



Arizona Department of Education

Office of English Language Acquisition Services

February 27, 2019

Dear Superintendent / Title III Coordinator / ELL Coordinator / ELL Main Contact:

Subject: FY 2019 Title III Allocation Letter for New and Expanding Charter Schools

This is a formal grant award notification (GAN #S365A180003) of your Local Educational Agency's (LEA's) Title III allocation funded by the United States Department of Education for the fiscal year ending June 30, 2019. Title III allocations are generally distributed to the LEAs at the beginning of each school year and are calculated using an LEA's prior fiscal year Total ELL ADM Counts as reported on the School Finance Student Counts ELLS28-1 Report.

The Office of English Language Acquisition Services (OELAS) contacted the Arizona State Board for Charter Schools and obtained a comprehensive list of all new and expanding charter schools that opened in FY 2019 (School Year 2018-2019). After reviewing your current FY 2019 Total ELL ADM 100th Day Counts as reported on the School Finance Student Counts ELLS28-1 Report, OELAS has determined that your charter school is eligible to receive a Title III allocation (CFDA #84.365A English Language Acquisition: State Formula Grant Program). The Title III grant project period for FY 2019 is July 1, 2018 through September 30, 2019.

To view your LEA's FY 2019 Title III Allocation Amount [click here](#)

LEAs that receive a Title III allocation amount of less than \$10,000.00 must join a consortium in order to receive these funds. The United States Department of Education requires States to hold consortia, like all other eligible LEAs, accountable under Title III. In Arizona, members of a consortium are treated as separate entities for accountability purposes, and if applicable, determinations are applied separately to each member of the consortium.

Purpose of this award: Title III funds must be expended to supplement the LEA's current EL program, to provide effective professional development for EL staff, and to engage parents and families of ELs in activities which enhance the EL program. LEA's must submit their Integrated Action Plan (IAP) in the Arizona Local Education Agency Tracker (ALEAT) prior to grant submission. Information regarding Title III required activities and IAP requirements can be found below and are also included in detail in the Title III Program Assurances in the Program Details section of the funding application in the Grants Management Enterprise (GME) System. **The deadline for new and expanding charters to apply for FY 2019 Title III funds is May 1, 2019.**

Indirect costs are allowed under Title III. Approved indirect cost rates for all Arizona School Districts and Charter Schools can be found [here](#). For questions regarding submission of fiscal application in the GME System or to notify OELAS of consortium participation, please contact Mary Ricci-Marriott at Mary.Ricci-Marriott@azed.gov or at 602-542-0794.

For questions regarding your FY 2019 Total ELL ADM 100th Day Counts or your FY 2019 Title III Allocation Amount, please contact Micky Gutier at Micky.Gutier@azed.gov or at 602-542-7469.

Sincerely,

A handwritten signature in black ink that reads "Kate Wright".

Kate Wright, Deputy Associate Superintendent
Office of English Language Acquisition Services
Arizona Department of Education

Kathy Hoffman, Superintendent of Public Instruction

1535 West Jefferson Street • Phoenix, Arizona 85007 • (602) 542-0753 • www.azed.gov/oelas

Title III Funding Requirements

LEAs applying for Title III funds must spend grant funds to –

- increase the English language proficiency of English learners [Title III, Section 3115 (c) (1)]
- provide effective professional development to EL staff [Title III, Section 3115 (c) (2)]
- provide parent, family, and community engagement activities which enhance and supplement the EL program [Title III, Section 3115 (c) (3)]

Integrated Action Plan (IAP) Requirements

Arizona Local Education Agency Tracker (ALEAT)

LEAs applying for Title III funds must submit a plan, known as the Integrated Action Plan, to the Arizona Department of Education which identifies how the LEA will use these funds to support its language instruction educational programs (LIEPs) for English learners. Prior to the LEA's Title III funding application being approved, the Integrated Action Plan (IAP) must be submitted in ALEAT.

Each plan submitted shall –

- describe the effective programs and activities that will help English learners increase their English language proficiency and meet the challenging State academic standards;
- describe how the eligible entity will ensure its schools will assist English learners in achieving English proficiency and meet challenging State academic standards;
- describe how the eligible entity will promote parent, family, and community engagement in the education of English learners.

All programs, services and materials funded with Title III funds **must** be identified in action steps and tagged with the Title III tag. Programs and services supporting an LEA's EL program but **not** funded with Title III funds should be tagged with the EL tag.

Strategies and action steps may be positioned under any principle; however, placement should be based on the LEA's needs assessment results.

Note: In order for ADE to meet its obligations under Title III, there is a requirement that the LEA permit ADE and auditors access to an LEA's records and financial statements, if needed. Compliance with grant requirements is reviewed and confirmed by ADE at the close of each project period via the required Title III Completion Report.

Kathy Hoffman, Superintendent of Public Instruction

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