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| Put all this information in the principle summary box in ALEAT for your Target Principle | Primary Need: (head of fishbone) |
| Root Cause: |
| Needs Statement: (tail of fishbone) |
| Desired Outcome: (Needs statement restated in a positive) |
| SMART Goal: (If the primary need is fixed how will your % proficient be affected?) |
| Strategy #1:Title:Narrative: | Action Step Title | Action Step Narrative | Start-End Dates | Person Responsible | Data to Collect |
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| Monitoring: |  |  |  |  |
| Evaluating: |  |  |  |  |
| Strategy #2:Title:Narrative: | Action Step Title | Action Step Narrative | Start-End Dates | Person Responsible | Data to Collect  |
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| Monitoring: |  |  |  |  |
| Evaluating: |  |  |  |  |
| Strategy #3:Title:Narrative: | Action Step Title | Action Step Narrative | Start-End Dates | Person Responsible | Data to Collect  |
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| Monitoring: |  |  |  |  |
| Evaluating: |  |  |  |  |
| Strategy #4:Title:Narrative: | Action Step Title | Action Step Narrative | Start-End Dates | Person Responsible | Data to Collect  |
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| Monitoring: |  |  |  |  |
| Evaluating: |  |  |  |  |
| Strategy #5:Title:Narrative: | Action Step Title | Action Step Narrative | Start-End Dates | Person Responsible | Data to Collect  |
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| Monitoring: |  |  |  |  |
| Evaluating: |  |  |  |  |