



## Empowerment Scholarship Account – Request to Close Account

Application ID:	School Year:
Applicant (Parent) Name:	
Student's Name:	
<b>Reason for Close Account Request:</b>  Public/Charter School: <input type="checkbox"/> Yes <input type="checkbox"/> No Different Scholarship: <input type="checkbox"/> Yes <input type="checkbox"/> No Withdraw my application for ESA: <input type="checkbox"/> Yes <input type="checkbox"/> No  Other: _____  <div style="color: red; font-weight: bold; text-align: center;">             *If you have an active contract with ESA all expense reports must be submitted to close your account in good standing. Failure to submit all expense reports will result in suspension or termination of account         </div>	
I acknowledge by signing this request that I will no longer receive Empowerment Scholarship Account Funds. Any remaining funds in my ESA Account will be recovered by the Department of Education and will no longer be available for ESA expenditures.  <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;">             X_____             <div style="text-align: right; margin-top: 5px;">ESA Account Holder Signature</div> </div> <div style="width: 45%;">             X_____             <div style="text-align: right; margin-top: 5px;">Date</div> </div> </div>	
<div style="display: flex; justify-content: space-between;"> <div style="width: 60%;"> <b>Internal Use Only</b>   <div style="display: flex; justify-content: space-between;"> <div>             Bank of America Balance: \$ _____               Closed Date: _____              Reviewed By: _____           </div> <div> <input type="checkbox"/> Account Reviewed  <input type="checkbox"/> All expense reports submitted              If not, quarter(s) missing:  <input type="checkbox"/> Q1 <input type="checkbox"/> Q2 <input type="checkbox"/> Q3 <input type="checkbox"/> Q4              RFI Sent? <input type="checkbox"/> Yes: Due Date _____ IR _____  <input type="checkbox"/> Form uploaded/account noted  <input type="checkbox"/> Check public school enrollment  <input type="checkbox"/> Visa Tool (BofA) updated  <input type="checkbox"/> Update spreadsheet  <input type="checkbox"/> Closure verification sent to applicant           </div> </div> </div> </div>	