



# CALL FOR PAPERS

## Arizona's Annual Directors' Institute

### *Building Success: One Collaboration at a Time*

August 21-23, 2019

JW Marriott Desert Ridge

Phoenix, AZ

Arizona's annual Directors' Institute, *Building Success: One Collaboration at a Time*, is soliciting proposals for breakout sessions. The audience for this event is special education administrators.

Sharing your experience in special education processes allows us to offer hands-on sessions that include practical applications to support the meaningful work of supporting students with disabilities to attain success within the school setting and beyond.

Sessions should focus on these topics:

- Special education leadership
- Specially designed instruction
- Time management
- Data collection
- Early childhood
- Services/activities
- Conditions, climate, culture
- Impact of federal and state regulatory and policy changes
- Dropout prevention
- High expectations
- Strength-based decision-making
- Assistive technology
- Universal design for learning
- Self-determination/self-advocacy/skill building
- Student/peer mentoring
- Person-centered planning
- Success stories
- Family/community involvement
- Early and intentional student/family engagement in the IEP process

#### Proposal Review Process

Proposals must identify the primary topical strand the session is intended to address. Sessions must incorporate strategies and interventions, involve active participation of the audience, and include adequate time for reflection and sharing. **Your session description must be content-specific, complete, clearly written, and must accurately reflect the material to be presented to your audience. If your proposal is selected, the session description you submit will be used in the conference program, so the description should be no longer than 300 words.** Please indicate whether the session is 75 or 90 minutes in length.

*Please note: The Directors' Institute Planning Committee reserves the right to edit session titles and descriptions to allow for accuracy, consistency, and clarity in all conference materials.*

The Directors' Institute Planning Committee will review all submissions based on the following criteria:

1. The degree to which the proposal clearly addresses one or more of the identified conference strands;
2. Clear identification of what the participants will know and take away as a result of their attendance at the session;
3. Relevance of session content to the intended audience(s);
4. The degree to which the proposal reflects evidence-based or promising practice; and
5. The degree to which the proposal has practical application and demonstrated results for the intended audience(s).

### Conference Registration Fee & Multiple Presenters

One presenter per session can be exempt from paying the conference registration fee. Registration fee payment will be required from each additional presenter.

### Important Dates:

**March 8, 2019—Deadline for proposal submission:** Online completion of the “Call for Papers” application is at: <https://tinyurl.com/DIcall2019>

### April 19, 2019—Notification of acceptance of proposal

**May 31, 2019—Draft of Presentation due to ADE**

**July 5, 2019—Final Presentation due to ADE**

All materials (i.e. Power Points, handouts) must be accessible according to Section 508 refresh standards: <https://www.section508.gov/content/learn>

## ***Building Success: One Collaboration at a Time***

### **Call for Papers Proposal**

**Application must be completed online by March 8, 2019: <https://tinyurl.com/Dlcall2019>**

**Presentation description must be submitted to [Rocio.Munoz@azed.gov](mailto:Rocio.Munoz@azed.gov)**

Lead Presenter	Title	Organization	Email	Phone
Co-presenter	Title	Organization	Email	Phone
Title of Presentation:				
<b>Presentation Description:</b> <i>Include active engagement strategies and practical applications.</i> <u>Include no more than 300 words.</u>				
Length of Presentation:    _____ 75 minutes                      _____ 90 minutes				