patterns – Certification Tools, Specifications, Prototype Attestation Statement and Arizona Training Requirement
<b>CN 05-13</b>	Separation of Vegetables/Fruits in the <i>Food Buying Guide for Child Nutrition Programs</i>
<b>CN 06-13</b>	Child Nutrition Reauthorization 2010 Questions and Answers on the Final Rule, “Nutrition Standards in the NSLP and SBP” (2nd Revision)
<b>CN 07-13</b>	Existing Inventory of USDA Foods and Commercial Products
<b>CN 08-13</b>	2012 Waiver of Congregate Feeding Requirement for Outdoor Feeding Sites Experiencing Extreme Heat
<b>CN 09-13</b>	Preventing Overt Identification of Children Certified for Free or Reduced Price School Meals
<b>CN 10-13</b>	Child Nutrition Reauthorization 2010: Questions and Answers Related to the 6 Cents Certification Tool
<b>CN 11-13</b>	Application and Other Household Materials for Limited English Proficiency Households - Reminder
<b>CN 12-13</b>	Welcome Back Arizona Child Nutrition Programs: School Year 2012-2013
<b>CN 13-13</b>	Frozen Fruit Products in NSLP and SBP
<b>CN 14-13</b>	Child Nutrition Reauthorization 2010 Questions and Answers on the Final Rule, “Nutrition Standards in the NSLP and SBP” (3rd Revision)
<b>CN 15-13</b>	Revised Edition of Eligibility Manual for School Meals
<b>CN 16-13</b>	Corn Masa (Dough) for Use in Tortilla Chips, Taco Shells, and Tamales
<b>CN 17-13</b>	Federal Small Purchase Threshold Adjustment
<b>CN 18-13</b>	Procurement Geographic Preference Q&As – Part II
<b>CN 19-13</b>	Capital Expenditures utilizing Food Service Funds
<b>CN 20-13</b>	Certification for Additional Reimbursement (6 cents): new Common Logon Application and file upload information
<b>CN 21-13</b>	Release of Winter Quarterly (January – March 2013) Training Schedule
<b>CN 22-13</b>	Hurricane Sandy and 6 Cents Certification
<b>CN 24-13</b>	Food and Nutrition Services (FNS) Guidance to School Food Authorities: Flexibility in the Meat/Meat Alternate and Grain Maximums for School Year 2012-2013
<b>CN 25-13</b>	Revised Meat/Meat Alternates and Milk Charts in the Food Buying Guide for Child Nutrition Programs
<b>CN 26-13</b>	Revised Food and Nutrition Services (FNS) Guidance to School Food Authorities: Flexibility in the Meat/Meat Alternate and Grain Maximums for School Year 2012-2013
<b>Memo #</b>	<b>Subject Description</b>
<b>HNS 05-13</b>	Paid Lunch Equity: School. Year (SY) 2013-2014 Calculations

<b>HNS 06-13</b>	Separation of Fruits and Vegetables in the Food Buying Guide for Child Nutrition Programs (Updated Bok Choy, Cabbage, Chinese or Celery)
<b>HNS 07-13</b>	Child Nutrition Reauthorization 2010 Questions and Answers on the Final Rule, “Nutrition Standards in the National School Lunch Program and School Breakfast Program” (Revised 1-25-13)
<b>HNS 08-13</b>	Child Nutrition Reauthorization 2010 Questions and Answers Related to the Certification of Compliance with Meal Requirements for NSLP (Revised)
<b>HNS 09-13</b>	Guidance for Accepting Processed Product Documentation for Meal Pattern Requirements
<b>HNS 10-13</b>	Family Friendly Applications
<b>HNS 11-13</b>	Guidance Reaffirming SAs and SFAs Review FSMC Cost Reimbursable Contracts and Contracts Associated with USDA Foods
<b>HNS 14-13</b>	Paid Lunch Equity: School Year 2013-2014 Calculations and Tool
<b>HNS 14-13</b>	PLE Tool SY 2013-2014
<b>HNS 18-13</b>	Extending Flexibility in the Meat/Meat Alternate and Grains Maximums for School Year 2013-14
<b>HNS 19-13</b>	Questions & Answers on the School Breakfast Program Meal Pattern in SY 13-14
<b>SP 31-13</b>	Salad Bars in the National School Lunch Program
<b>HNS 21-13</b>	2013 Edition of Questions and Answers for the National School Lunch Program’s Seamless Summer Option of the Summer Food Service Program
<b>HNS 22-13</b>	Fresh Fruit and Vegetable Program Grant Application Now Available
<b>HNS 25-13</b>	Oversight and Monitoring of SFA Contracts with FSMCs
<b>HNS 26-13</b>	Preparation for Program Year 2013 (School Year 2013-2014)
<b>HNS 27-13</b>	Announcement of SY14 Fresh Fruit and Vegetable Program Schools
<b>HNS 29-13</b>	Paid Lunch Equity: Guidance for SY 2013-14
<b>HNS 30-13</b>	Questions and Answers Regarding the Participation of Head Start Programs in Child Nutrition Programs
<b>HNS 31-13</b>	Release of the FNS-828 Paid Lunch Price Data for School Year 2011-2012
<b>HNS 32-13</b>	Demonstration Project for Non-Congregate Feeding for Outdoor Summer Feeding Sites Experiencing Excessive Heat
<b>HNS 33-13</b>	Questions and Answers on the School Breakfast Program Meal Pattern in School Year 2013-2014
<b>HNS 34-13</b>	Enhancing the School Food Safety Program Frequently Asked Questions (FAQ)
<b>HNS 40-13</b>	Child Nutrition Reauthorization 2010: Local School Wellness Policy Compliance
<b>HNS 41-13</b>	Updated Offer versus Serve Guidance for the National School Lunch Program and School Breakfast Program in School Year 2013-2014
<b>HNS 41-13</b>	OVS Manual Attachment
<b>HNS 42-13</b>	Extending Flexibility for RCCIs in the National School Lunch Program
<b>HNS 43-13</b>	Hi-Protein (Greek Style) Yogurt Pilot Program for USDA Foods Program Participants
<b>HNS 45-13</b>	Frozen Fruit Products in the National School Lunch and School Breakfast Programs in School



	Year 2014-2015
<b>HNS 47-13</b>	Certification of Compliance with New Meal Patterns: Certification Tools and Prototype Attestation
<b>HNS 48-13</b>	Questions & Answers on the Final Rule, "Nutrition Standards in the National School Lunch and Breakfast Program." (Revised 8/7/13)
<b>HNS 48-13</b>	Attached Questions and Answers (Revised 8/7/13)
<b>HNS 49-13</b>	Child Nutrition Database Release 17
<b>HNS 50-13</b>	Questions and Answers Related to 6 cents Certification during School Year 2013-2014
<b>HNS 54-13</b>	Welcome Back to Arizona Child Nutrition Programs: School Year 2013-2014
<b>HNS 55-13</b>	Verification Summary Reporting Requirements and Guidance for School Year (SY) 2013-2014
<b>HNS 56-13</b>	Verification Confirmation Review
<b>HNS 59-13</b>	Paid Lunch Equity School Year 2014-2015 Calculations
<b>HNS 62-13</b>	Promotion of Mark Frantz, Co-Director of Compliance
<b>HNS 74-13</b>	Effective Date of Free or Reduced Price Meal Eligibility Determinations
<b>HNS 76-13</b>	<a href="#">Smoothies Offered in Child Nutrition Programs</a>
<b>HNS 77-13</b>	School Food Service Account Revenue from the Sale of Non-Program Foods

## School Year 2012

Memo #	Subject Description
CN 01-12	Welcome Back SY 2011-2012
CN 02-12	Shelf-stable, Dried Snacks Made from Meat, Poultry, or Seafood
CN 03-12	<a href="#">Clarification of Free Meal Benefits for Children in FDPIR Households</a>
CN 04-12	Child Nutrition Reauthorization 2010-Outreach to Households on Availability of School Breakfast Program
CN 05-12	Child Nutrition Reauthorization 2010 Guidance on Paid Lunch Equity and Revenue from Nonprogram Foods
CN 06-12	Child Nutrition Reauthorization 2010 Guidance on Revenue from Nonprogram Foods
CN 07-12	Child Nutrition Reauthorization 2010: Local School Wellness Policies
CN 08-12	Reauthorization 2010 Water Availability During National School Lunch Program Meal Service-Revised
CN 09-12	Reauthorization 2010 Indirect Cost Guidance
CN 09-12	Attachment – Reauthorization 2010 Indirect Cost Guidance
CN 11-12	<a href="#">Food Safety Inspections in Service Only Sites Participating in the School Meals Program</a>
CN 12-12	Share Your Breakfast Grant Opportunity
CN 13-12	Share Translation for the Free and Reduced Price School Meals Application
CN 14-12	Free and Reduced Price Meal Applications-Requests for Additional Information
CN 15-12	Updated Verification Reporting Requirements for RCCI's and SMP Sponsors
CN 16-12	Verification Procedures and Reporting Requirements for Foster Students
CN 17-12	Direct Certification and Zero Benefit Households
CN 18-12	Child Nutrition Reauthorization 2010 Guidance on Paid Lunch Equity-Revised
CN 19-12	Child Nutrition Reauthorization 2010 Guidance on Revenue from Non-program Foods-Revised
CN 19-12	Attachment – Non-program Food Revenue Tool-Revised
CN 20-12	Rural Development's Community Facilities Program
CN 21-12	Update School Meals Programs Companies in Alleged Violation of FSIS Federal Inspection Requirements
CN 22-12	Child Nutrition (CN) Labeling Program Reminders
CN 23-12	Applications and Other Household Materials for Limited English Proficient Households
CN 24-12	Food Safety Guidelines for School Gardens
CN 25-12	Child Nutrition Reauthorization 2010 Q&A on Final Rule Nutrition Standards in the NSLP SBP
CN 26-12	Procurement Requirement to the Buy American Provision
CN 27-12	Guidance on the Food Donation Program in Child Nutrition Programs
CN 28-12	Paid Lunch Equity School Year 2012-2013 Calculations
CN 29-12	Crediting Tofu and Soy Yogurt Products

<b>CN 30-12</b>	Soliciting Bids from Commercial Distributors for End Products
<b>CN 31-12</b>	Frozen Fruit Products and Nutrition Standards in the National School Lunch and School Breakfast Programs
<b>CN 32-12</b>	Verification for Cause in the School Meals Programs
<b>CN 33-12</b>	Procurement Questions and Answers to Assist in the Implementation of the final rule titled Nutrition Standards in the National School Lunch and School Breakfast Programs
<b>CN 34-12</b>	Paid Lunch Equity School Year 2012-2013 Calculations
<b>CN 34-12</b>	PLE Tool SY 2012-2013
<b>CN 35-12</b>	Disaster Responses and Child Nutrition Programs
<b>CN 36-12</b>	Formulated Grain Fruit Products
<b>CN 37-12</b>	Grain Requirements for the National School Lunch Program and School Breakfast Program
<b>CN 38-12</b>	Child Nutrition Reauthorization 2010 Questions and Answers on the Final Rule, "Nutrition Standards in the NSLP and SBP" REVISED
<b>CN 39-12</b>	Child Nutrition Reauthorization 2010: Questions and Answers Related to the Certification of Compliance with Meal Requirements for the National School Lunch Program
<b>CN 40-12</b>	Guidance on Prohibition of Separation by Gender in Schools During School Meals
<b>CN 41-12</b>	Exemptions Under the Competitive Food Services Regulation
<b>CN 42-12</b>	Preparation for Program Year 2013 (School Year 2012-2013)
<b>CN 45-12</b>	CNP Web Direct Certification Enhancements with Training Attachment
<b>CN 46-12</b>	Child Nutrition Reauthorization 2010: Questions and Answers Related to the Certification of Compliance with Meal Requirements for the National School Lunch Program REVISED
<b>CN 47-12</b>	Procuring Services of Purchasing Cooperatives, Group Purchasing Organizations, Group Buying Organizations, etc.

## School Year 2011

<b>Memo #</b>	<b>Subject Description</b>
<b>CN 02-11</b>	Household application changes
<b>CN 03-11</b>	CNP Guidance Manual Posting
<b>CN 05-11</b>	SY10 Food Services AFR Reminder
<b>CN 01-11</b>	Welcome Back Memo SY 10-11
<b>CN 04-11</b>	Confirmed IEGs PY 2010-2011
<b>CN 06-11</b>	Disclosure Requirements for the Child Nutrition Programs
<b>CN 07-11</b>	<a href="#"><u>Exclusion of Military Pay for Income Eligibility Determination – Revised</u></a>
<b>CN 08-11</b>	SFAs must comply with regulation affecting rebates discounts and other credits
<b>CN 09-11</b>	Further Clarification in Crediting for, and Use of, Donated Foods in Contracts with Food Service Management Companies
<b>CN 10-11</b>	<a href="#"><u>Afterschool Snack and Expanded Learning Time Programs</u></a>
<b>CN 11-11</b>	<a href="#"><u>Effective Use of Salad Bars in School Meal Programs</u></a>
<b>CN 12-11</b>	<a href="#"><u>Teacher Consumption in the Fresh Fruit and Vegetable Program</u></a>
<b>CN 13-11</b>	Clarification of Competitive Foods and Foods of Minimal Nutritional Value
<b>CN 14-11</b>	Healthy Hunger-Free Kids Act of 2010
<b>CN 14-11</b>	CN 14-11 – Attachements – FAQs S. 3307(3)
<b>CN 15-11</b>	<a href="#"><u>Mandatory DUNS Number Reporting</u></a>
<b>CN 16-11</b>	Revision to School Gardens CN Memo 05-10
<b>CN 17-11</b>	Effects of Busing on Area Eligibility in the Summer Food Service Program and the Afterschool Snack and the Seamless Summer Option served through the National School Lunch Program
<b>CN 18-11</b>	Exemptions Under the Competitive Food Services Regulation
<b>CN 18-11</b>	Attachment – Exemptions Under the Competitive Food Services Regulation
<b>CN 19-11</b>	Child Nutrition Reauthorization 2010 – Letter Method for Direct Certification
<b>CN 20-11</b>	Effective Use of Salad Bars in School Meal Programs-Revised
<b>CN 20-11</b>	Announcement of New School Nutrition Program Director
<b>CN 21-11</b>	Geographical preference
<b>CN 22-11</b>	<a href="#"><u>Questions and answers for crediting donated foods</u></a>
<b>CN 23-11</b>	Clarification in crediting for and the use of donated foods in FSMC contracts
<b>CN 24-11</b>	SFSP CN 08-11 Outreach to Households on the Availability of SFSP Meals
<b>CN 25-11</b>	Updated Review Checklist for School Food Authorities (SFAs) for Conducting Annual On-Site Reviews
<b>CN 25-11</b>	Attachment – On-Site Review Checklist
<b>CN 26-11</b>	<a href="#"><u>Categorical Eligibility of Foster Children</u></a>
<b>CN 26-11</b>	Attachment – Categorical Eligibility of Foster Children
<b>CN 27-11</b>	Child Nutrition Reauthorization 2010: Privacy Protection and the Use of Social Security Numbers in Child Nutrition Programs
<b>CN 28-11</b>	Equity in School Lunch Pricing Fact Sheet
<b>CN 28-11</b>	Attachment – Equity in School Lunch Pricing Fact Sheet
<b>CN 29-11</b>	Reaffirming the Requirement that SFA comply with Federal Regulations affecting rebates discounts and other applicable credits in all cost reimburse contracts
<b>CN 30-11</b>	Eligibility of Children Evacuated from Japan and Bahrain

<b>CN 31-11</b>	Community Eligibility Option Guidance and Process for Selection of States for School Year 2011-2012
<b>CN 32-11</b>	Fifteenth Release of the Child Nutrition Database
<b>CN 33-11</b>	Child Nutrition Reauthorization 2010 Nutrition Requirements for Fluid Milk
<b>CN 34-11</b>	Child Nutrition Reauthorization 2010 Water Availability During National School Lunch Program Meal Service
<b>CN 35-11</b>	Preparation for Program Year 2012 (SY11-12)
<b>CN 36-11</b>	Clarification on the Use of Offer Versus Serve and Family Style Meal Service
<b>CN 37-11</b>	Updates to the Direct Certification Matching Process Beginning in School Year 2011-2012
<b>CN 38-11</b>	Encouraging Schools Participation in the Fuel Up to Play 60 in Partnership with the Department of Agriculture (USDA), Food and Nutrition Services (FNS)
<b>CN 39-11</b>	Introduction to Certification Forms for 2011-2012 School Year
<b>CN 40-11</b>	Child Nutrition Reauthorization 2010 Enhancing the School Food Safety Program

## School Year 2010

Memo #	Subject Description
CN 01-10	Caterer Agreement Revisions
CN 02-10	Update to CN 13-09
CN 04-10	Update to Memos CN 13-09 and CN 02-10
CN 05-10	School Gardens
CN 06-10	Q&As: Milk Substitution for Children with Medical or Special Dietary Needs (Non Disability)
CN 07-10	School Year 2009 Food Services Annual Financial Report Reminder
CN 08-10	School CLOSINGS for H1N1 Outbreaks with Questions & Answers
CN 09-10	Modifications to the list of the United States Department of Agriculture (USDA) approved Nutrient Analysis Software – <i>Bon Appetit</i>
CN 10-10	Guidance in Crediting for, and Use of, Donated Foods in Contracts with Food Service Management Companies
CN 11-10	Revised Special Assistance Guidance Manual
CN 12-10	New Foods and Beverages Not Considered Foods of Minimal Nutrition Value
CN 13-10	Extending Eligibility to Additional Children in a Household
CN 14-10	Catalogue of Federal Domestic Assistance (CFDA) Number for Identifying Commodity Assistance in A-133 Audits
CN 15-10	Revision of Policy – Changing Sponsor or Site Status during School Year
CN 16-10	Clarification of Direct Verification
CN 17-10	Guidance to SFA's
CN 18-10	Applying Geographic Preferences in Procurements for the CNP Updates
CN 19-10	Update to CN 04-10
CN 20-10	Additional Q&A for School Closures During H1N1 Outbreaks
CN 21-10	Exclusion of Military Combat Pay for Income Eligibility Determination
CN 22-10	Pandemic Supplemental Nutrition Assistance Program (P-SNAP) Benefits for Children Certified as Eligible to Receive Free & Reduced Price School Lunch During School Closures
CN 23-10	<a href="#">Q&amp;As: Milk Substitution for Children with Medical or Special Dietary Needs (Non-Disability)</a>
CN 24-10	Geographic Preference for Procurement of Unprocessed Agricultural Products in the Child Nutrition Programs
CN 25-10	Exclusion of Military Pay for Income Eligibility Determination – Revised
CN 26-10	FNS Farm to School
CN 27-10	NSLP Equipment Assistance Grants
CN 28-10	Eligibility of Haitian Refugees for the Child Nutrition Programs
CN 29-10	Update to Memo CN 22-10
CN 30-10	Child Nutrition (CN) Database Release 14
CN 31-10	Rollover Memo School Year 2010-2011
CN 34-10	Oversight of the School Breakfast Program
CN 35-10	Q&A on Extending Categorical Eligibility to Additional Children in the Household
CN 36-10	New Requirements for FSMC Procurement
CN 37-10	Income Eligibility Guidelines on NSLP Program Forms
CN 38-10	Guidance for Accepting Processed Product Documentation for Meal Pattern Requirements
CN 39-10	Update on the Continuing Delay of Publication of the Updated Poverty Guidelines

## School Year 2009

<b>Memo #</b>	<b>Subject Description</b>
<b>CN 01-09</b>	Free Meal Eligibility for Head Start
<b>CN 01-09</b>	Attachment Retroactive claim sheet
<b>CN 02-09</b>	Cooperation with E Rate Audit
<b>CN 03-09</b>	SY08 Food Services AFR Reminder
<b>CN 04-09</b>	Automatic Eligibility for Early Head Start
<b>CN 05-09</b>	Direct Certification and Direct Verification
<b>CN 06-09</b>	Aerated Beverages Categorized as soda water from FMNV
<b>CN 07-09</b>	Release of Student Eligibility Information Policy Reaffirmation
<b>CN 08-09</b>	Final Fluid Cow's Milk Substitution Rule
<b>CN 09-09</b>	<a href="#">Cooperation with E Rate Audit</a>
<b>CN 10-09</b>	Additional Administrative Reviews, State Retention of Improperly Paid Fund and Applicable Questions & Answers
<b>CN 12-09</b>	School Health & Nutrition Training Survey
<b>CN 13-09</b>	Procurement Regulations Applicable to NSLP and SBP
<b>CN 14-09</b>	Competitive Procurement and Private Grants for School Food Programs
<b>CN 15-09</b>	Economic Price Adjustments in Vendor Contracts
<b>CN 16-09</b>	Ways to Assist Families during Economic Downturn
<b>CN 17-09</b>	Fresh Fruit and Vegetable Program
<b>CN 18-09</b>	Economic stimulus package equipment grants
<b>CN 19-09</b>	Q&A for The 2009 Equipment Assistance Grants
<b>CN 21-09</b>	Clarification of Requirements in the FSMC Final Rule
<b>CN 22-09</b>	Thirteenth Release of CN Database
<b>CN 23-09</b>	Additional 2009 Equipment Assistance Grants for School Food Authorities Questions and Answers
<b>CN 24-09</b>	Equipment Specifications for the 2009 Equipment Assistance Grants for School Food Authorities
<b>CN 25-09</b>	NSLP 2009-2010 School Year Rollover
<b>CN 26-09</b>	Clarification for Amending FSMC Contracts
<b>CN 27-09</b>	2009 OMB A-133 USDA Compliance Supplement
<b>CN 28-09</b>	Policy and procedure for requesting to implement the Nutrient Standard Menu Planning (NSMP) or Assisted Nutrient Standard Menu Planning (ANSMP) option.

## School Year 2008

<b>Memo #</b>	<b>Subject Description</b>
<b>CN 01-08</b>	Pre-Approval for Nutrient Standard Menu Planning (NSMP) or Nutrient Standard Menu Planning (ANSMP)
<b>CN 02-08</b>	Operation of Child Nutrition Programs During a Pandemic
<b>CN 03-08</b>	Welcome Back to Arizona Child Nutrition Programs: 2007-2008 School Year
<b>CN 04-08</b>	Arizona Nutrition Standards Revision
<b>CN 05-08</b>	Notification of Townsends, Inc., Chic-N-Fries
<b>CN 06-08</b>	Direct Verification Using Medicaid Information
<b>CN 07-08</b>	Announcement of Bronze Level Award for the HealthierUS School Challenge
<b>CN 08-08</b>	Update Attendance Factor Form
<b>CN 09-08</b>	New Policy and Procedure for 12 Times Business Rule
<b>CN 10-08</b>	Crediting of Corn Meal and Corn Flour
<b>CN 11-08</b>	<a href="#">Food Safety Inspections in Non-Traditional School Settings</a>
<b>CN 12-08</b>	Alternate Menu Planning Approaches – Calories and Nutrition Standards
<b>CN 12-08</b>	Attachment – Alternate Menu Planning Approaches
<b>CN 13-08</b>	Incorporating the 2005 Dietary Guidelines for Americans into School Meals
<b>CN 14-08</b>	Procurement Requirements for NSLP, SBP, SMP
<b>CN 15-08</b>	Charter School FAQ's for NSLP & SBP
<b>CN 16-08</b>	Farm to School Cafeteria Initiatives
<b>CN 17-08</b>	New Foods and Beverages Not Considered Foods of Minimal Nutritional Value
<b>CN 17-08</b>	Attachment – Exemptions Under the CFSR
<b>CN 18-08</b>	Use of Vending Machines in School Meal Programs Q and A
<b>CN 19-08</b>	Announcement of New NSLP Directors
<b>CN 20-08</b>	Allowability of Procurement Fees in LEA Contracts
<b>CN 21-08</b>	Fresh Fruit and Vegetable Program
<b>CN 22-08</b>	Food Program Permanent Service Agreement final
<b>CN 23-08</b>	NSLP 2008-2009 Rollover
<b>CN 25-08</b>	Replacement – Food Program Permanent Service Agreement
<b>CN 27-08</b>	<a href="#">Disclosure of Eligibility Information to E-Rate Auditors</a>
<b>CN 29-08</b>	FSA-Posted to Web
<b>CN 30-08</b>	First Clarification of memo NLSP CN# 14-08
<b>CN 31-08</b>	Second Clarification of memo NLSP CN# 14-08



## School Year 2007

<b>Memo #</b>	<b>Subject Description</b>
<b>CN 01-07</b>	Announcement of New Directors
<b>CN 02-07</b>	Free and Reduced Price School Meals Application Package Translations
<b>CN 03-07</b>	Mandatory Direct Certification
<b>CN 04-07</b>	Arizona Nutrition Standards (ANS) Clarification Regarding A La Carte Entrées
<b>CN 05-07</b>	USDA – Approved Software Requirements Regarding Vitamin A
<b>CN 06-07</b>	USDA – Notification of the Superintendent Challenge – Grant Opportunity
<b>CN 07-07</b>	Verification Sample Size
<b>CN 08-07</b>	Welcome Back SY 06-07
<b>CN 09-07</b>	Monitoring Implementation of HACCP – Based Food Safety Program
<b>CN 10-07</b>	USDA – Approved Nutrient Analysis Software Update
<b>CN 11-07</b>	Buy American Reminder
<b>CN N/A</b>	CNP Web Common Logon Access
<b>CN 12-07</b>	Arizona Nutrition Standards – Frequently Asked Questions
<b>CN 13-07</b>	Clarification of Direct Verification
<b>CN 14-07</b>	Recent changes to the list of “Foods of Minimal Nutritional Value” (FMNV)
<b>CN 15-07</b>	Notification of Bernardi Italian Foods-Cheese Roll-Ups
<b>CN 16-07</b>	<a href="#"><u>Family Supplemental Subsistence Allowance Permanently Excluded From Income Consideration for Child Nutrition Programs</u></a>
<b>CN 17-07</b>	Release of Free and Reduced Price Meal Eligibility information for National Assessment of Educational Progress
<b>CN 18-07</b>	Clarification on the Substitution of NSLP meal patterns and use of Offer vs. Serve for CACFP meals
<b>CN 19-07</b>	Notification of Updated Guidance Manuals Posted Online
<b>CN 20-07</b>	Notification that Profera Inc., Pepperoni Cheese Pizza with Whole Grain is in Violation of the Child Nutrition Labeling Program
<b>CN 21-07</b>	Modification to the list of USDA-approved Nutrient Analysis Software
<b>CN 22-07</b>	Appointment of Finance Director
<b>CN 23-07</b>	HealthierUS School Challenge Application Revised Format
<b>CN 24-07</b>	Food Service AFR & Mandatory Training Requirement
<b>CN 25-07</b>	New Foods No Longer Considered Foods of Minimal Nutritional Value
<b>CN 26-07</b>	Notification that RCG Foods of Texas, Inc. produced a cheese quesadilla in violation of the Child Nutrition (CN) Labeling Program
<b>CN 27-07</b>	The Use of Vending Machines to Dispense Reimbursable Meals
<b>CN 28-07</b>	Scanned Income Applications
<b>CN 29-07</b>	Farm-to-School Federal Procurement Regulations
<b>CN 30-07</b>	Fluid Milk and Other Food Components/Menu Items in Reimbursable Lunches
<b>CN 31-07</b>	Changes in the Nutrition Services Incentive P target=”_blank”rogram
<b>CN 32-07</b>	Post Implementation Survey of the Arizona Nutrition Standards
<b>CN 32-07</b>	Post Implementation Survey for the Arizona Nutrition Standards – Grades K-8
<b>CN 33-07</b>	Clarification Regarding ‘Federal Publishing’ Materials Not a USDA Publication
<b>CN 34-07</b>	NSLP 2007-2008 School Year Rollover

<b>CN 35-07</b>	Voluntary Arizona Nutrition Standards for High Schools
<b>CN 36-07</b>	Team Nutrition Resource Materials
<b>CN 37-07</b>	Eleventh Release of the Child Nutrition (CN) Database
<b>CN 38-07</b>	Reminder of Availability of Translated Free and Reduced Price Applications
<b>CN 39-07</b>	Internet and/or Electronic Communication in the Child Nutrition Programs (CNPs)
<b>CN 39-07</b>	Attachment

## School Year 2006

<b>Memo #</b>	<b>Subject Description</b>
<b>CN 01-06</b>	Arizona Nutrition Std Direction for Comment
<b>CN 02-06</b>	Procurement Procedure Guidelines
<b>CN 03-06</b>	HACCP and Food Safety Questions and Answers
<b>CN 04-06</b>	Welcome Back SY 05-06
<b>CN 05-06</b>	Common Logons for FSMC
<b>CN 06-06</b>	Fruit and Vegetable Requirement
<b>CN 07-06</b>	Production Recordd Requirement
<b>CN 08-06</b>	SAIS 2 Code Reporting
<b>CN 09-06</b>	Verification Reporting Guidance SY 05-06
<b>CN 10-06</b>	Healthier US Schools — Take Challenge
<b>CN 11-06</b>	Hurricane Katrina
<b>CN 12-06</b>	School Year 2005 Food Services AFR
<b>CN 14-06</b>	<a href="#">General Follow-up Provisions – Reauthorization 2004</a>
<b>CN 15-06</b>	30 day carry over clarification
<b>CN 16-06</b>	Direct Verification
<b>CN 17-06</b>	Confirmation Review
<b>AZ 49-06</b>	Non-Associated Sites Policy for FY 06-07
<b>CN 18-06</b>	FREE On-site and Phone-based Trainings
<b>CN 19-06</b>	Local Wellness Policy Requirements for Each LEA Superintendent
<b>CN 20-06</b>	Case Number Applications
<b>CN 22-06</b>	Policy on Changing Sponsor or Site Status during School Year
<b>CN 23-06</b>	New Foods No Longer Considered FMNVs
<b>CN 24-06</b>	Audit Evaluations
<b>CN 25-06</b>	Clarification of Audit Evaluation
<b>CN 26-06</b>	Nutrient Standard Menu Planning Project Awardees
<b>CN 26-06</b>	Nutrient Standard Menu Planning Project Participant Agreement
<b>CN 27-06</b>	Common Logon Policy Letter
<b>CN 28-06</b>	CNP Verification Manual Correction
<b>CN 29-06</b>	Final Release of the Arizona Standards
<b>CN 30-06</b>	Release of the SMI Frequently Asked Questions Resource
<b>CN 30-06</b>	SMI Frequently Asked Questions
<b>CN 31-06</b>	Implementing the Revised School Meal Recipes
<b>CN 32-06</b>	Health and Nutrition YRBS Handout
<b>CN 33-06</b>	Participate in the ASCS
<b>CN 34-06</b>	USDA Recipes for Schools
<b>CN 35-06</b>	Arizona Nutrition Standards Clarification
<b>CN 36-06</b>	Special Diet Manual
<b>CN 37-06</b>	Professional Development Survey
<b>CN 38-06</b>	Special Assistance Policy Update
<b>CN 39-06</b>	Communication Concerning Verification Activities
<b>CN 40-06</b>	NSLP 2006-2007 Rollover

<b>CN 41-06</b>	2006-2007 Rollover for Special Assistance Questions
<b>CN 42-06</b>	Final Notice Implementation of a School Food Safety Program HACCP
<b>CN 43-06</b>	Special Diet Manual PD Survey Revised Memo
<b>CN 44-06</b>	Procurement Record-Keeping Requirements
<b>CN 45-06</b>	Commercial Software
<b>CN 46-06</b>	Procurement Questions Relevant to the Buy American Provision
<b>CN 47-06</b>	Clarification for ANS – Hot Chocolate
<b>CN 48-06</b>	School Districts and Federal Procurement Regulations
<b>CN 49-06</b>	Arizona Nutrition Standards Calculator and Sugar by Weight Calculator

## School Year 2005

Memo #	Subject Description
CN 01-05	CNP Direct Certification Enhancements
CN 02-05	Severe Need Breakfast, 2004 Reauthorization Act
CN 03-05	Duration of Households' Free/ Reduced Price Meal Eligibility, 2004 Reauthorization
CN 04-05	<a href="#"><u>Runaway, Homeless, and Migrant Youth, 2004 Reauthorization Act</u></a>
CN 05-05	<a href="#"><u>Medicare Subsidy as Household Income</u></a>
CN 06-05	<a href="#"><u>Military Housing Allowance, 2004 Reauthorization Act</u></a>
CN 07-05	2005-2009 Food Program Service Agreement
CN 08-05	Reauthorization 2004 – Waiver of Requirement for Weighted Averages
CN 09-05	Welcome to the Arizona Child Nutrition Programs: 2004-2005 School Year
CN 10-05	Executive Management Services
CN 11-05	<a href="#"><u>Reissuance of Policy on Limited Disclosure and NAEP</u></a>
CN 12-05	AFR – State Matching Requirements
CN 13-05	School Year 2004 Food Services Annual Financial Report
CN 14-05	Amendment Expanding Provisions 2 and 3 District-wide, 2004 Reauthorization Act
CN 15-05	Change in Verification of Income Eligibility, 2004 Reauthorization Act
CN 16-05	Fluid Milk Provisions
CN 17-05	Beef Patties In Violation of the Child Nutrition Labeling Program
CN 18-05	Q & A-Developing and Drafting Bid/Proposal Specifications
CN 19-05	Q & A-Federal Procurement Guidelines
CN 20-05	Reauthorization 2004 – Irradiation Requirements
CN 21-05	<a href="#"><u>Guidance on Determining Categorical Eligibility for Free Lunches and Breakfasts for Youth Served under the Runaway and Homeless Youth Act</u></a>
CN 22-05	Audit Evaluation Form
CN 23-05	2005 Calendar
CN 24-05	Critical Verification Guidance for SY 2004-2005 Reporting Requirements
CN 25-05	Procurement and Service of Whole Grain Products
CN 26-05	SAIS Reporting Requirements for National School Lunch Program Data Under No Child Left Behind Act (NCLB)
CN 27-05	Establishing eligibility for migrant, runaway, and homeless children
CN 28-05	Reauthorization 2004 – School Food Safety Inspections
CN 29-05	Contracts – Renewal and Rebidding
CN 30-05	Developing and Drafting Bid/ Proposal Specifications
CN 31-05	Reauthorization 2004 – Requirements for Direct Certification and Direct Verification
CN 32-05	The HealthierUS School Challenge
CN 33-05	Equal Opportunity for Religious Organizations
CN 34-05	New foods no longer considered Foods of Minimal Nutritional Value
CN 35-05	Federal Procurement Requirements
CN 37-05	Healthy School Environment Memo
CN 38-05	Kraft American Cheese Singles
CN 39-05	Preparing for School Year 2005-2006
CN 40-05	Elimination of Case Number Search
CN 41-05	Revised USDA Quantity Recipes for School Food Service

<b>CN 42-05</b>	Administrative Review Appeal Procedures
<b>CN 43-05</b>	State Match Memo
<b>CN 44-05</b>	State Match Memo for Charters
<b>CN 45-05</b>	Reauthorization 2004: Changes Affecting Free and Reduced-Price Certification Process
<b>CN 46-05</b>	Revised CNP Direct Certification Manual SY 05-06
<b>CN 47-05</b>	2005 Verification Memo
<b>CN 48-05</b>	New IEGs
<b>CN 49-05</b>	Determining Error-Prone Applications
<b>CN 51-05</b>	Updated Income Eligibility Guidelines Form
<b>CN 52-05</b>	Child Nutrition Program Guidance Manual
<b>CN 54-05</b>	Revised F & R Handbook Memo

## School Year 2004

Memo #	Subject Description
<b>CN 01-04</b>	Direct Certification
<b>CN 02-04</b>	Change in Verification Procedures
<b>CN 03-04</b>	Update on Reauthorization 2003
<b>CN 04-04</b>	Enhancements and Changes to Direct Certification System
<b>CN 05-04</b>	Welcome to the Arizona Child Nutrition Programs – 2003-2004 school year!
<b>CN 06-04</b>	National School Lunch Week: October 13-17, 2003
<b>CN 07-04</b>	Student Services Director
<b>CN 08-04</b>	Memo Cancelled
<b>CN 09-04</b>	CNP Web User Accounts and Passwords
<b>CN 10-04</b>	Verification Final Rule Effective School Year 2004-2005
<b>CN 11-04</b>	Audit Evaluation Form
<b>CN 12-04</b>	Attendance Factors
<b>CN 13-04</b>	Web-based Claiming Training Dates
<b>CN 14-04</b>	Submitting Monthly Reimbursement Claims
<b>CN 15-04</b>	Web-based Claiming Training (Flagstaff/Tucson)
<b>CN 16-04</b>	NSLP Web-based Claim Training (Phoenix)
<b>CN 17-04</b>	2005-2009 Food Program Service Agreement
<b>CN 18-04</b>	Temporary Exception for Submitting of Monthly Reimbursement Claims
<b>CN 19-04</b>	<a href="#"><u>Reporting of Free &amp; Reduced eligibility status into SAIS under No Child Left Behind Act (NCLB)</u></a>
<b>CN 20-04</b>	Rollover Preparing for SY 2005
<b>CN 21-04</b>	Oversight of FSMC-USDA Policy Memo 04-03 and 04-04
<b>CN 22-04</b>	Civil Rights Guidance for Food & Nutrition Service (FNS)-Instruction 113
<b>CN 23-04</b>	Governor's Office, Arizona Department of Education and KidsCare Alliance
<b>CN 24-04</b>	New Director and New name {no attachment available}
<b>CN 25-04</b>	2005-2009 Food Program Service Agreement Contract/Agreement Modification #ED05-0001-01, Effective July 1, 2004
<b>CN 26-04</b>	Web-based CNP Annual Financial Report Training Dates

## School Year 2003

Memo #	Subject Description
<b>CN 01-03</b>	Food Service Management Company (FSMC) Guidance from the United States Department of Agriculture (USDA)
<b>CN 02-03</b>	Violation of Child Nutrition (CN) Labeling
<b>CN 03-03</b>	Memo to Consultants: CRE/SMI Training
<b>CN 04-03</b>	Welcome Back
<b>CN 05-03</b>	Iron-Fortified Infant Formulas in the Child Nutrition Programs
<b>CN 06-03</b>	Purchases of Locally Produced Foods in the School Nutrition Programs
<b>CN 07-03</b>	SFNS Credentialing Exam
<b>CN 08-03</b>	Documenting Free and Reduced-Price Eligibility of Homeless Children in the Child Nutrition Programs (Updated)
<b>CN 09-03</b>	Food Recovery and Gleaning
<b>CN 10-03</b>	Administrative Review for 2002-03 School Year
<b>CN 11-03</b>	Policy Update – Foods of Minimal Nutritional Value
<b>CN 12-03</b>	Special Milk Program Administrative Review for SY 2002/03
<b>CN 13-03</b>	Policy Clarifications
<b>CN 14-03</b>	Meals Served to Students in Schools Not on NSLP
<b>CN 15-03</b>	<a href="#">Release of Free and Reduced Price Meal Eligibility Information</a>
<b>CN 16-03</b>	FMNV Update
<b>CN 17-03</b>	NSLP Severe Need Breakfast Rate Change
<b>CN 18-03</b>	SMP Administrative Review Update
<b>CN 19-03</b>	<a href="#">Military Household Size</a>
<b>CN 20-03</b>	KidsCare School Memo
<b>CN 21-03</b>	Rollover Memo