

Industry Certification Approval Process for Inclusion on Current CTE Programs with Identified Industry Certifications to meet ARS 15-391 5 k and I for CTED Eligibility and College and Career Readiness Rubric Credentials List (A-F School Letter Grades)

1. Requestor will complete the “[Industry-Based Certification Application for Inclusion on the Arizona State A-F School Rating List](#)” and submit it to the Arizona Department of Education/Career and Technical Education unit (ADE/CTE), through the CTED inbox, ited@azed.gov.
2. The appropriate ADE/CTE Program Specialist will review the application and send it to the appropriate program Industry Advisory Committee.
3. The Industry Advisory Committee will determine if the credential should be added to the Current CTE Programs with Identified Industry Certifications to meet ARS 15-391 5 k and I for CTED Eligibility list and/or the College and Career Readiness Rubric Credentials List (A-F School Letter Grades) using the application and supporting documentation submitted.
4. The recommendation for the College and Career Readiness Rubric Credentials List (A-F School Letter Grades) will then be submitted to the Arizona Career and Technical Education Quality Commission for review and submission to the State Board of Education for addition to the College and Career Readiness Rubric, Industry Certification list.
5. Once approved by the State Board of Education, the list will be added to the ADE website.

The timeline for the process is as follows:

Submissions for the College and Career Readiness Rubric Credentials List (A-F Rating List) and CTED industry credential list must be received **by March 31 of each year** to be considered for the following school year.