

MEP Coordinator/Recruiter Boot Camp

July 20, 2017

Laura Alvarez, Arizona State Identification & Recruitment Coordinator



ARIZONA MIGRANT EDUCATION PROGRAM



Our mission is to impact teaching and learning in K-12 classrooms so that migratory students achieve high academic success.

Our purpose is to ensure that migratory children fully benefit from the same free public education provided to other children. To achieve this purpose, the MEP helps State Education Agencies (SEAs) and Local Education Agencies (LEAs) address the special educational needs of migratory children to better enable them to succeed academically.



PURPOSE



Our purpose is to create awareness of the new ESSA changes that will affect our Identification and Recruitment efforts and to develop understanding of the new guidance in order to continue successful eligibility and recruitment efforts.



AGENDA



- MEP Process Flow
- ESSA changes
- Eligibility Scenarios
- National Certificate of Eligibility
- Technology Process
- Resources
- Training



REFERENCES

Statute

Sections 1115(b) and (c), 1304(c)(2), and 1309 of the *Elementary and Secondary Education Act* (ESEA) of 1965, as amended by the *Every Student Succeeds Act* (ESSA) of 2015

Code of Federal Regulations

34 C.F.R. 200.81, 200.103, and 200.89(c)

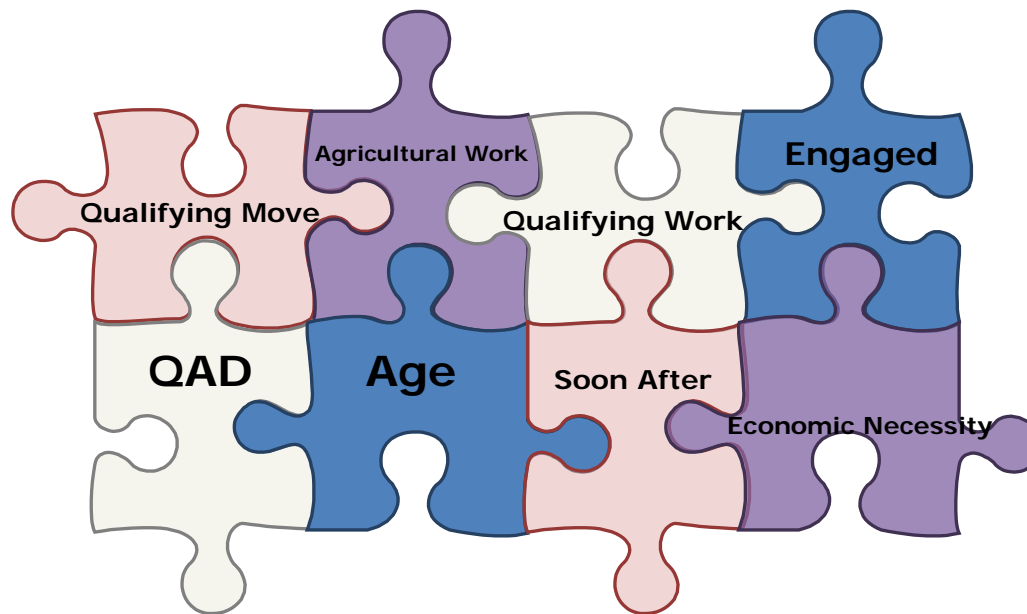
National Certificate of Eligibility (COE) Instructions (OMB Control Number 1810-0662)

Guidance

Chapter II of the *Non-Regulatory Guidance for the Title I, Part C Education of Migratory Children* (March 2017)

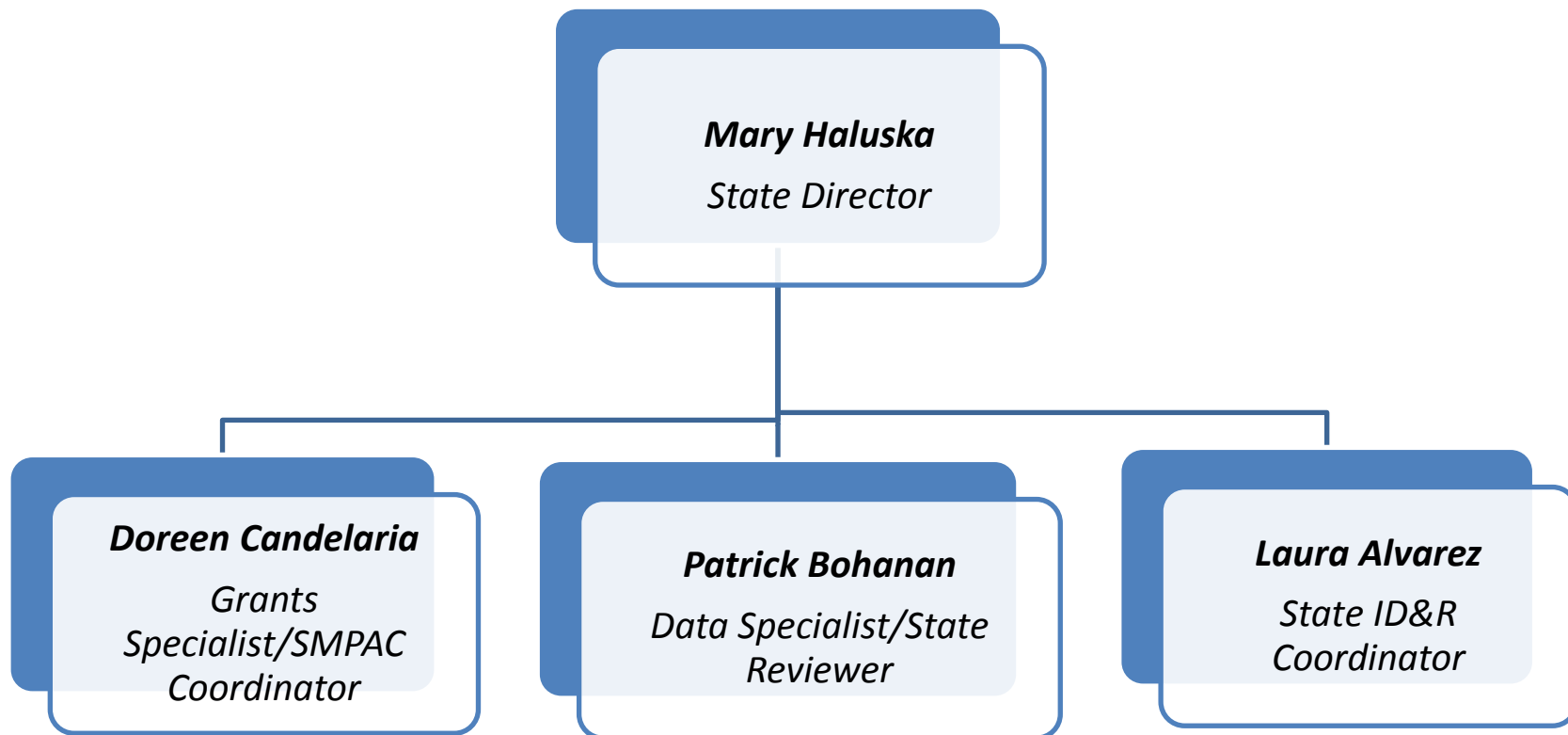
OVERVIEW

The whole is greater than the sum of it's parts



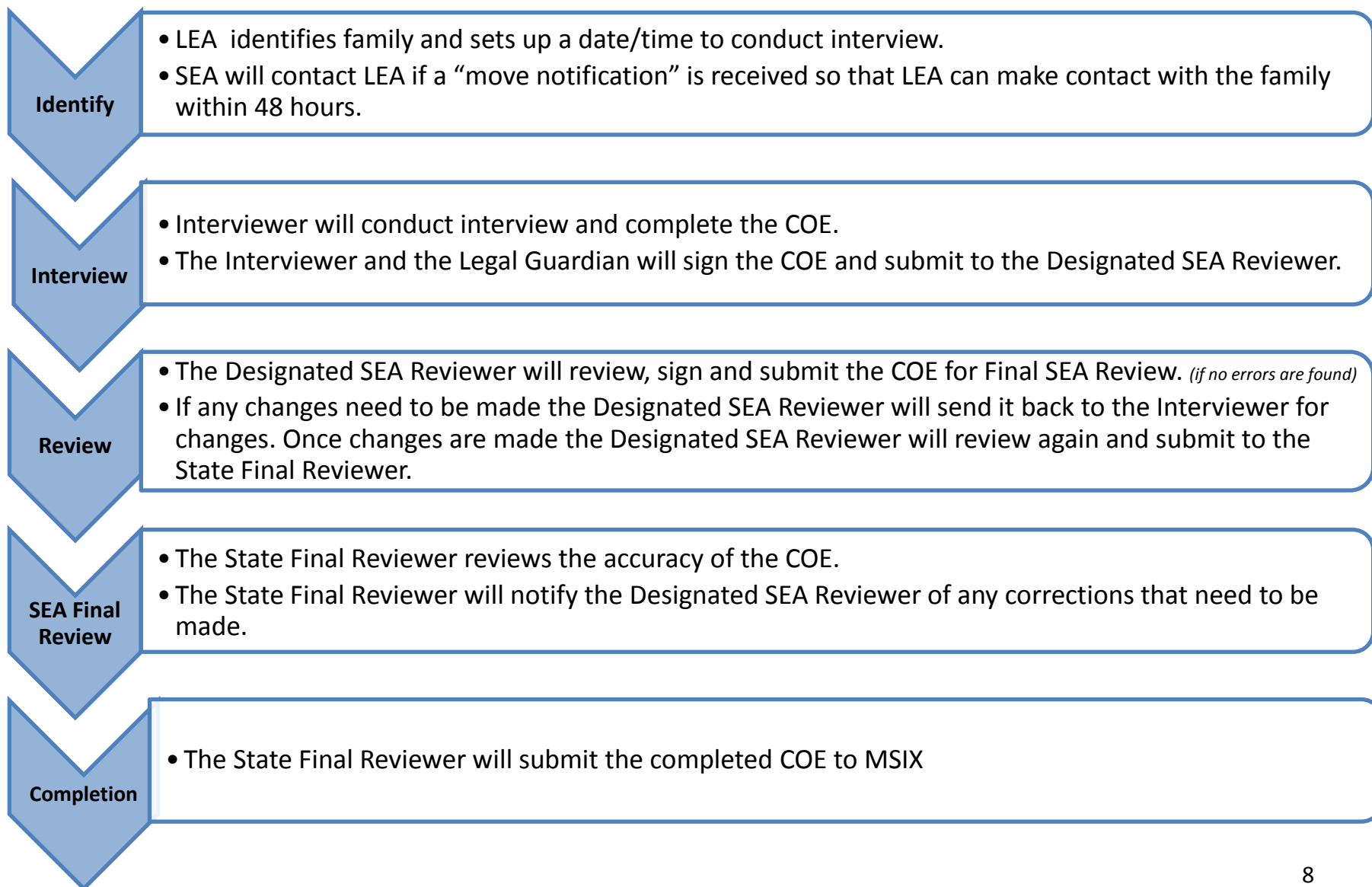


MEP PROGRAM STAFF





PROCESS FLOW





CHANGES IN ESSA LAW

"in order to obtain"

OBTAINED

ENGAGED

Modified criteria



Qualifying Move

Qualifying Work

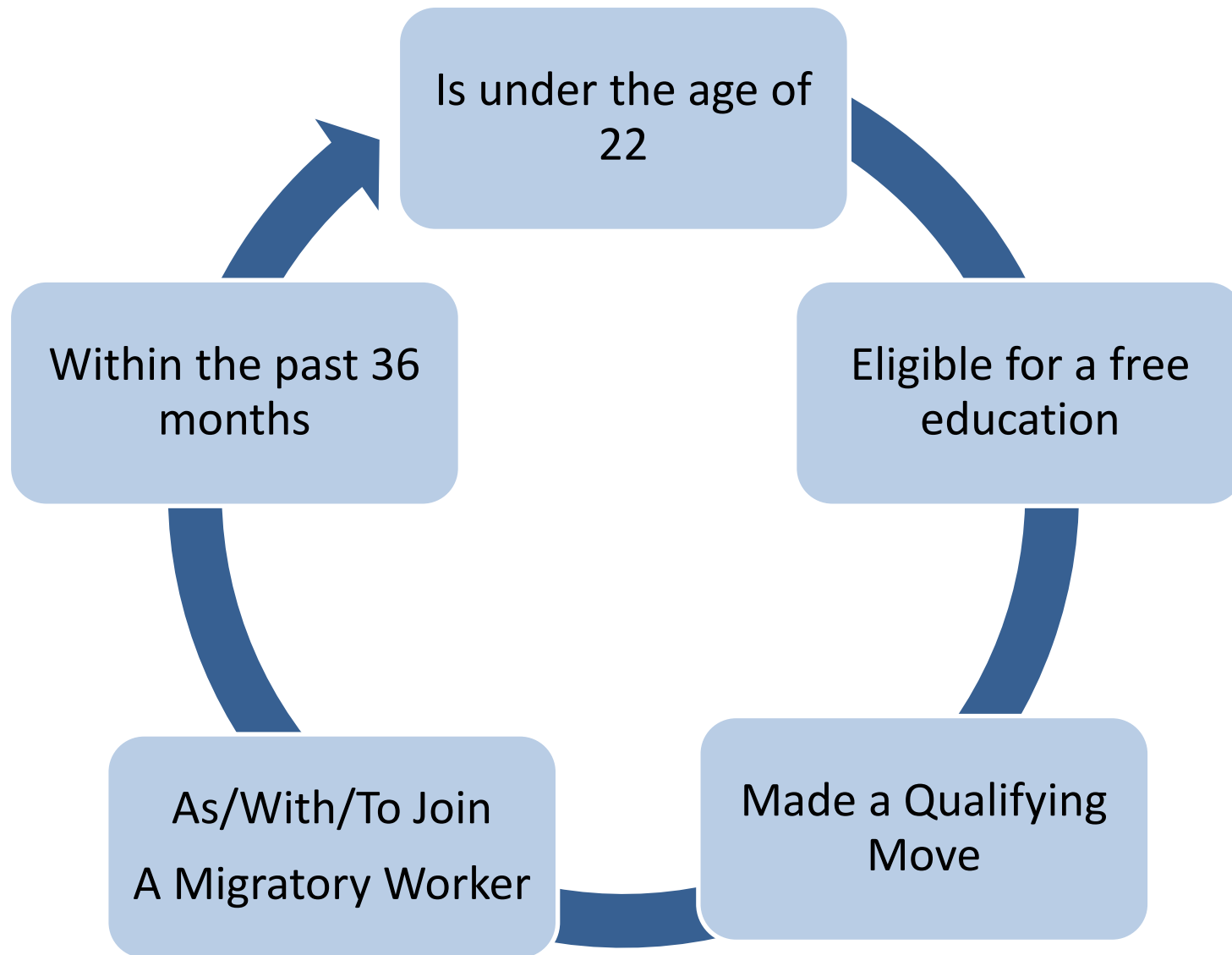


KEY TERMS

Term	Definition
<ul style="list-style-type: none">ENGAGED	<ul style="list-style-type: none">Hands on the product; has started performing the qualifying work
<ul style="list-style-type: none">SOON AFTER <i>(NRG pg.17, C5)</i>	<ul style="list-style-type: none">Within 60 days after the qualifying move
<ul style="list-style-type: none">ACTIVELY SOUGHT <i>(NRG pg.18, C10)</i>	<ul style="list-style-type: none">May occur before or after the qualifying moveMust occur “soon after” the move (guidance 60 days)
<ul style="list-style-type: none">QUALIFYING MOVE <i>(NRG pg.20, D1)</i>	<ul style="list-style-type: none">From one district to anotherFrom one residence to anotherDue to economic necessityIn past 36 months prior to the date of the recruiter’s interview
<ul style="list-style-type: none">RECENT HISTORY OF MOVES <i>(NRG pg.19, C13-C18)</i>	<ul style="list-style-type: none">Must be within 36 months of the recruiter’s interviewHistory of 2 moves that resulted in being engaged in qualifying workMoves must be due to economic necessity



MIGRATORY CHILD



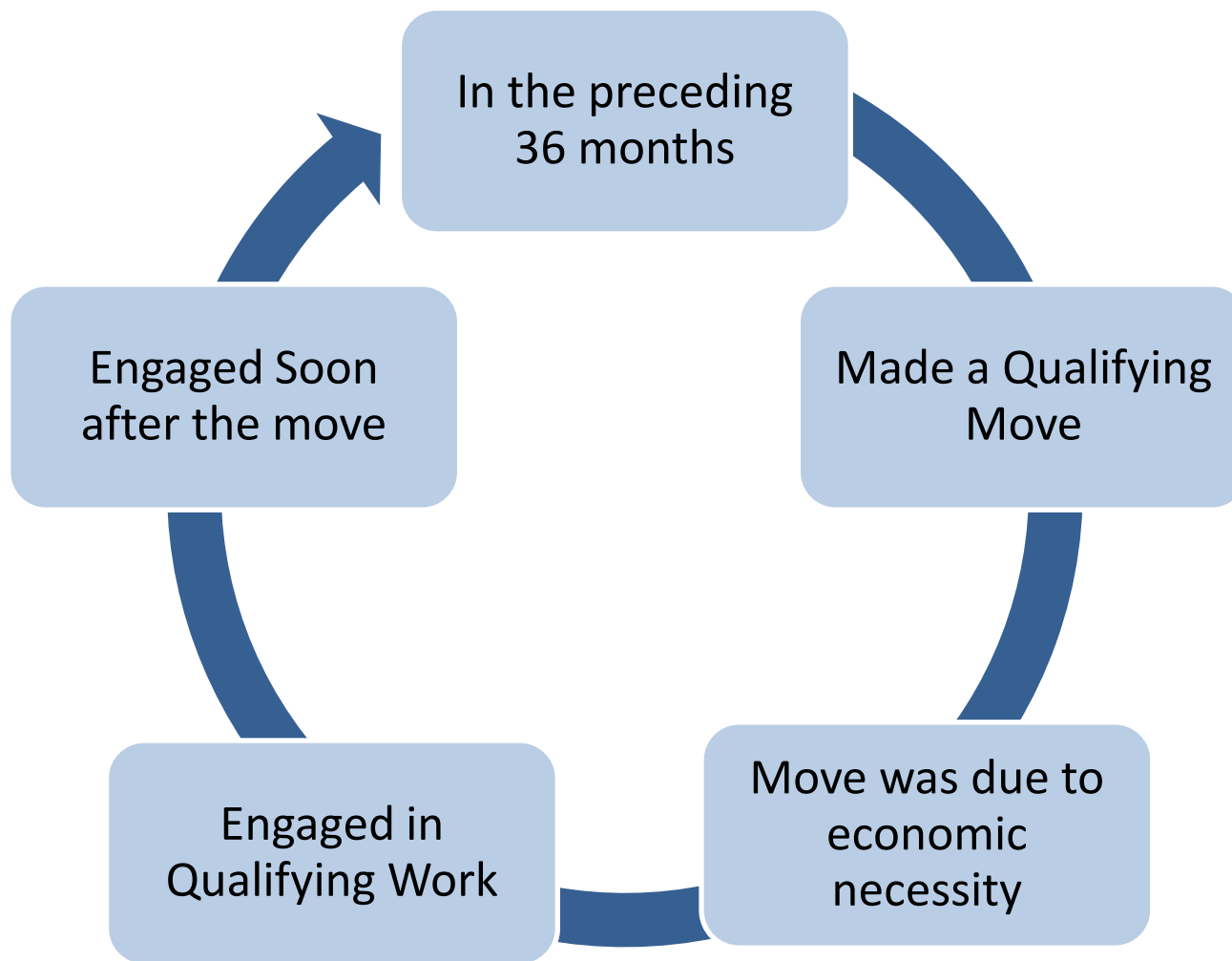


QUALIFYING MOVE

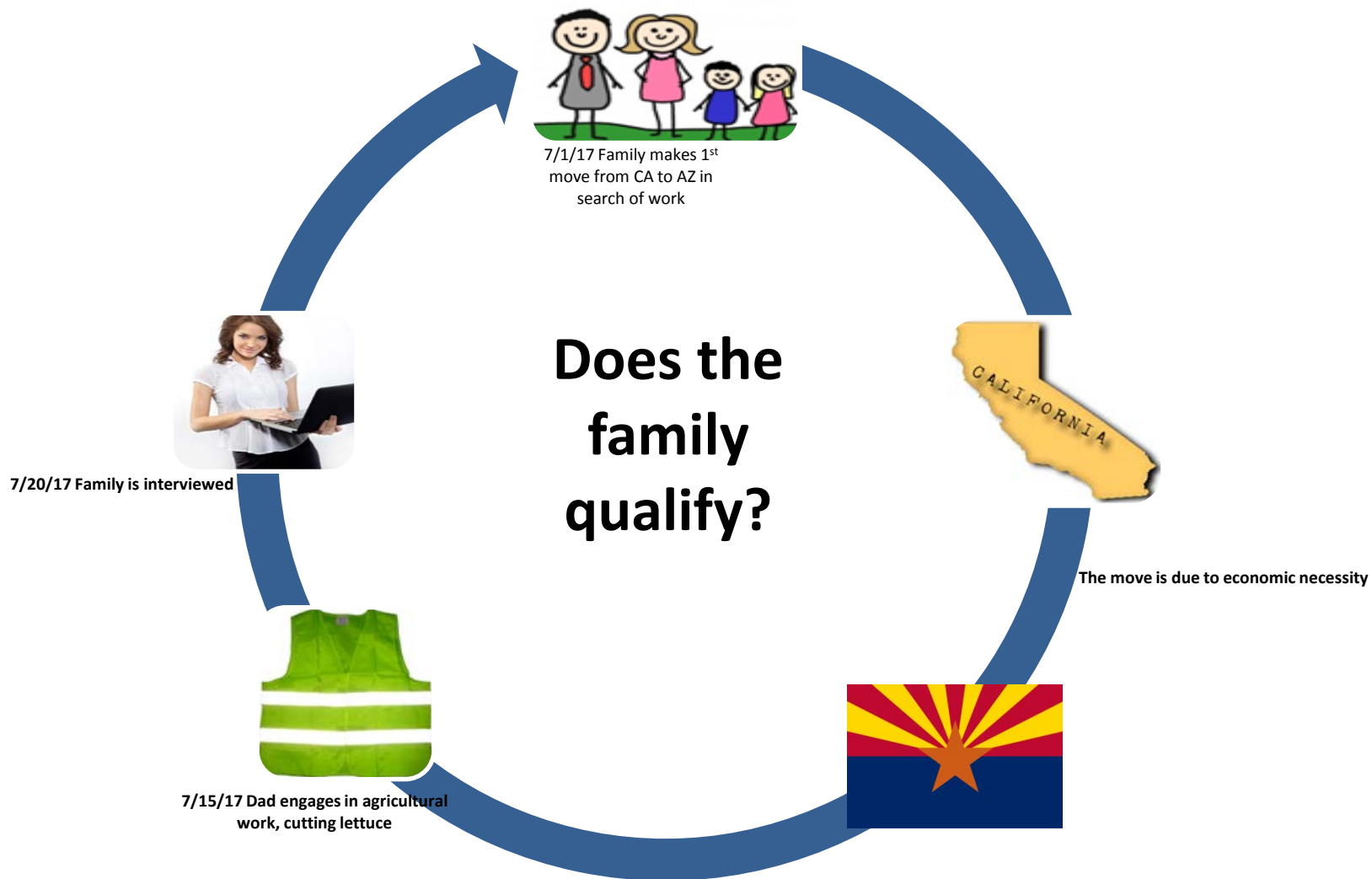
NCLB (old)	ESSA (new)
<ul style="list-style-type: none">Across school district boundaries	<ul style="list-style-type: none">Across school district boundaries
<ul style="list-style-type: none">Change from one residence to another	<ul style="list-style-type: none">Change from one residence to another
<ul style="list-style-type: none">Due to economic necessity	<ul style="list-style-type: none">Due to economic necessity
<ul style="list-style-type: none">Occurred in the past 36 months	<ul style="list-style-type: none">Occurred in the past 36 months as a MAW or a migratory fisher or did so with, or to join a parent/guardian or spouse who is a migratory agricultural worker or a migratory fisher
<ul style="list-style-type: none">Made in order to obtain qualifying work	<ul style="list-style-type: none">Made in order to obtain qualifying work



MIGRATORY AGRICULTURAL WORKER-ENGAGED

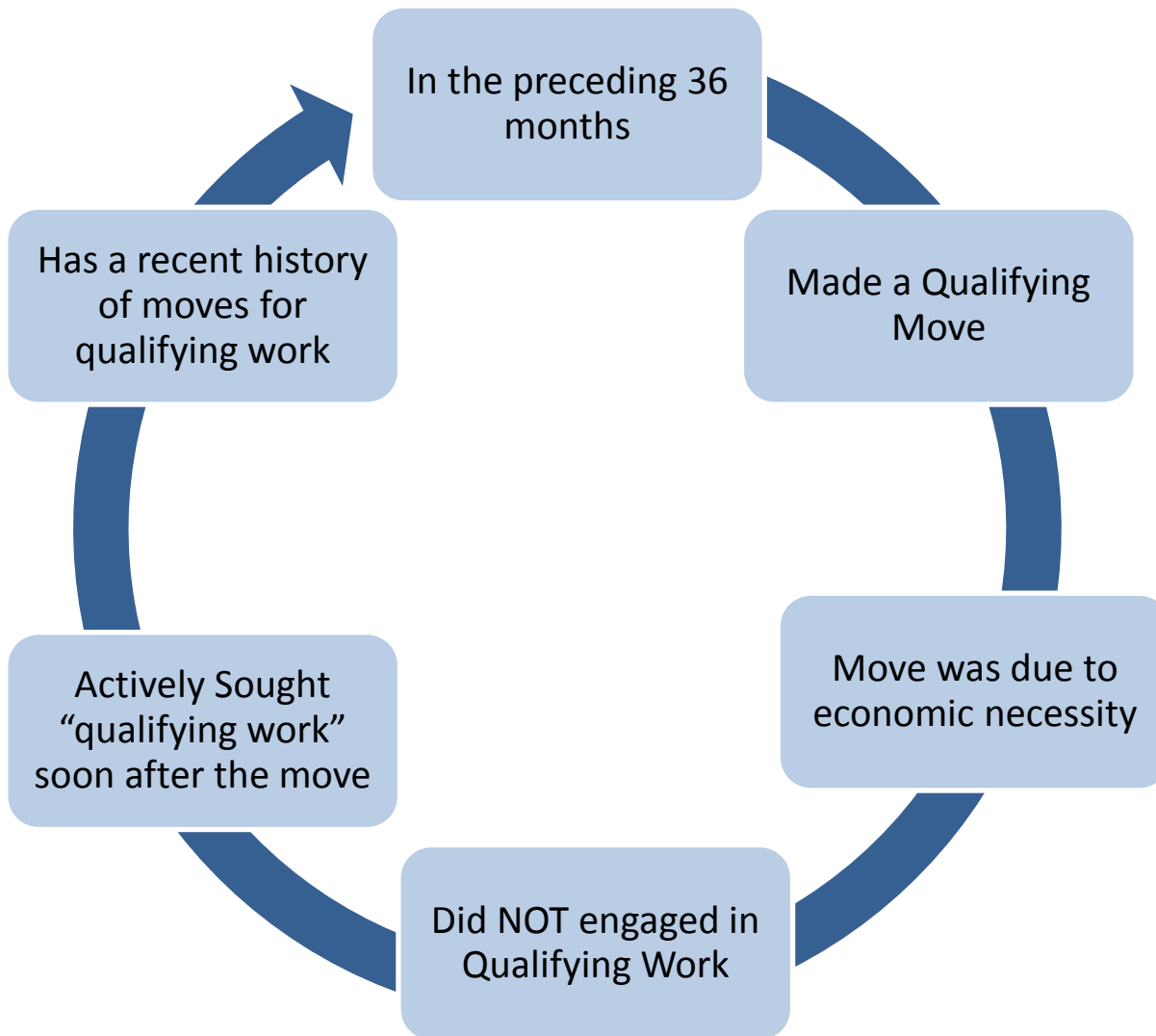


SCENARIO

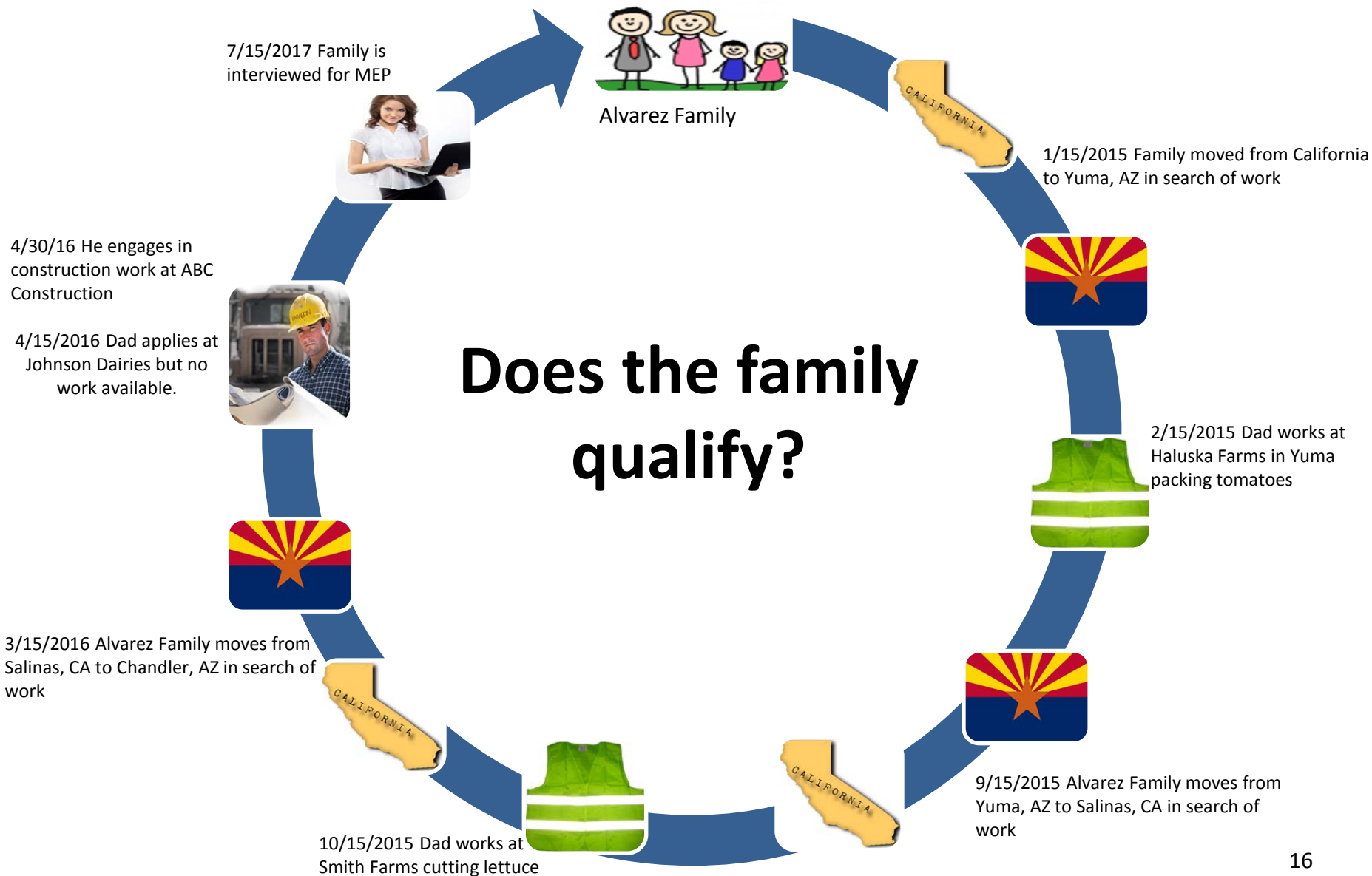




MIGRATORY AGRICULTURAL WORKER-"NOT ENGAGED"



SCENARIO





QUALIFYING WORK

Seasonal/Temporary

Agricultural Work

Fishing Work

Personal Subsistence

Trees



NATIONAL CERTIFICATE OF ELIGIBILITY (COE)



NATIONAL CERTIFICATE OF ELIGIBILITY

I. FAMILY DATA

Parent/Guardian 1: Last Name First Name	Parent/Guardian 2: Last Name First Name
Current Address:	City State Zip Telephone

II. CHILD DATA

Last Name 1	Last Name 2	Suffix	First Name	Middle Name	Sex	Birth Date	MB	Code	Residency Date

III. QUALIFYING MOVES & WORK

1. The child(ren) listed on this form moved due to economic necessity from a residence in School district / City / State to a residence in School district / City / State.
2. The child(ren) moved (complete both a. and b.):
 - a. ☐ as the worker, OR ☐ with the worker, OR ☐ to join or precede the worker.
 - b. The worker, First Name and Last Name of Worker, is ☐ the child or the child's ☐ parent/guardian ☐ spouse.
 - i. (Complete if "to join or precede" is checked in 2a.) The child(ren) moved on MM/DD/YY. The worker moved on MM/DD/YY. (provide comment)
3. The Qualifying Arrival Date was MM/DD/YY.
4. The worker moved due to economic necessity on MM/DD/YY from a residence in School district / City / State to a residence in School district / City / State, and:
 - a. ☐ engaged in new qualifying work soon after the move (provide comment if worker engaged more than 60 days after the move); OR
 - b. ☐ actively sought new qualifying work, AND has a recent history of moves for qualifying work (provide comment)
5. The qualifying work, *describe agricultural or fishing work, was (make a selection in both a. and b.):

a. ☐ seasonal OR ☐ temporary employment
 b. ☐ agricultural OR ☐ fishing work
 *If applicable, check:
☐ personal subsistence (provide comment)
6. (Complete if "temporary" is checked in #5a) The work was determined to be temporary employment based on:
 - a. ☐ worker's statement (provide comment), OR
 - b. ☐ employer's statement (provide comment), OR
 - c. ☐ State documentation for Employer.

IV. COMMENTS (Must include 2bi, 4a, 4b, 5, 6a and 6b of the Qualifying Moves & Work Section, if applicable.)

V. INTERVIEWEE SIGNATURE

I understand the purpose of this form is to help the State determine if the child(ren)/youth listed on this form is/are eligible for the Title I, Part C, Migrant Education Program. To the best of my knowledge, all of the information I provided to the interviewer is true.

Signature _____ Relationship to the child(ren) _____ Date _____

VI. ELIGIBILITY DATA CERTIFICATION

I certify that based on the information provided to me, which in all relevant aspects is reflected above, I am satisfied that these children are migratory children as defined in 20 U.S.C. 6399 and implementing regulations, and thus eligible as such for MEP services. I hereby certify that, to the best of my knowledge, the information is true, reliable, and valid and I understand that any false statement provided herein that I have made is subject to fine or imprisonment pursuant to 18 U.S.C. 1001.

Signature of Interviewer _____ Date _____
 Signature of Designated SEA Reviewer _____ Date _____



CERTIFICATE OF ELIGIBILITY

- A COE must be completed every time a child makes a new qualifying move that would renew the child's eligibility for the MEP.
- The recruiter must fill out a separate COE for:
 - Any child who has a different qualifying arrival date (QAD)
 - For any child who has different eligibility criteria than the rest of the children in the family
 - Any child who has one different parent from the other children



I. FAMILY DATA

***Male Parent/Guardian and Female Parent/Guardian have been replaced
With Parent/Guardian 1 and Parent/Guardian 2***

NATIONAL CERTIFICATE OF ELIGIBILITY

I. FAMILY DATA

Parent/Guardian 1:

LastName

FirstName

Parent/Guardian 2:

Last Name

First Name

Current Address:

City

State

Zip

Telephone



RESIDENCY DATE

Residency Date – the date that the child(ren) moved to and arrived in the present school district. The QAD and the residency date are not always the same date.

II. CHILD DATA										
Last Name 1	Last Name 2	Suffix	First Name	Middle Name	Sex	Birth Date	MB	Code	Residency Date	

III. QUALIFYING MOVES & WORK	IV. COMMENTS (Must include 2b, 4a, 4b, 5, 6a and 6b of the Qualifying Moves & Work Section, if
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III. QUALIFYING MOVES & WORK

III. QUALIFYING MOVES & WORK

Child(ren)

1. The child(ren) listed on this form moved due to economic necessity from a residence in School district / City / State / Country to a residence in School district / City / State.

2. The child(ren) moved (complete both a. and b.):

a. ☐ as the worker, OR ☐ with the worker, OR ☐ to join or precede the worker.

b. The worker, First Name and Last Name of Worker, is ☐ the child or the child's ☐ parent/guardian ☐ spouse.

i. (Complete if "to join or precede" is checked in 2a.) The child(ren) moved on MM/DD/YY. The worker moved on MM/DD/YY. (provide comment)

Child(ren)
& Worker

3. The Qualifying Arrival Date was MM/DD/YY.

4. The worker moved due to economic necessity on MM/DD/YY from a residence in School district / City / State / Country to a residence in School district / City / State, and:

a. ☐ engaged in new qualifying work soon after the move (provide comment if worker engaged more than 60 days after the move); OR

b. ☐ actively sought new qualifying work, AND has a recent history of moves for qualifying work (provide comment)

5. The qualifying work, * describe agricultural or fishing work, was (make a selection in both a. and b.):

a. ☐ seasonal OR ☐ temporary employment

b. ☐ agricultural OR ☐ fishing work

*If applicable, check:

☐ personal subsistence (provide comment)

6. (Complete if "temporary" is checked in #5a) The work was determined to be temporary employment based on:

a. ☐ worker's statement (provide comment), OR

b. ☐ employer's statement (provide comment), OR

c. ☐ State documentation for Employer.

Worker



SECTION 4B

If section 4b is applied then comments MUST be included in the Comments section. Comments must be as detailed as possible. Please view the

4. The worker moved due to economic necessity on 7/5/17 from a residence in Liberty SD / Buckeye / AZ / USA to a residence in School district / Mesa / AZ, and:
- ☐ engaged in new qualifying work soon after the move (provide comment if worker engaged more than 60 days after the move); OR
 - ☒ actively sought new qualifying work, AND has a recent history of moves for qualifying work (provide comment)

IV. COMMENTS (Must include 2bi, 4a, 4b, 5, 6a and 6b of the Qualifying Moves & Work Section, if applicable.)

4b John Doe moved from Liberty SD/Buckeye/AZ/USA to Mesa SD/Mesa/AZ on 7/5/2017 and Actively Sought work on 7/5/2017 by applying at Haluska Farms packing tomato. He was told they were not hiring at this time and he should return in 2 months.

History of Moves:

Move #1 - On 10/15/2016 John Doe moved from Salinas City Elem.SD/Salinas/CA/USA to Yuma Elem.SD/Yuma/AZ to pack melons at G Farms

Move #2 - On 2/15/2017 John Doe moved from Yuma SD/Yuma/AZ/USA to Liberty SD/Buckeye/AZ to cut lettuce at Alvarez Farms.



ELECTRONIC COE – SECTION 4b

On the Electronic COE a box like the one below, will appear if the Section 4B is chosen. This will trigger the Interviewer to collect the required documentation. This will not appear on the National paper COE.

III. ACTIVELY SOUGHT WORK & RECENT HISTORY OF MOVES

☐ Not Applicable

Actively Sought Work

1. Enter date when qualifying work was sought: MM / DD / YY
2. Describe how the work was actively sought: _____

Recent History of Moves (Two moves for qualifying work in the last 36 months.)

Move #1

1. Move Date: MM / DD / YY
2. Worker: First Name and Last Name of Worker
3. From: City / State / Country
4. To: City / State
5. Qualifying work: Describe seasonal or temporary agricultural or fishing work

Move #2

1. Move Date: MM / DD / YY
2. Worker: First Name and Last Name of Worker
3. From: City / State / Country
4. To: City / State
5. Qualifying work: Describe seasonal or temporary agricultural or fishing work



5. QUALIFYING WORK

When describing the specific agricultural or fishing work, the recruiter should use an action verb (e.g., “picking”) and a noun (e.g., “strawberries”). For example: picking strawberries, thinning sugar beets, pruning grapes, detasseling corn, catching chickens, planting oysters, weeding soybeans.

5. The qualifying work, * _____ describe agricultural or fishing work _____, was (make a selection in both a. and b.):

a. ☐ seasonal OR ☐ temporary employment

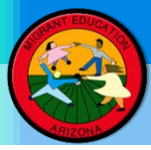
b. ☐ agricultural OR ☐ fishing work

*If applicable, check:

☐ personal subsistence (provide comment)

Seasonal – employment occurs only during a certain period of the year

Temporary – employment lasts for a limited period of time, but not longer than 12 months



MIGRANT STUDENT INFORMATION EXCHANGE





PASSWORD RESET

Why do we reset a password?

- Three failed log in attempts
- User forgot their password
- 90 days of inactivity requires password to be reset

**Please contact Laura Alvarez or Patrick Bohanan to have
your password reset**

A large red prohibition sign, consisting of a thick red circle with a diagonal slash from the top-left to the bottom-right, centered on the slide.

***DO NOT SHARE
USERNAMES AND
PASSWORDS!***



MOVE NOTICES

Move Notices are sent when students have been flagged as either moving to, or from, your area. When move notice is received, you should:

- Make contact with the family within **48 hours** of receiving the move notice
- Set up a date/time to interview the family
- If no contact info is available for the family, then contact the initiator of the move notice (i.e. the initiating ID&R Coordinator/Recruiter)



We must interview family to determine if:

- *Child will continue MEP services based on the remaining time of the original COE on file. A new Arizona COE signed by parent/guardian is required.*
- *Child/MAW made a qualifying move and is eligible for a new COE*



RESOURCES

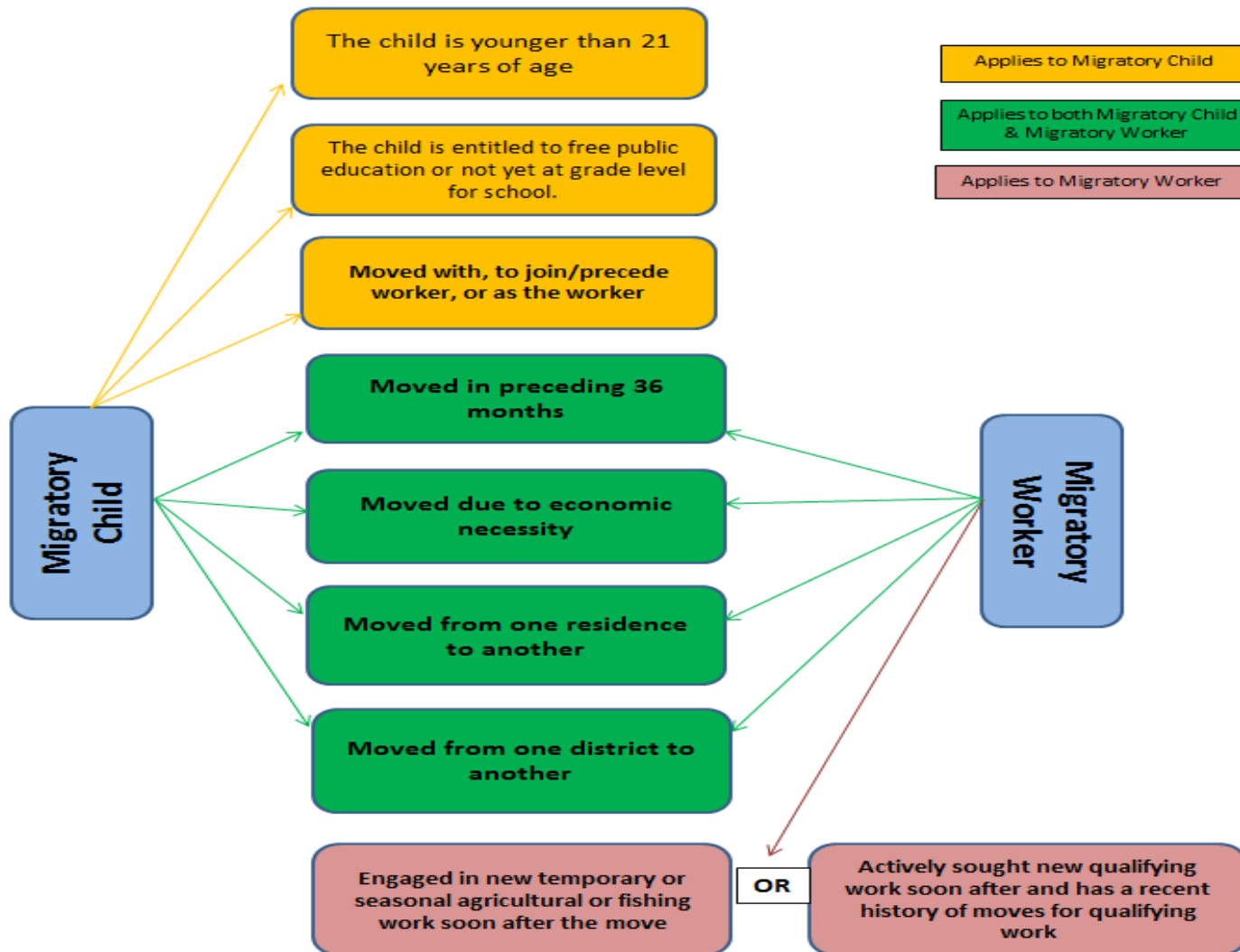


- ESSA Eligibility Factors (form)
- ESSA Eligibility Factors (form)
- Arizona MEP Eligibility Form (form)
- Other LEAs
- Arizona Migrant Education Program Staff



ESSA ELIGIBILITY FACTORS

MIGRATORY CHILDREN – ESSA ELIGIBILITY FACTORS





ESSA Eligibility Factors

ELIGIBILITY FACTOR

Migratory Worker/ Qualifying Work

Qualifying Move for the Child

Qualifying Arrival Date (QAD)

School Completion

Age

QUALIFYING CRITERIA

► The worker made a qualifying move in preceding 36 months and engaged in new qualifying work soon after that move

OR

► The worker made a qualifying move in preceding 36 months and did not engage in new qualifying work soon after that move and:

• *Actively sought new qualifying work*

AND

• *Has a recent history of moves where he/she engaged in temporary or seasonal, agricultural work.*

► The move took place in the preceding 36 months

AND

► The move was from one school district to another

AND

► The move was a change from one residence to another

AND

► The move was due to economic necessity

► The child's qualifying move was with, to join, or to precede a parent/guardian or spouse who is a migratory agricultural worker or migratory fisher

► The move occurred in the preceding 36 months

► The child's move should generally occur within 12 months of the worker's move.

► The child is entitled to a free public education through grade 12 under State law.

► The child is not yet at a grade level at which the local educational agency (LEA) provides a free public education

► The child is not older than 21 years of age

► The child is entitled to a free public

THINGS TO CONSIDER

► History is within 36 months of the recruiter's interview

► Once a MAW is identified, they hold the MAW status for 36 months.

► Work must be agricultural or fishing

► Work is seasonal or temporary

► Move must be due to economic necessity from one residence to another; and from one school district to another

► Vacations, visits to family and friends, trips for entertainment purposes do NOT constitute a move due to economic necessity.

► A move from the United States to another country is not a qualifying move.

► The QAD is the date the child and worker complete a qualifying move.

► QAD begins a child's 36 month of eligibility.

► The migratory child does not have to move at the same time as the worker to be eligible.

► A child who graduated from high school in his/her native country might still be eligible for the MEP. Must consult with State ID&R Coordinator.

► The child can not be older than 22 years of age.

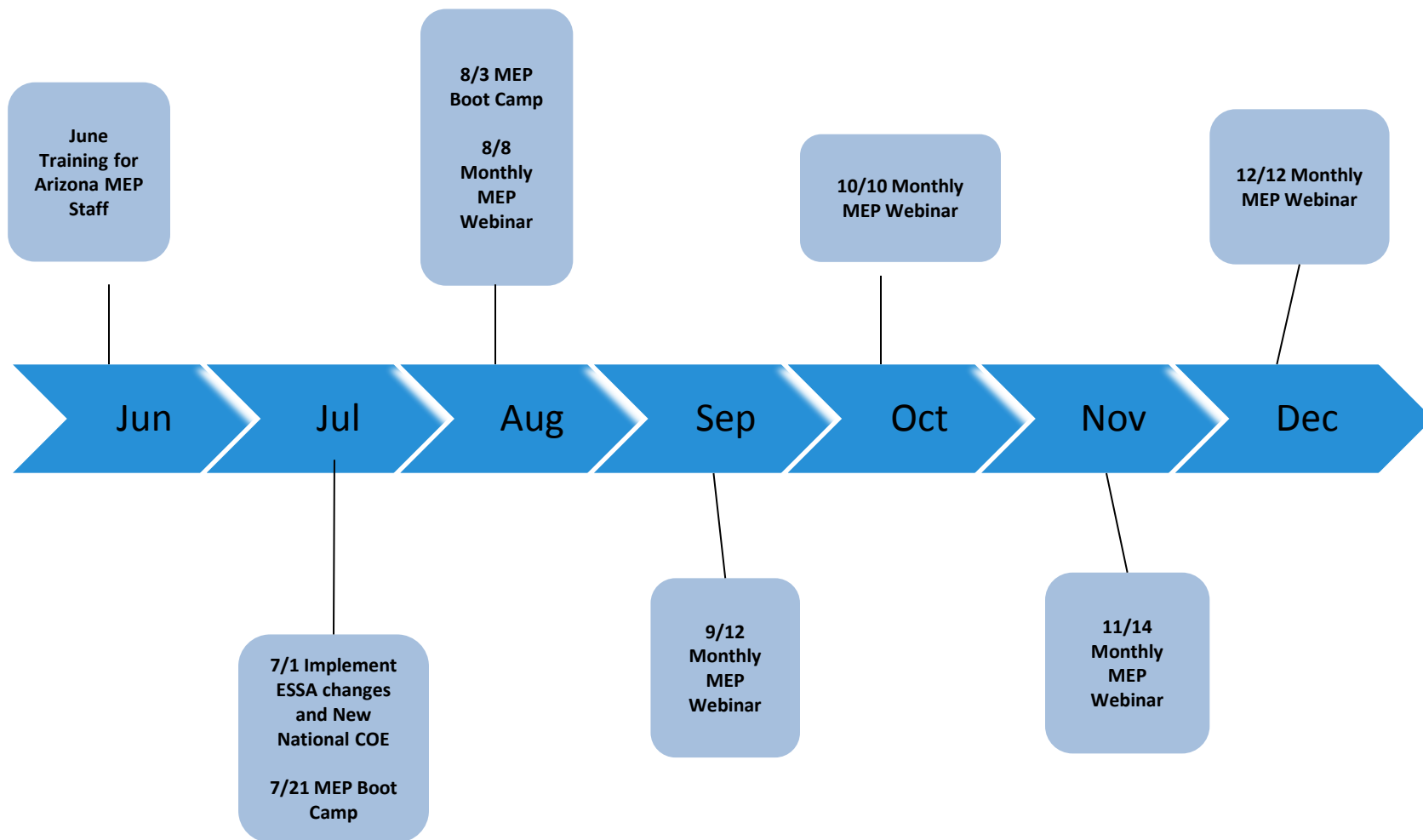
ARIZONA MEP ELIGIBILITY FORM

1.Age: Younger than age 22 Child is not older than the age of 22	<input type="checkbox"/> Yes=go to #2 <input type="checkbox"/> No=child not qualified (children must be younger than 22)
2.School completion The child is entitled to a free public education or is not yet at a grade level at which the LEA provides a free education	<input type="checkbox"/> Yes=go to #3 <input type="checkbox"/> No=child not qualified (children with a GED or HS diploma do not qualify)
3.Migratory worker/Qualifying Work	<p>Worker must have:</p> <p><input type="checkbox"/> Made a qualifying move in preceding 36 months (due to economic necessity from one district to another, from one residence to another)</p> <p style="text-align: center;">AND</p> <p><input type="checkbox"/> Engaged in new qualifying work soon after move (within 60 days)</p> <p><small>If both boxes above are checked, then move on to #4. If the 2nd box is not checked, then move to the section below.</small></p> <p>If not engaged in qualifying work within 60 days, then...both criteria below MUST be met.</p> <p><input type="checkbox"/> Actively sought new qualifying work, soon after the move</p> <p>1. Enter date when qualifying work was sought _____</p> <p>2. Describe HOW the work was actively sought: _____</p> <p style="text-align: center;">AND</p> <p><input type="checkbox"/> Has a recent history of moves (at least 2 moves must be within 36 months of the recruiter's interview, moves must have resulted in qualifying work where <u>engaged</u> in temp or seasonal agricultural work and moves must be due to economic necessity)</p> <p>MOVE#1: Move Date: _____ From: _____ To: _____ Qualifying Work: _____</p> <p>MOVE#2: Move Date: _____ From: _____ To: _____ Qualifying Work: _____</p> <p><small>If both boxes are checked, then move on to #4. If both were not checked, then worker is NOT qualified.</small></p>
4.Qualifying Move	<p><input type="checkbox"/> Move was from one district to another</p> <p><input type="checkbox"/> Move was a change from one residence to another residence</p> <p><input type="checkbox"/> Move was due to economic necessity</p> <p><small>If all 3 boxes are checked, then go to #5. If not, may not be qualified...consult w/SEA.</small></p>
5.Qualifying Arrival Date (QAD)	<p><input type="checkbox"/> Child's qualifying move was <u>with, to join</u> or <u>to precede</u> a parent/guardian/spouse</p> <p style="text-align: center;">OR</p> <p><input type="checkbox"/> On his/her own as a migratory agricultural worker</p> <p style="text-align: center;">AND</p> <p><input type="checkbox"/> Occurred in the preceding 36 months Child's QAD for eligibility is _____</p>

***IF ASSISTANCE IS NEEDED CONSULT WITH A SPECIALIST FROM THE ARIZONA MIGRANT EDUCATION PROGRAM**



2017 State of Arizona MEP Training



**The monthly MEP webinars will be conducted on different topics every month. Topics will include: ID&R, Grants, COE, MIS2000 and various other topics.*



THANK YOU!