**Applicant/Legal Guardian and Student Details (print in blue or black ink):**

**Quarter:**

|  |  |
| --- | --- |
| Student First Legal Name | Student Legal Last Name |
| Applicant/Legal Guardian First Name | Applicant/Legal Guardian Last Name |

**Expenses (If not Applicable, Leave Blank)**

**1)** **Private School Expenses**

**A) Tuition**

*School Name***:** *Tuition Paid***: $** *Payment Date***:**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| *Payment Method:* | * PayPal | | * Point of Sale | | * Web Based/Phone | | | * Square | |
| *Payment Frequency:* | * Weekly | * Bi-Weekly | | * Monthly | | * Semester | * Quarterly | | * Annual |

1. **Fees**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| *Fee Type 1:* | * Registration fee | * Facility fee | * Lab fee | * Credit Card Processing fee |
| * Activity Fee | * Application fee | * Book fee | * Tutoring fee | * Enrollment fee |
| * Other (Specify): | | | | |

*Amount Paid***: $** *Payment Date***:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| *Payment Method:* | * PayPal | * Point of Sale | * Web Based/Phone | * Square |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| *Fee Type 2:* | * Registration fee | * Facility fee | * Lab fee | * Credit Card Processing fee |
|  | * Application fee | * Book fee | * Tutoring fee | * Enrollment fee |
| * Other (Specify): | | | | |

*Amount Paid***: $** *Payment Date***:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| *Payment Method:* | * PayPal | * Point of Sale | * Web Based/Phone | * Square |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| *Fee Type 3:* | * Registration fee | * Facility fee | * Lab fee | * Credit Card Processing fee |
|  | * Application fee | * Book fee | * Tutoring fee | * Enrollment fee |
| * Other (Specify): | | | | |

*Amount Paid***: $** *Payment Date***:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| *Payment Method:* | * PayPal | * Point of Sale | * Web Based/Phone | * Square |

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1. **Textbooks - Required By Private School**

|  |  |
| --- | --- |
| *Textbook:* | *Amount Paid:* **$** |
| *Textbook:* | *Amount Paid:* **$** |
| *Textbook:* | *Amount Paid:* **$** |
| *Textbook:* | *Amount Paid:* **$** |
| *Textbook:* | *Amount Paid:* **$** |
| *Textbook:* | *Amount Paid:* **$** |

1. **Uniform (Required By and Purchased Through School)**

|  |
| --- |
| *Total Payment Amount:* **$** |

**EXPENDITURE – ATTESTATION FORM**

Pursuant to Arizona Revised *S*tatutes § 15-2402 & 15-2403, as the ESA contract holder, I certify that:

1. All funds have been spent for the lawful benefit of the qualified student as authorized in Section 3 of the Empowerment Scholarship Agreement.
2. I understand that the Arizona Department of Education is authorized to audit all expenditures and may:
3. Suspend an ESA account or remove a parent for misspending;
4. Require repayment of misspent funds before releasing additional monies;
5. Refer gross misspending for further investigation to the Attorney Generals’ Office that may result in a civil judgment or criminal indictment.
6. I understand it is a violation of ESA policy to retain the services of a family member or ESA card holder as a therapist, tutor or aide.

|  |
| --- |
| ESA Application #: |

|  |  |  |
| --- | --- | --- |
| Parent Name (*Print*) | Signature | Date |

**Please be aware that submission is not considered complete without all supporting documentation (receipts, invoices, credentials, etc.)**

**Send completed Expense Report and required documents to:**

|  |  |
| --- | --- |
| [http://cdn.mysitemyway.com/etc-mysitemyway/icons/legacy-previews/icons-256/glossy-space-icons-business/081340-glossy-space-icon-business-mailbox.png](http://www.google.com/url?sa=i&rct=j&q=&esrc=s&source=images&cd=&cad=rja&uact=8&ved=0ahUKEwjfvty1udrOAhUH-mMKHX2gAS0QjRwIBw&url=http://icons.mysitemyway.com/legacy-icon-tags/mail/page/3/&psig=AFQjCNGroqDlB9F6oy_KORMSzTAJK41zkA&ust=1472141699406530)***Mail***  **Arizona Department of Education Attn: ESA 1535 W. Jefferson Street Bin #41 Phoenix, Arizona 85007** | [https://utamberg.files.wordpress.com/2012/02/email-icon.png](https://www.google.com/url?sa=i&rct=j&q=&esrc=s&source=images&cd=&cad=rja&uact=8&ved=0ahUKEwimtMirutrOAhUU0mMKHeTQCEQQjRwIBw&url=https://utamberg.wordpress.com/contact/email-icon/&bvm=bv.129759880,d.cGc&psig=AFQjCNGTyspTKokiPGJz4pt-Wwnutn8S6A&ust=1472141789954613)***Email:***  **esa@azed.gov** |