



State of Arizona  
**Department of Education**

**Tom Horne**  
Superintendent of  
Public Instruction

**NSLP CN # 11-08**  
**USDA Memo # SP 05-2008**

**MEMORANDUM**

**TO:** School Health & Nutrition Program Sponsors

**FROM:** Mary Szafranski, Deputy Associate Superintendent  
Arizona Department of Education, Health and Nutrition Services

Kacey Frey, NSLP Health Director  
Arizona Department of Education, School Health & Nutrition Programs

**DATE:** January 4, 2008

**SUBJECT:** Food Safety Inspections in Non-Traditional School Settings

*Original Signed*

This memo serves as clarification for the mandatory twice per year food safety inspections for those Local Education Agencies (LEAs) operating the National School Lunch Program (NSLP) at non-traditional school settings, such as military bases, Indian reservations, and Residential Child Care Institutions (RCCIs).

All LEAs operating the NSLP are required to obtain two food safety inspections per school year. If an institution falls outside of the jurisdiction of the State/local public health agency responsible for conducting food safety inspections, the LEA must do their best to obtain the two required inspections by requesting an inspection from the State/local public health agency or contacting the alternative agency responsible for overseeing the institution's operation.

Examples of such institutions and alternative inspection agencies are as follows:

- Department of Defense (DoD) schools – military health agency
- Bureau of Indian Affairs (BIA) schools – Indian Health Service

All other institutions, such as non-DoD schools, RCCIs, and institutions offering vended meals must do their best to obtain the required food safety inspections by contacting the State/local public health agency.

If you have questions or concerns regarding this memo, please contact your assigned School Health & Nutrition Program Specialist at 602-542-8700.

*This institution is an equal opportunity provider.*