

# 2017-2018 Excellence in Civic Engagement Program School Application

**(2016 -2017 Schools of Distinction or Excellence only!)**

## Introduction, Procedures and Timeline

The Excellence in Civic Engagement Program (ECEP) was created to recognize and support the important role Arizona schools play in ensuring our students are informed and engaged citizens. Thank you for your interest in applying to the Excellence in Civic Engagement Program for the 2017-2018 school year.

**Application Cycle:** This is Year 2 of the application cycle. All schools are required to complete the full application on year 3 regardless of the previous year's level of recognition.

Please read and answer ALL questions thoroughly in this application regarding the six proven practices in civic learning. To assist you in making the application process faster and easier, please locate the school application rubric, descriptions and explanations document, guidebook of the six proven practices in civic learning and summary of civic learning by clicking here. If you have any questions, concerns, or need support in filling out this application please do not hesitate to contact:

Tammy Waller (602-364-1981 or [Tammy.Waller@azed.gov](mailto:Tammy.Waller@azed.gov))

Teresa Mungai (602-542-4734 or [Teresa.Mungai@azed.gov](mailto:Teresa.Mungai@azed.gov))

Civic Engagement Inbox at [CivicEngagement@azed.gov](mailto:CivicEngagement@azed.gov)

**Applications due:** September 17, 2018

**Selection Process:** The Excellence in Civic Engagement Committee will use the appropriate rubric to review and score each school's application according to the depth and breadth of their understanding and implementation of the six proven practices in civic learning demonstrated on their application. There will be separate rubrics used for elementary, high school, applicants that were previously recognized as Schools of Distinction or Excellence, and alternative schools.

**Announcement of Results:** December 2018

**Recognition Ceremony:** March 1, 2019 at the 6<sup>th</sup> Annual Civic Learning Conference

**Important Note:** This application is only for schools that were recognized as a School of Distinction or School of Excellence for the 2016-2017 school year.

## School and Contact Information

**1. Please provide the following school information:**

Name:

Address:

Grade Levels (mark all that apply):

Number of Students Enrolled:

Phone Number:

**2. Please provide the following information for the person submitting the application on behalf of the school (this will be the primary contact for all communications)**

Name:

Title/Position:

Phone Number:

E-mail Address:

**3. Please provide the following information for the Principal of the school:**

Name:

Phone Number:

E-mail address:

**4. Please provide the following information for your Director of Public Relations:**

Name:

Phone Number:

E-mail address:

**5. Any other person(s) that you would like to recognize in assisting with the application process (this will be your school's second point of contact for all communications)**

Name:

E-Mail address:

**6. Was your school recognized as a School of Distinction or Excellence for the 2016-2017 school year?**

Excellence or Distinction

# **GROWTH**

## **Proven Practice #1: Classroom Instruction**

Proven Practice #1: Provide instruction in Civics, Government, History, Economics, Geography, Law and Democracy. For additional guidance and support, please consult the rubric, descriptions and explanations document, guidebook of the six proven practices in civic learning and summary of civic learning by [clicking here](#).

**7. What percentage of teachers at your school provide civic-related (civic knowledge, skills and dispositions) lessons/activities (include social science and non-social science instructional time)?**

5%	10%	15%	20%	25%	30%	35%
40%	45%	50%	55%	60%	65%	70%
75%	80%	85%	90%	95%	100%	

**8. In the past year, how has your school grown in Proven Practice #1- Classroom Instruction? Please cite specific examples from last year's and this year's application.**

## **Proven Practice #2: Discussion of Current Events and Controversial Issues**

Proven Practice #2: Incorporate discussion of current local, national and international issues and events into the classroom, particularly those that students view as important to their lives. For additional guidance and support, please consult the rubric, descriptions and explanations document, guidebook of the six proven practices in civic learning and summary of civic learning by [clicking here](#).

**9. What percentage of your teachers are incorporating discussions of current local, national and international issues and events in their lessons/classes frequently (at least weekly)?**

5%	10%	15%	20%	25%	30%	35%
40%	45%	50%	55%	60%	65%	70%
75%	80%	85%	90%	95%	100%	

**10. In the past year, how has your school grown in Proven Practice #2- Incorporating Discussions of Current Local, National and International Issues and Events into the classroom? Please cite specific examples from both last year's and this year's application.**

### **Proven Practice #3: Service-Learning**

Proven Practice #3: Design and implement academic Service-Learning teaching strategies in which teachers link the formal curriculum and classroom instruction directly to community service project(s). For additional guidance and support, please consult the rubric, descriptions and explanations document, guidebook of the six proven practices in civic learning and summary of civic learning by [clicking here](#).

**11. What percentage of your teachers at your school use Service-Learning as an instructional methodology?**

5%	10%	15%	20%	25%	30%	35%
40%	45%	50%	55%	60%	65%	70%
75%	80%	85%	90%	95%	100%	

**12. In the past year, how has your school grown or done outreach in Proven Practice #3- Service-Learning? Please cite specific examples from both last year's and this year's application.**

## **Proven Practice #4: Extracurricular Activities**

Proven Practice #4: Offer extracurricular activities that provide opportunities for students to get involved in their schools and communities. For additional guidance and support, please consult the rubric, descriptions and explanations document, guidebook of the six proven practices in civic learning and summary of civic learning by [clicking here](#)

### **13. What percentage of your student population participates in extracurricular activities?**

5%	10%	15%	20%	25%	30%	35%
40%	45%	50%	55%	60%	65%	70%
75%	80%	85%	90%	95%	100%	

### **14. In the past year, how has your school grown in Proven Practice #4- Extracurricular Activities? Please cite specific examples from both last year's and this year's application.**

## **Proven Practice #5: Student Participation in School Governance**

Proven Practice #5: Encourage student participation in school governance. For additional guidance and support, please consult the rubric, descriptions and explanations document, guidebook of the six proven practices in civic learning and summary of civic learning by [clicking here](#).

### **15. What percentage of your student population participates in the management of their own classrooms and learning?**

5%	10%	15%	20%	25%	30%	35%
40%	45%	50%	55%	60%	65%	70%
75%	80%	85%	90%	95%	100%	

### **16. What percentage of your student population participates in the management of their own school?**

5%	10%	15%	20%	25%	30%	35%
40%	45%	50%	55%	60%	65%	70%
75%	80%	85%	90%	95%	100%	

### **17. In the past year, how has your school grown in Proven Practice #5-Student Participation in School Governance? Please cite specific examples from both last year's and this year's application.**

## **Proven Practice #6: Simulations of Democratic Processes**

Proven Practice #6: Encourage students' participation in simulations of democratic processes and procedures, e.g., mock trial, mock elections, voting simulations. For additional guidance and support, please consult the rubric, descriptions and explanations document, guidebook of the six proven practices in civic learning and summary of civic learning by [clicking here](#).

**18. What percentage of your students are frequently (at least weekly) engaged in simulations of democratic processes and procedures?**

5%	10%	15%	20%	25%	30%	35%
40%	45%	50%	55%	60%	65%	70%
75%	80%	85%	90%	95%	100%	

**19. In the past year, how has your school grown in Proven Practice #6- Simulations of Democratic Processes and Procedures? Please cite specific examples from both last year's and this year's application.**



## **OUTREACH**

- ☐ **20. Please check any of the outreach activities that your school took part in during the 2017-2018 school year to enhance your civic engagement program. Please attach evidence of all outreach activities completed.**
- ☐ Staff attended civics-based professional development opportunities and shared the information with the other staff or students.
  - ☐ Staff/students mentored other schools in civic engagement practices
  - ☐ Staff/students presented a civics-based session at a conference
  - ☐ Staff/students attended civics-based sessions at a conference and shared the information with other staff or students.
  - ☐ Staff/students presented their civic engagement practices at a school board or district level meeting
  - ☐ Staff/students presented their civic engagement practices at a staff meeting.
  - ☐ Other:

- 21. Explain how students were involved in the above checked outreach activities.**

## SUSTAINABILITY

22. **How do school administrators and leadership support and enhance civic engagement programs at your school?**
23. **How has your school enhanced the staff's awareness and knowledge of your civic engagement program?**
24. **How does your school climate promote civic learning and nurture civic dispositions such as personal responsibility, student engagement in decision making, mutual respect, and tolerance?**