Action Plans

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Background

- 1% came from data submitted to USDOE
- Only the state is required to be under 1%. LEAs may exceed, but will be monitored according to the regulation.
- In 2018, Arizona did not exceed 1%, but we are right at 1%. 
Process

LEA notification

Submit Action Plan

Follow up on actions

Enter Student Information
LEA Notification

- First notification sent the week of November 5
  - Percentages
  - Instructions for submitting student information
- Second notification sent the week of December 3
  - Tier
  - Disproportionality
Exception to the 1% Cap

- In ADEConnect
- Application is assigned by entity administrator
- Instructions will be sent
Student Information

- Information on some students
- Documentation to support eligibility criteria has been met
- Use the sources of evidence from the Participation Decision Documentation page of the eligibility criteria
- Do NOT copy and paste an evaluation or IEP
- Student information must be submitted by November 30.
Determining Tiers

- Default Tiers 1, 2, and 3 are taken from the percentage.
- Adjustments are made for small LEAs and specialized schools.
- Adjustments might be made based on the student information provided.
- Adjustments might be made if student information is incomplete.
Action Plans

- Not Corrective Action!
- Chance to identify what your LEA is doing well and what might be improved
- Document special circumstances
- Justifications are required in the regulations
- PDF and Word documents are available
Developing an Action Plan

Action Plans will have 6 components
- Current percentages
- Goal percentage
- Justification
- Action plan
- Disproportionality
- ADE support requested
Current Percentages

This will be provided in the notification e-mail.

The calculation is based on the previous year’s participation numbers because the Student Selector Application will still be open when the Action Plans are due.

Compare your percentages with your goal percentage last year.
Goal

Your goal for the upcoming administration is included next.

For LEAs who are far above 1%, reaching 1% may not be realistic in one year.

For small LEAs, one student might put you over 1% and your goal will be about the same as your current percentage.

For specialized schools, 1% may not accurately reflect your student population.

For most LEAs, this number will be no larger than 1%.
This section will be a narrative to include any pertinent information for exceeding the 1% Cap. This is your chance to explain special circumstances that affect your participation rates.

Requirement to post justifications
Action Plan

Detail all steps you will take to reach your goal.
Measurable actions that directly address your unique issues related to the 1% Cap
Completed within the annual timeline

The strategies portion of this webinar may help you identify the actions you will take this year.
Tiers

Tier 1:
Provide training on participation requirements for alternate assessments

Tier 2:
Provide training on participation requirements for alternate assessments
Examine LEA policies

Tier 3:
Provide training on participation requirements for alternate assessments
Examine LEA policies
Work with ADE to address training, purpose of assessment, student characteristics, etc.
Disproportionality

New to Action Plans
Included in the second notification
Review eligibility for corresponding students
Use N/A if disproportionality has not been identified
ADE Support Requested

Trainings, review of presentations, or materials
We want to work with you to ensure you have everything you need to address the 1% Cap requirements.

Webinar series
  - Instructional Supports and Resources
  - Eligibility
  - Accommodations
Submitting Action Plans

- Action Plans will be submitted in the Exception to the 1% Cap Application in ADEConnect.
- This will look similar to the previous “Exception to the 1% Cap” waivers.
- Details on accessing the system will be available.
- Alternate Assessment Test Coordinators will be notified when the system is available and how to find further instructions.
- Action Plans are due December 21.
Similar to the approvals for exceeding the 1% Cap, Action Plans will be approved by ADE. If your submitted Action Plan is not approved, the Alternate Assessment Test Coordinator will be notified and feedback will accompany this notification. Alternate Assessment Test Coordinators may check the status of their Action Plan by logging into the 1% Cap Application.
Follow Up

- Carry out actions
- Upload progress
Strategies for Reaching 1% Cap

Gather data on current participation rates at the school and IEP team level.

- Are some schools or IEP teams over-qualifying students?
- Will this be something you include in your Action Plan?
Look at the characteristics of students who take alternate assessments.

- Compare your individual student characteristics with those common to the assessment (in other buildings or throughout MSAA)
- ADE has presented on student characteristics and are willing to share this with LEAs.

The Learner Characteristics Inventory is included for each student in your results file.
Examine Eligibility Criteria

Review the eligibility criteria.

- Do you have evidence to support that the student qualifies in all three categories?
- Do you need support or clarification of eligibility criteria?
- Are your IEP teams using the criteria with fidelity?
Provide Professional Development

Train your teachers and IEP teams
- Eligibility criteria
- Instructional supports
- Curriculum resources
- Having difficult conversations
Inform Parents

Provide information sessions to parents

- Gives parents a way to actively participate in IEP meetings including what instruction looks like and how eligibility is determined
- Helps parents understand why a student may not qualify for alternate assessment
Question and Comment Session

Type in a question or comment.
Alternate Assessment Unit

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