



Student Teaching Intern Certificate Overview

The Student Teaching Intern Certificate is **optional** and is not a requirement for participation in a student teaching capstone experience, but may be issued at the request of an approved Educator Preparation Program (EPP) and a school district or charter school seeking to place a student teacher in a paid teaching position.

Requirements

The Student Teaching Intern Certificate requires the following:

1. Enrollment in the culminating student teaching capstone experience of an educator preparation program. The educator preparation program must have a Board approved written supervision plan which includes the following:
 - The educator preparation provider's roles and responsibilities for the Program Supervisor, and
 - The on-site mentorship and induction provided by the Local Education Agency (LEA);
2. A minimum GPA of 3.0 on a 4.0 scale, or the equivalent;
3. A passing score on the required Professional Knowledge **and** Subject Knowledge exams that corresponds to the certificate the Student Teaching Intern is pursuing;
4. If the applicant has been hired for a special education teaching position, a Bachelor's degree is required.

Application Process

If a student teacher meets the above requirements, the following process should be used to apply for the Student Teaching Intern Certificate:

1. The designated EPP representative completes an EPP Request for Student Teaching Intern Certificate and gives this request and all other pages of the Application for a Student Teaching Intern Certificate to the employing district or charter school.
2. The district or charter school superintendent completes a District/Charter School Request for a Student Teaching Intern Certificate and gives this request, the completed EPP request, and all other pages of the Application for Student Teaching Intern certificate to the applicant.
3. The Student Teaching Intern applicant submits a completed application, the EPP Request, the District/Charter School Request, a \$60 fee, and all other required documents to the Arizona Department of Education, Certification Unit.

Districts and Charter schools who are interested in hiring a student teacher from an approved Educator Preparation Program should contact the appropriate designee from the list of Student Teaching Intern EPP Contacts. Please contact the ADE Certification



Unit at (602) 542-2378 or email Certification@azed.gov if you have any questions or concerns.