



CALL FOR EXHIBITORS (TI)

Tuesday, June 4th and Wednesday, June 5th

You may begin setting up at 8:30am.

Tuesday, June 4th participants will have exhibitor time during transitions/breaks, and lunch (12:15pm-1:15pm).

Wednesday, June 5th participants will have exhibitor time during transitions/breaks, and from 10:30am-1:00pm (Exhibitor/Poster time and lunch)

Breakdown of exhibitor booths after 2:00pm on June 5th (unless staying for the Leading Change Conference on June 6th & 7th).

(All times listed are tentative and may be adjusted slightly)

Table space is limited to one table per exhibitor.

\$500 Includes:

- **One 6-ft. skirted table**
- **Electricity**
- **Wi-Fi connectivity**
- **Listed as Exhibitor w/company logo and contact information on printed material, in the guidebook app, slide show in main ballroom, and on website.**

Meals are not included. Exhibitors will need to prepare for meals on their own. There are several restaurants located on the property.

Additionally, Exhibitors are asked to contribute 1-3 items for participant prizes.

Payment Options:

Visa, MasterCard, Check (copy of check must be uploaded in registration process).

Registrations are accepted on a first-come, first-served basis.

Shipping of Materials:

Exhibitors are responsible for their own shipping of materials to the hotel as well as any shipping or storage charges incurred.

Please contact the Loews Ventana Resort direct for arrangements.

Shipping Label

Loews Ventana Canyon Resort
ATTN: Guest Name/Conference Name
7000 North Resort Drive
Tucson, AZ 85750

You can send your items up to 5 days prior to the event date. For return, you can leave your items near your booth and Loews will make a sweep and pick them all up. If you have your own labels great, if not Loews can give you shipping forms that you can complete, and Loews will charge accordingly.