# CSP Governance Monitoring Training

December 5, 2019

# Purpose of the Governance Monitoring Site Visit

- Determine to what extent the governing authority creates and monitors the strategic plan.
- Determine to what extent the school leadership team executes the strategic plan effectively.
- Determine the school's ability to demonstrate compliance with regulation.

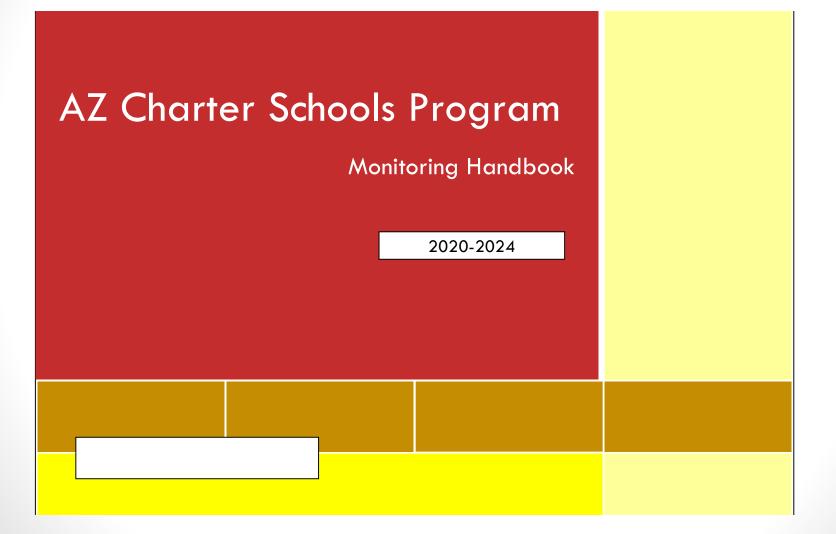
### **Monitoring Handbook Format**

- Monitored areas
  - Governance
  - Academic Program
- Aligned to the CSP application
- Breakdown by area
  - Elements
    - Multiple Indictors
    - List of possible artifacts to support the indicators
  - Leveled status descriptors for each indicator

#### **Governance Elements**

- Element 1 The governing authority creates and monitors the strategic plan as outlined in the Logic Model.
  - Strategic Plan
  - Organizational Structure
  - Process to Obtain Quality Leaders
  - Succession Plan for Board Members and Key School Leaders
- Element 2 Regulatory and Fiduciary Compliance

## Monitoring Handbook Review



# Logic Model

- Review your Logic Model.
- Focus on the Outcomes section.
- Brainstorm a list of artifacts that could be presented as evidence of implementation for the short- and medium-term outcomes.
- Be prepared to present your list, including a rationale for evidence selection.

#### **Governance Monitoring Process**

- Governance Fiduciary monitoring Element 2 occurs by January of first project year.
- Governance Strategic Plan monitoring Element 1 occurs in the Spring of the second project year.
- Scheduled onsite visit, usually lasting two hours.
- Principal/school head should be available during the visit.
- Documentation reviewed to determine status of each indicator.
- Risk Assessment is completed based on results.

#### **Risk Assessment**

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# To prepare for any CSP monitoring visit,

- read the 2020-2024 AZ CSP Monitoring Handbook.
- review the list of sample artifacts applicable for each indicator.
- determine what artifacts could be presented by the school to demonstrate the level of implementation.
- compile documentation (artifacts) by element and indicator.
- be prepared to answer questions regarding the area being monitored.