

MEDICAL ASSISTING SERVICES 51.0800.60

Program Description, Industry Credential, Coherent Sequence, and Teacher Certification

PROGRAM DESCRIPTION

The **Medical Assisting Services** program includes instruction in basic anatomy and physiology, medical terminology, medical law and ethics, patient psychology and communications, medical office procedures, and clinical diagnostic, examination, testing, and treatment procedures. The **Medical Assisting Services** program also prepares students to provide medical office administrative services and perform clinical duties including patient intake and care, routine diagnostic and recording procedures, pre-examination and examination assistance, and the administration of medications and first aid.

The **Medical Assisting Services** program is designed and delivered as a coherent sequence of school-based and work-based supervised learning. The Professional Skills developed by business and industry leaders across Arizona are integrated throughout the program. The **Medical Assisting Services** students develop leadership, social, civic, and career skills through participation in the Career and Technical Student Organization HOSA (Future Health Professionals).

The **Medical Assisting Services** instructional program prepares students for entry-level employment, further training, and/or post-secondary education for these and other occupations: Medical Assistant, Medical Scribe, Patient Care Technician, and Clinical Medical Assistant

INDUSTRY CREDENTIALS

The following credentials have been approved for the A-F CCR and are CTED eligible for the **Medical Assisting Services** instructional program:

- Certified Phlebotomy Technician (CPT)
- Registered Medical Assistant (RMA)
- Clinical Medical Assistant (CCMA)
- OSHA 10 Healthcare

COHERENT SEQUENCE

51.0800.15 - Medical Assisting Services I, **and**

51.0800.60 - Medical Assisting Services II, **and program may elect to add:**

51.0800.65- Medical Assisting Services III, **or**

51.0800.68 - Medical Assisting Services IV, **or**

51.0800.74 - Medical Assisting Services – DCE (Diversified Cooperative Education) **or**

51.0800.79 - Medical Assisting Services – Internship **or**

51.0800.84 - Medical Assisting Services – Cooperative Education

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TEACHER CERTIFICATION REQUIREMENTS

The instructor must be ADE/CTE certified in one of the following Certificates: PCTHC, SCTHC, or SSCTEHC

Note:

- Medical Assisting Services 51.0800.74 may be a part of the sequence and the teacher must hold a Cooperative Education Endorsement (CEN).
- Medical Assisting Services 51.0800.79 is not required to have a Cooperative Education Endorsement (CEN).
- Medical Assisting Services 51.0800.84 is required to have a Cooperative Education Endorsement (CEN).

CERTIFICATE TYPES

PCTHC Provisional Career and Technical Education Health Careers
SCTHC Standard Career and Technical Education Health Careers
SSCTEHC Standard Specialized Career and Technical Education Health Careers