SIG Cohort 3 Application FY19
SUSTAINABILITY YEAR 5

Support and Innovation

Arizona Department of Education

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SIG Sustainability FY19 Application

NOTE: This application is to be completed and emailed to your specialist and uploaded into related documents by close of business ==May 1, 2018.==

Completion of the narrative questions in Program Details in GME is also a requirement. Cut and paste narrative question answers into GME.

The GME application will not allow you to upload data tables into the narrative questions. You may just enter *"see related documents"* for those questions, as appropriate.

Be sure to use the rubric to guide your answers.

LEA/Charter Name	NCES ID#	CTDS#	Entity ID#
Board President	**Email**		
Superintendent/ Charter Holder	**Email**		**Phone #**
Fiscal Manager	**Email**		**Phone #**
Federal Programs Director	**Email**		**Phone #**

School Board President Signature _____ Date_____

Superintendent Signature_____ Date_____

Charter Holder Signature_____ Date _____

Fiscal Manager Signature _____ Date _____

Federal Programs Director Signature_____ Date_____

. **Arizona Department of Education**

SIG Cohort 3 Sustainability (Year 5) Grant Application

This is a competitive process. High quality application (minimum 70% of points as scored by rubric), CNA, root cause analyses and LEA and School IAP are required to receive funding.

LEAs out of fiscal and/or programmatic compliance are ineligible for this grant.

Eligibility

Eligible applicants are current SIG Cohort 3 Schools who have successfully implemented the Transformation or Turnaround model, put systems in place to ensure continued improvement, and increased student achievement.
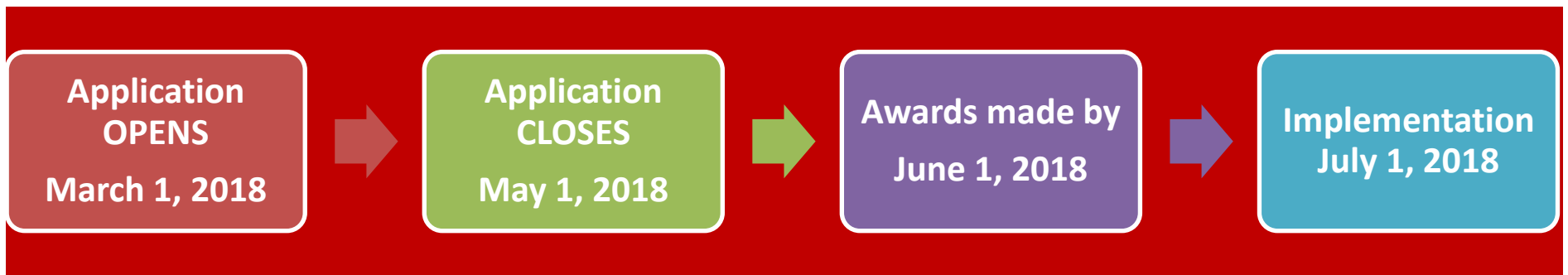
Grant awards will not be made to Local Education Agencies (LEAs) that are out of compliance with state or federal requirements, fiscal or programmatic.

Purpose

The purpose of the 1003(g) School Improvement (SIG) Sustainability Grant is to provide local educational agencies (LEAs) that demonstrated successful implementation of the selected model during the previous four years and demonstrate strong commitment to sustainability.

Directions

1. LEA and School teams collaborate to write a strong, detailed sustainability application, provide all required documents, provide evidence of compliance, if necessary, and check and sign assurances.
    a. LEA's assigned specialist is available for assistance.
    b. It is highly recommended that the rubric is used when completing application narrative questions.
2. Submission of completed application with all required documents and evidence **by May 1, 2018** is required. Additional inquiries from ADE will not be made.
3. The application will be scored using the scoring rubric provided.
4. Awards will be made based on the scored application and the demonstrated capacity and commitment to continued implementation of selected model and sustainability plan. *Seventy percent of points is required for funding*.
5. LEAs will be notified of award or non-award by June 1.

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Application OPENS March 1, 2018	→	Application CLOSES May 1, 2018	→	Awards made by June 1, 2018	→	Implementation July 1, 2018

Complete all sections in GME

Program Details
- FFATA and GSA Verification
- Program Details
  - Program narrative questions (use scoring rubric to guide your submission)
  - Assurances
- Required Related Documents
  - Signature Page in required related documents
  - Evidence Based Summary Form/s in required related documents
  - Completed application in optional related documents

Proposed Budget
- Complete a *proposed* budget in GME. Be sure to include sufficient details in the narrative.
- Items must support strategies and action steps based on CNA data and careful root cause analyses

Be sure that the requests for funds are allowable. Check with your specialist, if you have a question or need assistance building your budget. All SIG activities funded with 1003 (g) School Improvement funds must be reasonable and necessary and directly related to the implementation of the LEA and School Integrated Action Plan and selected model. It must address the needs identified in the schools' Comprehensive Needs Assessment and advance the overall goal to increase the academic achievement in low performing schools.
- Data driven decision-making process
- Sustainability strategies and action steps based on CNA data analysis
- Sustainability strategies and action steps directly related to elements in selected Federal Model
- Professional Learning activities (including conferences and related travel)
- Educational Service Provider (external provider) services based on specific needs identified in CNA and sustainability efforts

- Supplies directly related to sustainability
- Stipends for off contract work (above and beyond duties necessary to job function); specific to sustainability work
    - Board approved hourly rate paid, must be reasonable
    - Requires time and effort logs

This grant will NOT fund performance incentive pay or stipends.

Requirements
- Completed CNA uploaded in ALEAT
- Thorough root cause analyses uploaded in ALEAT
- Completed L/SIAP in ALEAT including SI required goals and tagged FY19SIG
- Assurances in ALEAT and GME
- All requirements in GME

Comprehensive Needs Assessment (CNA)

1. Describe the Comprehensive Needs Assessment original and review and revise processes. Who was involved? What process did you use, include the consensus process? What was the timeframe?

2. Describe what the leading indicator data told you including subgroups. Listed below are major leading indicators identified by research, but it is not an exhaustive list. There may be others applicable to your context.
   - *Dropout rate*
   - *Student attendance rate*
   - *Discipline incidents*
   - *Truancy*
3. Describe what the lagging indicator data told you.
   - *Include the percentage of students at each performance level on state assessment in English language arts and mathematics, by grade, for all students and subgroups*
   - *Graduation rate for all students and subgroups*

4. Provide ELA and Math benchmark data from 2017-18; whole school, by grade level, all students and subgroups (include what system is used i.e. Galileo, LEA's own, Illuminate, etc.).

5. Analyze these data. What do these benchmark data tell you? Tell the data story.

6. List the 3 or 4 identified Primary Needs with Root Causes, Primary Need Statements and Desired Outcomes identified in CNA.

Principle #	Final Primary Need	Root Cause/s	Primary Need Statement	Desired Outcome
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Sustainability Planning

1. List the strategies and action steps significantly impacting student achievement in the last four years which will be continued? List evidence and/or data of positive impact.

Principle #	Strategy	Action steps	Evidence/Data

2. Specific strategies and action steps must be included in 2018-19 IAP; be sure they are tagged **FY19SIG.**

Note: SMART Goals based on leading and lagging indicators will be required in IAP after AzMERIT and other end of year data are available; no later than July 1. Funding may be placed on hold if not added in a timely manner

LEA Support

1. How will the LEA provide specific support and resources to ensure continued model implementation and sustainability?
2. Describe the LEA's plan to provide oversight and support to school/s to monitor and implement the Integrated Action Plan/s addressing all required elements/strategies of the chosen intervention model. *(Added 3/9/18 to match GME)*
3. How will the LEA align other resources with the selected intervention model? Delineate the other resources to be used.

4. Describe the LEA's plans to monitor school/s receiving SIG funds, both programmatically and fiscally, including progress monitoring and mid-course adjustments.
5. Describe the LEA's procedure that will allow the school principal the necessary operational flexibility to ensure successful sustainability of school improvement efforts.
6. Describe the LEA's process for principal and teacher selection, evaluation and retention or transfer in underperforming schools.
7. Describe LEA and school balanced assessment system.

Budget

Proposed Budget in GME

- Complete a *proposed* budget in GME. Be sure to include sufficient details in the narrative.
- Items must support the completion of the L/SIAP strategies and action steps based on the data from the CNA and careful root cause analyses.
- Be sure that the requests for funds are allowable. Check with your specialist, if you have a question or need assistance building your budget.
    - Proposed Expenditures are reflected in L/SIAPs action steps tagged as FY19SIG.
    - Proposed expenditures have adequate narrative details.
    - Proposed expenditures are in correct function and object codes.
    - Math is correct.