

Early Childhood Special Education Summit 2019
Desert Willow Conference Center – February 7-8, 2019
Call for Exhibitors

Exhibitor space is limited to 20 exhibitors. Applications are accepted on a first come, first served basis and approved at the discretion of Arizona Department of Education. When the exhibit space has been filled, exhibitor(s) will be put on a waiting list should there be any openings after the registration deadline passed.

Summit Info: A summit is generally regarded as an event that showcases a program or person's growth or development and represents an attained objective. Local and national speakers will share their successes and the path that resulted in growth or development across several broad topics in early childhood education: Behavior, Family Support, Inclusion, Leadership. Their experiences will help offer practical and informative sessions for attendees and provide them with effective strategies to support their work with children and families. The Summit typically attracts more than 250 educators per day, from those who are new to the field to the very experienced teacher as well as program administrators.

ADE Exhibitor Coordinator	Hollie McHenry	Telephone	(602) 364-1530	Email	Hollie.McHenry@azed.gov
Target Audience	Superintendents, Principals, Special and General Education Teachers in Early Childhood Education				
Venue Location	Desert Willow Conference Center, 4340 E Cotton Center Blvd, Phoenix, AZ 85040				
Venue Main Telephone	(602) 431-0001				
Exhibit Dates	February 7 th -8 th , 2019				
Exhibitor Fee	\$270.00 for both days, \$135.00 for one day Space is limited, <u>one table per exhibitor</u> and limit of 2 representatives per table.				
Exhibitor Fee Includes	<ul style="list-style-type: none"> ◆ 1 six foot skirted table ◆ Seating for 2 representatives only ◆ Electricity upon request ◆ WI-FI connectivity ◆ Meals will be provided at the conference (<i>continental breakfast, lunch, and afternoon snack</i>) 				
Exhibitor Registration	Select the Event Exhibitor Application, Rules and Regulations to register for the event, and send both documents to Hollie.McHenry@azed.gov . Registration will be on a first come first serve basis, registration closes 1/25/19. If you have any questions, please contact Hollie McHenry at Hollie.McHenry@azed.gov or call 602-364-1530 . If application is accepted, a confirmation email will be sent to you after full payment is received.				
Exhibitor Payment	Make payment out to the: Arizona Department of Education 1535 W. Jefferson, Bin# 15 Phoenix, AZ 85007 Attn: ADE Exhibitor Coordinator, Hollie McHenry				
Table Assignment	To be assigned an exhibit table, the full payment must be received by 1/25/19				
Exhibitor Application, Rules & Regulations	Be sure to select, review and sign the Arizona Department of Education Event Exhibitor Application, Rules and Regulations. Email application to Hollie.McHenry@azed.gov or mail a signed copy to Arizona Department of Education, 1535 W. Jefferson St. Bin # 15, Phoenix, AZ 85007				
Cancellation Policy	Cancellations must be received in writing within nine (9) work days (1/25/19) prior to the first day of the event date for a refund.				
Shipping of Materials	Exhibitor(s) will be responsible for their own shipping of materials to the venue. Any cost for storage will be allocated by the venue. Contact the venue at the number listed above for details.				