

Standard Operating Procedure

Redistribution of Returned Food/Share Tables

Policy: To provide guidance on food items approved for redistribution in the cafeteria while maintaining food safety protocols.

The food service supervisor will:

1. Work with local health department to implement a share table.
2. Designate a specific table.
3. Monitor the share table to ensure only wholesome foods are placed on table.
4. Post signs stating what are allowable items on share table.
 - a. Foods that are packaged and do not need refrigeration can be redistributed as long as the packaging is intact. Whole pieces of fruit that can be washed of that have peels can be redistributed as well.
 - b. Foods that are Not Allowed are any unpackaged foods, open items or packaged items that have been tampered with. When a temperature control mechanism is not in place, TCS foods cannot be redistributed.
5. Inspect and log items left on the share table.
6. Discard any questionable items, “when in doubt, through it out”

Date of implementation or most recent revision: _____



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