

# Strategies to Streamline your Approval: A Joint Approach



## ***ADE Team!***

Grants Management

Title I

Title II

Title III

Title IV-A

# Grants Management



**Katarina Pena, Grants Training Supervisor**



# Grants Management

## Sections

Unified District (000) Public District - FY 2020

Application Status: Not Started

Change Status To: [Draft Started](#)

[View ADE History Log](#)

[View Change Log](#)

Description ( [View Sections Only](#) [View All Pages](#) )

All

[History Log](#)

[History Log](#)

[Create Comment](#)

[Allocations](#)

[Allocations](#)

[Funding Disclaimer](#)

[Funding Disclaimer](#)

[Private Schools](#)

[Administration](#)

Title I LEA

[FFATA & GSA Verification](#)

[Budget](#)

[Budget Overview](#)

[Program Details](#)

[School Eligibility](#)

[Set Asides](#)

[PPA List](#)

[Eligible Private School Service](#)

[Poverty Criteria](#)

[Assurances](#)

[Capital Outlay Worksheet](#)

[Related Documents](#)

Title I-D Delinquent LEA

[FFATA & GSA Verification](#)

[Budget](#)

[Budget Overview](#)

[Program Details](#)

[Assurances](#)

[Capital Outlay Worksheet](#)

[Related Documents](#)

Title II Improving Teacher Quality

[FFATA & GSA Verification](#)

[Budget](#)

[Budget Overview](#)

[Program Details](#)

[Eligible Private School Service](#)

[Assurances](#)

[Capital Outlay Worksheet](#)

[Related Documents](#)

Title IV-A Student Support & Academic Enrichment

[FFATA & GSA Verification](#)

[Budget](#)

[Budget Overview](#)

[Program Information / Instruction](#)

[Program Narrative Questions](#)

[Title IV-A Allocation Worksheet](#)

[Eligible Private School Service](#)

[Assurances](#)

[Capital Outlay Worksheet](#)

[Related Documents](#)

Contacts

[Contacts](#)

[Contact Details](#)

Substantially Approved Dates

[Substantially Approved Dates](#)

ESEA Consolidated Checklist

[ESEA Consolidated Checklist](#)

All

# Creating Meaningful Change



# Chapter 1: Title I

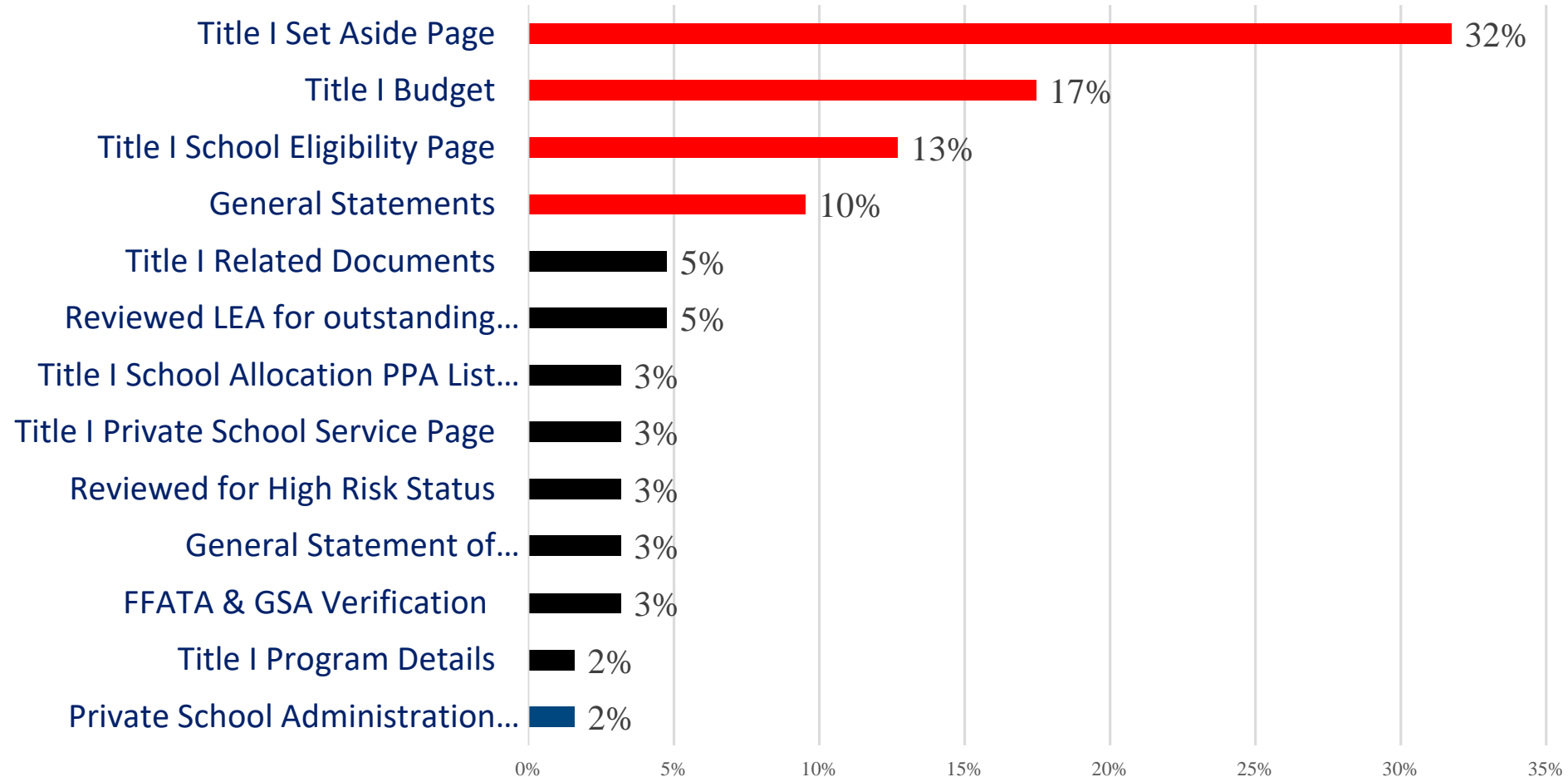


**Sue Edman, Director Educator & School Excellence**



# Title I: Summary

## FY 19 ESEA Consolidated: Title I-A





# Title I: Specific Areas of Concern

## Set-Asides

- Clearly Label the set-aside in budget narrative
  - Example: Homeless Set Aside 7a – Instructional Supplies (notebooks, pens, pencils)
- Cross check calculation of funds in budget narrative with the set-aside page – especially during a revision

## Budget

- Coding – Use USFR for [District Schools](#) and [Charters](#)
- Label school allocations.
  - Example: Arizona Elementary – Reading Interventionist (1.0 fte) = \$45,000
  - School budgeted items should align with PPA List section
- Connector Verbiage IAP to GME
  - IAP strategies and action steps should contain the details of the plan. Budget should align to the plan (General Statements)

## Eligibility Page

- If school is under federal accountability, please label as Comprehensive, Target or Both
- Revision: Enrollment & Low-Income Student Numbers cannot change from original approved application; Federal funding is based on previous year 40<sup>th</sup> or 100<sup>th</sup> day count

# Chapter 2: Title II



**Steve Larson, Director Educator & School Excellence**





# Title II: Top Five

## Top Five Problems With Title II-A Grant Approvability

- Specificity in the narratives
- Coding errors
- Allowable expenses
- Private Schools
- Recruitment and Retention



# Title II: Specificity in the Narratives

## Specificity for Stipends, Conferences, Travel in the narrative of the grant

- Please include specific details, for example: the rationale for the stipend, number of teachers x the amount per stipend = total
- Please include specific details, for example: the name of conference, location, number of administrators x the registration costs = total
- Please identify the professional learning opportunities that are being funded. "PD for Teachers" is not specific enough to describe the activity

# Chapter 3: Title III



**Mary Ricci-Marriott**, Fiscal Specialist  
**Nicole von Prisk**, Director of Title III & EL Funding



# Title III: Active FY 2019 Applications

## 124 Title III LEP Applications

## 21 Title III Consortium Applications

- 151 LEAs participating in consortia
- Number of LEAs per application ranges from 2 to 26



# Title III: Application Submission Data

**377 status changes to *SEA Specialist Returned Not Approved***

**Return frequency: 1 to 8 times**

- 0 grant applications approvable upon first submission

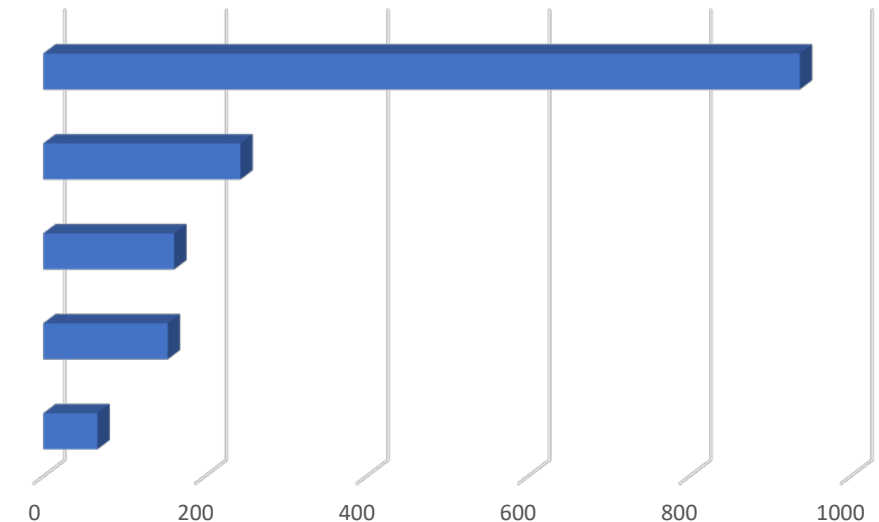
**Average number of days to be approved: 89**



# Title III: Top Five

## Top Five Problems With Title III LEP Approvability

- IAP issues: 937 instances
- Coding errors: 244 instances
- Supplement, not Supplant: 162 instances
- Compliance: 154 instances
- Math errors: 67 instances





# Title III: Target Area

## **Supplement Not Supplant is KEY to a compliant Title III grant!**

- Provide detailed and specific information to confirm compliance with SNS
  - SNS for Title III is different than other Title funds
- Ensure collaboration between LEA programs to identify all activities provided at the LEA level
  - Other funds impact allowability with Title III
- Have knowledge and understanding of requirements of other laws (SEI Models, Title I, Title VI, EEOA)

# Chapter 4: Title IV-A



**Keri Schoeff**, Title IV-A Safe & Healthy Students Specialist

**Dustin Loehr**, Director of Arts Education & Title IV-A





# Title IV-A: Top Five... and then some!

## Themes Preventing Grant Approvability

- LEA IAP in ALEAT
- Final Allocation
- 15% Technology Rule
- USFR Codes
- Supplement Not Supplant
- Questions on the Program Details Page
- Assurances
- History Log



# Chapter 4 : Title IV-A

**IAP Related  
Comments 996**

**SNS 370**

**More  
Info  
Needed  
356**

**Title IV-A  
Special  
Rules  
328**



# Title IV-A: Supplement Not Supplant Quiz

01

Are the expenditures or activities required by other Federal, State, or local laws?

02

Were the expenditures or activities funded in previous years by non-Federal funds?

03

Would the expenditures happen in the absence of Federal funds?

## Is this Supplemental???

- LEA wishes to fund a Music Teacher to teach Guitar and Modern Band
- LEA wants to add an additional Digital Sound Recording Course to the band Teacher's workload (afterschool enrichment program)
- The LEA wants to leverage Title IV-A to fund the district initiative ELA Teacher PLC to combat low reading comprehension scores

## Chapter 5 : Fin



# **Streamlining Your Funding Application Approval Process - Your Story**

2 training sessions: Monday, March 25, 2019 & Friday, March 29, 2019

9:30 am - 4 pm

Arizona Department of Education,  
1535 W. Jefferson, Phoenix, AZ 85007  
**SIGN-UP IN EMS REQUIRED**

# Thank you!



***We look forward to serving your LEA grant & programmatic needs!***

<https://gme.azed.gov/>

[www.azed.gov/titlei/](http://www.azed.gov/titlei/)

<http://www.azed.gov/hetl/>

[www.azed.gov/oelas/title-iii/](http://www.azed.gov/oelas/title-iii/)

[www.azed.gov/titleiv-a](http://www.azed.gov/titleiv-a)