



State of Arizona  
Department of Education  
Office of Diane M. Douglas  
Superintendent of Public Instruction

HNS# 05-2017

**MEMORANDUM**

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**TO:** Elementary School Sponsors Participating in the National School Lunch Program

**FROM:** Melissa Conner, Associate Superintendent  
Arizona Department of Education, Health and Nutrition Services

**DATE:** March 28, 2017

**SUBJECT:** Fresh Fruit and Vegetable Program Grant Application Now Available

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*Original Signed*

The Arizona Department of Education (ADE) is pleased to announce the United States Department of Agriculture's (USDA) Fresh Fruit and Vegetable Program (FFVP) grant application for the 2017-2018 school year is now available. The FFVP provides funding to Arizona elementary schools for the purpose of exposing students to a variety of fresh fruits and vegetables, as well as, educating the students on various FFVP components.

The goal of the FFVP is to contribute to a healthy school environment by providing healthy food choices, expanding the variety of fruits and vegetables children experience, increasing children's fruit and vegetable consumption, and helping shape children's diets to impact their present and future health. To be considered for the FFVP grant, each school must submit a completed application by April 28, 2017.

Schools must meet the following criteria in order to qualify for the FFVP:

- Participate in the National School Lunch Program (NSLP). Schools must comply with federal and state guidelines for operating the program.
- Be an elementary school. An elementary school is any school that serves lunch to students in grades preschool through 8<sup>th</sup> grade.
- Have 50 percent or more of its students eligible for free or reduced-price meals. Priority is given to schools with the highest percentage of students eligible for free and reduced-price meals.
- Submit an application for each site that is interested in participating.



**For eligibility purposes, FFVP applicants must use their school's free and reduced-price percentage from October 2016.** To determine eligibility for the FFVP please view the October 2016 Free and Reduced-Price Percentage Report located at: <http://www.azed.gov/health-nutrition/frpercentages/>.

The FFVP application process is web-based and available in the Grants Management Enterprise (GME) system located at: <https://www.ade.az.gov/gme/>. If you have not worked with ADEConnect in the past or are uncertain you have the proper credentials, please contact the ADE Support Desk at (602) 542-2222, (866) 577-9636 or [adesupport@azed.gov](mailto:adesupport@azed.gov). Your log-in information for Common Logon system will not work with ADEConnect.

If you are unable to view the Fresh Fruit and Vegetable application or need technical assistance in completing the application, you may contact the Fresh Fruit and Vegetable Program Specialist Sandy Fitzner at (602) 542-8741 or [sandy.fitzner@azed.gov](mailto:sandy.fitzner@azed.gov). **Paper applications will no longer be available or accepted.**

**Completed applications with both "FFVP Period 1" and "FFVP Period 2" sections must be submitted by 1:00 pm MST Friday, April 28, 2017 to be considered.**

