



# State of Arizona Department of Education Exceptional Student Services



Date: November 14, 2019  
To: Special Education Directors  
From: ESS Operations Unit  
Subject: New AzSAFE Opening for Discipline Data Collection

AzSAFE has reopened under a new application effective November 4, 2019, for special education discipline data collection. As Arizona transitions to a new standard for special education data only, AzSAFE has been renamed to ESS Discipline Data Collection. This information is required under Section 618 of the Individuals with Disabilities Education Act.

All disciplinary incidents that result in the removal of a student receiving special education are required to be submitted into the application. The new application has been simplified to allow submission of all required information on one screen. This has reduced the amount of necessary information by 40% and also the amount of time needed to submit a disciplinary incident to approximately one-third of what it previously took.

Exceptional Student Services (ESS) Data Management will be working over the next few months to rebrand and update the technical assistance documentation. Within the application, the source material for definitions of violations, people, and actions for reference will be accessible. Additionally, there will be basic instructions for what is required in the application for the submission of a disciplinary incident. Finally, in the new application, a link to the previous version of AzSAFE will be available for public education agencies to look up prior year information.

For questions pertaining to the new ESS Discipline Data Collection, please contact ESS Data Management at [ESSDataMgmt@azed.gov](mailto:ESSDataMgmt@azed.gov).

