

# October 1 Special Education Census

## **Phase II: Reconciliation**

Presented by: ESS Data Management



# What is Reconciliation?

- Main Goal: Final SPED program data extracted from AzEDS must be the same as the total verification count
  - Checks and balances
    - Final SPED07 report = The verification count submitted  
(Phase II) (Phase I)
- Totals that ADE submits to OSEP come from AzEDS
- Impacts PEA determinations  
[www.azed.gov/specialeducation/pea-determinations](http://www.azed.gov/specialeducation/pea-determinations)

# Where is the data?

## ADEConnect

### ESS PORTAL

October 1 Data Collection

- SPED07 Report

### AzEDS PORTAL

#### Reports

- SPED10 Report
- SPED72 Report
- SPED73 Report
- INTEG15 Report

AzEDS is the current system of record



# T I M E L I N E



October 1 Data Collection application opens on **Wednesday, October 2, 2019.**

## Phase 1:

Submission of Census Verification Counts and Personnel data due by **Wednesday, November 13, 2019.**



## Phase 2:

Reconciliation of AzEDS data and Census Verification Counts due by **Wednesday, January 15, 2020.**

## Phase 3:

Submission of Non-Reconciliation reasons due by **Wednesday, March 18, 2020** (if applicable).



Dates are subject to change!

For the most recent dates, see IMPORTANT DATES document found here:

<http://bit.ly/essdmddates>

Be sure to add these dates to your calendar!

# How do I reconcile?

- Submit SPED Needs and LRE Code to AzEDS for all students receiving services over the October 1 count date.
- Use ESS/AzEDS Reports:

October 1 Data Collection
SPED07 (available November 18)

AzEDS Portal
SPED72 & SPED 73 SPED10 & *INTEG15

- Your SIS Report/Student Roster
- All other documentation used in Phase I

\*SPED Integrity Rules:

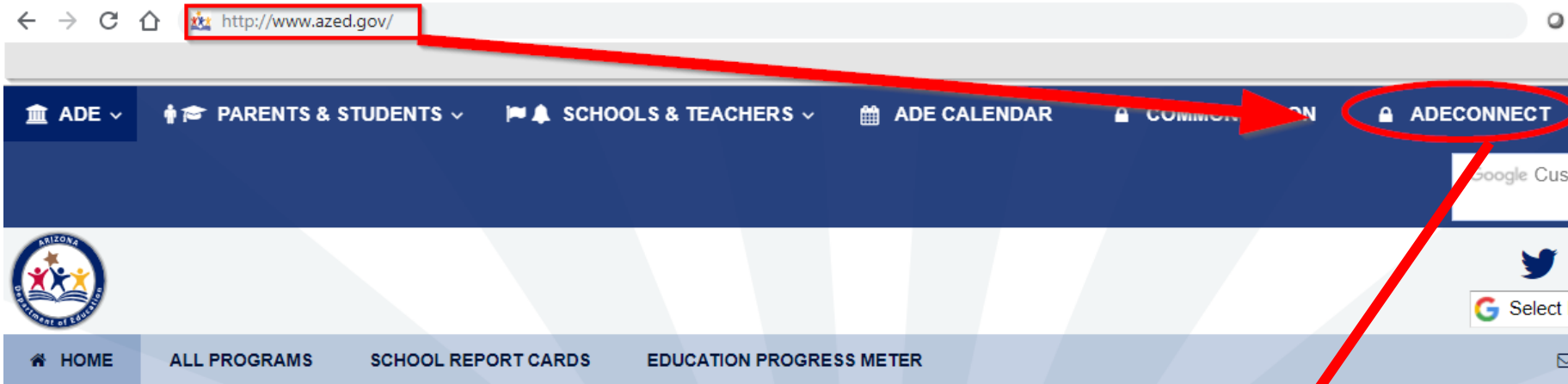
<https://cms.azed.gov/home/GetDocumentFile?id=5ac5486d3217e12168a0d1a6>



# SPED07 Report

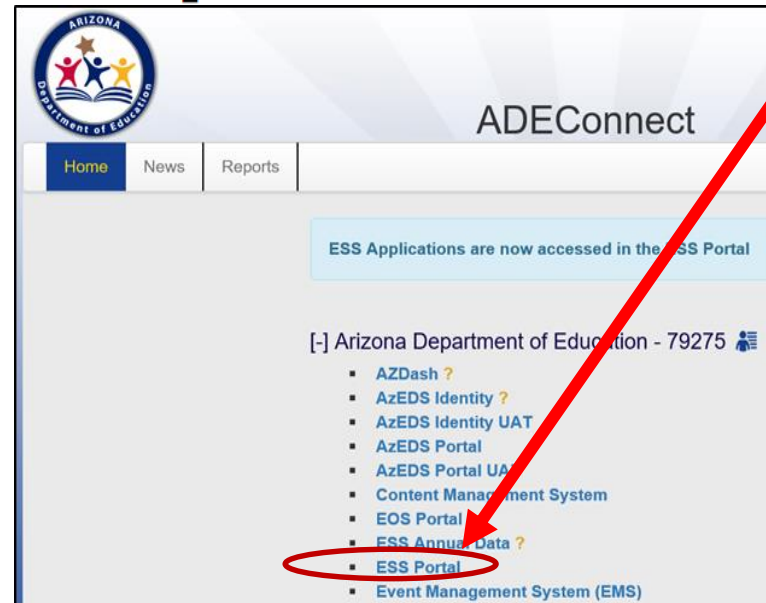
- Available for PEAs that have submitted the verification count
- Only include student whose records are passing FED SPED integrity and served over the October 1 count date
- Unduplicated, based on FPNI (except DB)
- Updated daily

# Access SPED07 Report



Or **SIS**

## Arizona Department of Education



# ESS Portal

[Home](#)[ESS Portal - Events](#)[ESS Portal - Data Visualization](#)[Welcome, User, Mt Humphrey](#)[Help](#)[Logout](#)

Welcome to the Exceptional Student Services Application Portal.

#### Administrative Applications

Agency approvals that involve administrative documentation and reviews between ADE and PEAs in a timely manner.

- ESS Maintenance of Effort - UAT
- ESS Private Day and RTC Approval (UAT)
- ESS Surrogates (UAT)
- ESS Vouchers - UAT
- Exception to the 1% Cap (UAT)

#### Data Collection & Reporting

Applications that facilitate large scale data collection efforts necessary to determine Federal indicators and provide State reporting information.

- Alternate Assessments (UAT)
- Az SAFE (UAT)
- ESS Annual Data - UAT
- **ESS October 1 Data Collection**

#### Indicator Surveys

Surveys that collect data specific to Parent Involvement, Teacher Attrition, Early Childhood and Post School Outcomes.

- ESS Data Surveys(UAT)
- Post School Outcomes Survey (UAT)

#### Monitoring & Compliance

Applications that assist with inspections and compliance of State mandates and Federal IDEA requirements.

- ESS Monitoring (UAT)
- ESS Pea Determinations - UAT
- **ESS Risk Analysis - UAT**

[Upcoming Data Events](#)[Current Risk Analysis Score](#)

-

[Current Monitoring](#)

-

[Current Monitoring Cycle](#)

-



# SPED07 Report Generation



Remaining Minutes: 20

Home Data Entry **Reports** Help Welcome, Signer , Mt Humphrey ▾

(16-02-56-000) Mt Humphrey Unified District - 4153

## Census and Personnel Reports

### Census Reports

Fiscal Year:

2020 ▾

☒ SPED07 Report

☐ Verification Count Report

☐ Non-Reconciliation Responses (not available prior to 2010-2011 School Year)

Run Report



# SPED07 Report

Arizona Department of Education - Special Education Census  
SPED07 Report (Data Extracted on 12/18/19)  
Unduplicated Count of Students on 10/1/19

Agency: Mt Humphrey Unified District (16-02-56-000)

CTDS	Name	Student ID	DOB	Entered	Exited	Category	AgeOnCtDate	Gender	Ethnicity	Race	Grade	EL	LRE Code
Age 3-5													
16-02-56-104	America, Captain	123456	11/10/13	08/14/19	05/25/20	DD	5	M	NH	BL	KG	N	A
Age 3-5 Count		1											
Age 6-21													
16-02-56-104	Commander, Cobra	213478	07/13/11	08/14/19	05/25/20	OHI	8	M	HL	WH	3	N	B
16-02-56-104	Woman, Wonder	241980	08/27/10	08/14/19	05/25/20	SLD	9	F	NH	PI	4	N	A
16-02-56-104	Ranger, Blue	202341	04/14/08	08/14/19	05/25/20	ED	11	M	NH	WH	6	Y	B
16-02-56-104	Man, Invisible	265221	05/30/07	09/28/19	05/25/20	A	12	M	HL	WH	7	N	A
16-02-56-205	Prime, Optimus	199354	12/30/03	08/14/19	11/24/19	SLD	15	M	NH	BL	10	N	B
Age 6-21 Count		5											
Total	Agency Total		6										

# Why a student may not be on the SPED07

- Use the SPED07 Reconciliation Checklist:
  - <http://bit.ly/reconciliationchecklist>
  - Student's Ethnicity and/or Race is missing
- Check regularly until Reconciliation due date
- After the due date, the report will NO longer update
  - Will be used as the basis to determine reconciliation

# Interactive Case Study Exercise

- School District: *Mt. Humphrey Unified School District*
  - Mt. Humphrey Elementary School
  - Mt. Humphrey High School
- Oct. 1 Census verification count with eSignature: **15**
- Use following reports
  - SPED07 (only 6 students on report)
  - SPED72 (investigate failures for students that should be on SPED07)
  - INTEG15 (identify integrity errors impacting SPED73 & SPED07)
  - Student Roster

# Student Roster

**Mt Humphrey Unified District Student Roster**  
**Student Management System Query: October 1 Census FY 2020 (unduplicated) Age 3-21**  
**Run Date: December 18, 2019**

School	Student	Student ID	DOB	Start	End	Need	Age	Gender	Eth	Race	Grade	EL?	LRE Code
160256104	America, Captain ✓	123456	11/10/13	8/14/19	5/25/20	DD	5	M	NH	BL	KG	No	A
160256104	Wayne, Bruce	280045	02/15/14	8/21/19	5/25/20	SLI	5	M	NH	WH	KG	No	A
160256104	Ranger, Pink	225833	01/05/14	8/14/19	10/17/19	SLI	5	F	NH	WH	KG	No	A

**Age 3-5 Total = 3**

160256104	Commander, Cobra ✓	213478	07/13/11	8/14/19	5/25/20	OHI	8	M	HL	WH	3	No	B
160256104	Ranger, Black	235684	07/22/11	8/14/19	5/25/20	SLD	8	M	NH	PI	3	No	B
160256104	Woman, Wonder ✓	241980	08/27/10	8/14/19	5/25/20	SLD	9	F	NH	PI	4	No	A
160256104	Man, Spider ✓	166307	09/27/08	8/14/19	5/25/20	DD	11	M	NH	WH	5	No	A
160256104	Ranger, Blue ✓	202341	04/14/08	8/14/19	5/25/20	ED	11	M	NH	WH	6	Yes	B
160256104	Jordan, Hal	268711	03/21/07	8/14/19	5/25/20	SLD	12	M	HL	MU	7	No	A
160256104	Man, Invisible ✓	265221	05/30/07	9/28/19	5/25/20	A	12	M	HL	WH	7	No	A
160256205	Bravo, Johnny ✓	147852	09/22/05	8/14/19	5/25/20	MOID	14	M	NH	WH	9	No	B
160256205	Prime, Optimus ✓	199354	12/30/03	8/14/19	11/24/19	SLD	15	M	NH	BL	10	No	B
160256205	Ranger, Green	264083	10/15/01	8/14/19	5/25/20	ED	17	M	NH	WH	11	No	A
160256205	Bunny, Bugs	180224	05/09/00	8/14/19	5/25/20	ED	19	M	NH	WH	12	No	A
160256205	Widow, Black	177795	03/28/00	8/14/19	5/25/20	MOID	19	F	NH	BL	12	No	A

**Age 6-21 Total = 12**

**Total 3-21 Count = 15**

# SPED72 Report - Elementary

SPED72

Mt Humphrey Unified District (4153)

CTDS: 16-02-56-000

Fiscal Year: 2020

SPED Participation Report by DOR

Page: 1 of 8

School Year: 2019 - 2020

Report Date: 12/18/2019 11:14 AM

School CTDS: 16-02-56-104

School Name: Mt Humphrey Elementary School (4710)

District Student ID	State Student ID	Last Name	First Name	Middle Initial	DOB	Gender	Ethnicity	Race	Grade	EL¹	DOR CTDS	FED SPED Pass/Fail	State SPED Pass/Fail
	213478	Commander	Cobra		07/13/11	M	H	White	3	N	16-02-56-000	PASS	PASS



Need	Need Entry Date	Need Exit Date	FED Primary Need	LRE Code	LRE Entry Date	LRE Exit Date	LRE Exit Code²	Primary/Secondary School
OHI	08/14/19	05/25/20	Y	B	08/14/19	05/25/20	SPED13	P

District Student ID	State Student ID	Last Name	First Name	Middle Initial	DOB	Gender	Ethnicity	Race	Grade	EL¹	DOR CTDS	FED SPED Pass/Fail	State SPED Pass/Fail
	202341	Ranger	Blue		04/14/08	M	Non-H	White	6	Y	16-02-56-000	PASS	PASS



Need	Need Entry Date	Need Exit Date	FED Primary Need	LRE Code	LRE Entry Date	LRE Exit Date	LRE Exit Code²	Primary/Secondary School
ED	08/14/19	05/25/20	Y	B	08/14/19	05/25/20	SPED13	P

# SPED72 Report

SPED72

Mt Humphrey Unified District (4153)

CTDS: 16-02-56-000

Fiscal Year: 2020

SPED Participation Report by DOR

Page: 2 of 8

School Year: 2019 - 2020

Report Date: 12/18/2019 11:14 AM

School CTDS: 16-02-56-104

School Name: Mt Humphrey Elementary School (4710)

District Student ID	State Student ID	Last Name	First Name	Middle Initial	DOB	Gender	Ethnicity	Race	Grade	EL¹	DOR CTDS	FED SPED Pass/Fail	State SPED Pass/Fail
	280045	Wayne	Bruce	R	02/15/14	M	Non-H	White	KG	N	16-02-56-000	FAIL	FAIL

Need	Need Entry Date	Need Exit Date	FED Primary Need	LRE Code	LRE Entry Date	LRE Exit Date	LRE Exit Code²	Primary/Secondary School
SLI	08/21/19	05/25/20	N	A	08/21/19	05/25/20	SPED13	P

District Student ID	State Student ID	Last Name	First Name	Middle Initial	DOB	Gender	Ethnicity	Race	Grade	EL¹	DOR CTDS	FED SPED Pass/Fail	State SPED Pass/Fail
	235684	Ranger	Black	B	07/22/11	M	Non-H	Native Hawaiian Pacific Islander	3	N	16-02-56-000		

Need	Need Entry Date	Need Exit Date	FED Primary Need	LRE Code	LRE Entry Date	LRE Exit Date	LRE Exit Code²	Primary/Secondary School
SLD	08/14/19	05/25/20	Y					*

District Student ID	State Student ID	Last Name	First Name	Middle Initial	DOB	Gender	Ethnicity	Race	Grade	EL¹	DOR CTDS	FED SPED Pass/Fail	State SPED Pass/Fail
	123456	America	Captain	L	11/10/13	M	Non-H	Black - African American	KG	N	16-02-56-000	PASS	PASS

Need	Need Entry Date	Need Exit Date	FED Primary Need	LRE Code	LRE Entry Date	LRE Exit Date	LRE Exit Code²	Primary/Secondary School
DD	08/14/19	05/25/20	Y	A	08/14/19	05/25/20	SPED13	P





# SPED72 Report

SPED72

Fiscal Year: 2020

School Year: 2019 - 2020

School CTDS: 16-02-56-104

School Name: Mt Humphrey Elementary School (4710)

Mt Humphrey Unified District (4153)

SPED Participation Report by DOR

CTDS: 16-02-56-000

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Report Date: 12/18/2019 11:14 AM

District Student ID	State Student ID	Last Name	First Name	Middle Initial	DOB	Gender	Ethnicity	Race	Grade	EL <sup>1</sup>	DOR CTDS	FED SPED Pass/Fail	State SPED Pass/Fail
	241980	Woman	Wonder	D	08/27/10	F	Non-H	Native Hawaiian Pacific Islander	4	N	16-02-56-000	PASS	PASS
		Need	Need Entry Date	Need Exit Date	FED Primary Need	LRE Code	LRE Entry Date	LRE Exit Date	LRE Exit Code <sup>2</sup>	Primary/ Secondary School			
		SLD	08/14/19	05/25/20	Y	A	08/14/19	05/25/20	SPED13	P			
District Student ID	State Student ID	Last Name	First Name	Middle Initial	DOB	Gender	Ethnicity	Race	Grade	EL <sup>1</sup>	DOR CTDS	FED SPED Pass/Fail	State SPED Pass/Fail
	225833	Ranger	Pink	C	01/05/14	F	Non-H	White	KG	N	16-02-56-000	FAIL	FAIL
		Need	Need Entry Date	Need Exit Date	FED Primary Need	LRE Code	LRE Entry Date	LRE Exit Date	LRE Exit Code <sup>2</sup>	Primary/ Secondary School			
		SLI	08/14/19	10/17/19	Y	A	08/14/19	10/17/19	SPED05	P			
District Student ID	State Student ID	Last Name	First Name	Middle Initial	DOB	Gender	Ethnicity	Race	Grade	EL <sup>1</sup>	DOR CTDS	FED SPED Pass/Fail	State SPED Pass/Fail
	268711	Jordan	Hal	K	03/21/07	M	H	MU	7	N	16-02-56-000	FAIL	FAIL
		Need	Need Entry Date	Need Exit Date	FED Primary Need	LRE Code	LRE Entry Date	LRE Exit Date	LRE Exit Code <sup>2</sup>	Primary/ Secondary School			
		SLD	08/14/19	05/25/20	Y	A	08/14/19	05/25/20	SPED13	P			



Concurrency

Different DOR



# SPED72 Report

SPED72

Mt Humphrey Unified District (4153)

CTDS: 16-02-56-000

Fiscal Year: 2020

SPED Participation Report by DOR

Page: 4 of 8

School Year: 2019 - 2020

Report Date: 12/18/2019 11:14 AM

School CTDS: 16-02-56-104

School Name: Mt Humphrey Elementary School (4710)

District Student ID	State Student ID	Last Name	First Name	Middle Initial	DOB	Gender	Ethnicity	Race	Grade	EL¹	DOR CTDS	FED SPED Pass/Fail	State SPED Pass/Fail
	166307	Man	Spider	R	09/27/08	M	Non-H	White	5	N	16-02-56-000	FAIL	FAIL

Need	Need Entry Date	Need Exit Date	FED Primary Need	LRE Code	LRE Entry Date	LRE Exit Date	LRE Exit Code²	Primary/Secondary School
DD	08/14/19	05/25/20	Y	A	08/14/19	05/25/20	SPED13	P

District Student ID	State Student ID	Last Name	First Name	Middle Initial	DOB	Gender	Ethnicity	Race	Grade	EL¹	DOR CTDS	FED SPED Pass/Fail	State SPED Pass/Fail
	265221	Man	Invisible	E	05/30/07	M	H	White	7	N	16-02-56-000	PASS	PASS



Need	Need Entry Date	Need Exit Date	FED Primary Need	LRE Code	LRE Entry Date	LRE Exit Date	LRE Exit Code²	Primary/Secondary School
A	09/28/19	05/25/20	Y	A	09/28/19	05/25/20	SPED13	P

# Student Data Integrity Report

INTEG15

Fiscal Year: 2020

School Year: 2019 - 2020

Data Capture Date: 01/15/2020 5:00PM

Mt Humphrey Unified School District (4153)

Student Data Integrity Report

CTDS: 16-02-56-000

Page: 1 of 1

Report Date: 12/18/2019 10:20 AM

School CTDS 16-02-56-104

School Name Mt Humphrey Elementary School

District	Student ID	State Student ID	Last Name	First Name	Middle Initial	Integrity Category	Integrity Type	Integrity Status	Severity	Error Code	Error Description	Entry Date
		225833	Ranger	Pink	C	Fed SPED	Fed SPED	F	Error	-40057	One or more schools have been identified as the Main school providing special education. Please contact ESS Data Management to determine which school(s) have concurrently reported the Main SPED School Indicator	
		280045	Wayne	Bruce	R	Fed SPED	Fed SPED	F	Error	-40050	Student participating in special education must have one Federal Primary Need Indicator (FPNI)	
		166307	Man	Spider	R	Fed SPED	Fed SPED	F	Error	-40041	Invalid age for need code DD.	
		268711	Jordan	Hal	K	Fed SPED	Fed SPED	F	Error	-40040	Student is reported concurrently with a Least Restrictive Environment (LRE) code at a different DOR. Contact ESS Data Management to determine which school(s) have been concurrently identified as the DOR	



# SPED72 Report – High School

SPED72

Mt Humphrey Unified District (4153)

CTDS: 16-02-56-000

Fiscal Year: 2020

SPED Participation Report by DOR

Page: 5 of 8

School Year: 2019 - 2020

Report Date: 12/18/2019 11:14 AM

School CTDS: 16-02-56-205

School Name: Mt Humphrey High School (4711)

District Student ID	State Student ID	Last Name	First Name	Middle Initial	DOB	Gender	Ethnicity	Race	Grade	EL¹	DOR CTDS	FED SPED Pass/Fail	State SPED Pass/Fail
	264083	Ranger	Green	M	10/15/01	M	Non-H	White	11	N	16-02-56-000	FAIL	FAIL

Need	Need Entry Date	Need Exit Date	FED Primary Need	LRE Code	LRE Entry Date	LRE Exit Date	LRE Exit Code²	Primary/ Secondary School
ED	08/14/19	05/25/20	Y	A	08/14/19	05/25/20	SPED13	P
TBI	08/14/19	05/25/20	N	A	08/14/19	05/25/20	SPED13	S

District Student ID	State Student ID	Last Name	First Name	Middle Initial	DOB	Gender	Ethnicity	Race	Grade	EL¹	DOR CTDS	FED SPED Pass/Fail	State SPED Pass/Fail
	147852	Bravo	Johnny	A	09/22/05	M	Non-H	White	9	N	16-02-56-000	FAIL	FAIL

Need	Need Entry Date	Need Exit Date	FED Primary Need	LRE Code	LRE Entry Date	LRE Exit Date	LRE Exit Code²	Primary/ Secondary School
MOID	08/14/19	05/25/20	Y	B	08/14/19	05/25/20	SPED13	P
SLD	08/14/19	05/25/20	N	B	08/14/19	05/25/20	SPED13	P

# SPED72 Report

SPED72

Mt Humphrey Unified District (4153)

CTDS: 16-02-56-000

Fiscal Year: 2020

SPED Participation Report by DOR

Page: 6 of 8

School Year: 2019 - 2020

Report Date: 12/18/2019 11:14 AM

School CTDS: 16-02-56-205

School Name: Mt Humphrey High School (4711)

District Student ID	State Student ID	Last Name	First Name	Middle Initial	DOB	Gender	Ethnicity	Race	Grade	EL¹	DOR CTDS	FED SPED Pass/Fail	State SPED Pass/Fail									
	230669	Stark	Tony		09/18/97	M	Non-H	American Indian - Alaskan Native	12	N	16-02-56-000	PASS	PASS									
<div>Over 21</div>																						
														Need	Need Entry Date	Need Exit Date	FED Primary Need	LRE Code	LRE Entry Date	LRE Exit Date	LRE Exit Code²	Primary/Secondary School
														OHI	08/14/19	05/25/20	Y	A	08/14/19	05/25/20	SPED02	P
														SLD	08/14/19	05/25/20	N	A	08/14/19	05/25/20	SPED02	P
Case Study																						
District Student ID	State Student ID	Last Name	First Name	Middle Initial	DOB	Gender	Ethnicity	Race	Grade	EL¹	DOR CTDS	FED SPED Pass/Fail	State SPED Pass/Fail									
	177795	Widow	Black		03/28/00	F		Black African American	12	N	16-02-56-000	PASS	PASS									
														Need	Need Entry Date	Need Exit Date	FED Primary Need	LRE Code	LRE Entry Date	LRE Exit Date	LRE Exit Code²	Primary/Secondary School
														MOID	08/14/19	05/25/20	Y	A	08/14/19	05/25/20	SPED02	P

Over  
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Case Study



# SPED72 Report

SPED72

Mt Humphrey Unified District (4153)

CTDS: 16-02-56-000

Fiscal Year: 2020

SPED Participation Report by DOR

Page: 7 of 8

School Year: 2019 - 2020

Report Date: 12/18/2019 11:14 AM

School CTDS: 16-02-56-205

School Name: Mt Humphrey High School (4711)

District Student ID	State Student ID	Last Name	First Name	Middle Initial	DOB	Gender	Ethnicity	Race	Grade	EL¹	DOR CTDS	FED SPED Pass/Fail	State SPED Pass/Fail
	199354	Prime	Optimus		12/30/03	M	Non-H	Black African American	10	N	16-02-56-000	PASS	PASS



Need	Need Entry Date	Need Exit Date	FED Primary Need	LRE Code	LRE Entry Date	LRE Exit Date	LRE Exit Code²	Primary/Secondary School
SLD	08/14/19	11/24/19	Y	B	08/14/19	11/24/19	SPED05	P

Case Study

District Student ID	State Student ID	Last Name	First Name	Middle Initial	DOB	Gender	Ethnicity	Race	Grade	EL¹	DOR CTDS	FED SPED Pass/Fail	State SPED Pass/Fail
	225593	Ranger	Red	P	11/08/02	M	Non-H	White	11	N	16-02-56-000	PASS	PASS

Need	Need Entry Date	Need Exit Date	FED Primary Need	LRE Code	LRE Entry Date	LRE Exit Date	LRE Exit Code²	Primary/Secondary School
SLD	08/14/19	09/23/19	Y	A	08/14/19	09/23/19	SPED07	P

# Student Data Integrity Report

INTEG15  
Fiscal Year: 2020  
School Year: 2019 - 2020  
Data Capture Date: 01/15/2020 5:00PM

Mt Humphrey Unified School District (4153)

Student Data Integrity Report

CTDS: 16-02-56-000

Page: 1 of 1

Report Date: 12/18/2019 10:20 AM

School CTDS 16-02-56-205  
School Name Mt Humphrey High School

District	Student ID	State Student ID	Last Name	First Name	Middle Initial	Integrity Category	Integrity Type	Integrity Status	Severity	Error Code	Error Description	Entry Date
		147852	Bravo	Johnny	A	Fed SPED	Fed SPED	F	Error	-40000	The need code combination does not comply with the need matrix ( <a href="https://cms.azed.gov/home/GetDocumentFile?id=595565b33217e10f0055e6f7">https://cms.azed.gov/home/GetDocumentFile?id=595565b33217e10f0055e6f7</a> )	
		264083	Ranger	Green	M	Fed SPED	Fed SPED	F	Error	-40057	One or more schools have been identified as the Main school providing special education. Please contact ESS Data Management to determine which school(s) have concurrently reported the Main SPED School Indicator	

SPED Integrity Error Tools: <http://www.azed.gov/specialeducation/data-management/azeds-sped-reporting/>



# Case Study Summary

Bruce Wayne: Correct integrity failure for FPNI.

Black Ranger: Submit LRE.

Pink Ranger: Contact ADE to determine SPED School concurrency; follow up with entity; resubmit if necessary.

Hal Jordan: Contact ADE to determine DOR concurrency; follow up with entity; resubmit if necessary.

Spider Man: Correct the integrity failure for age (DD).

Green Ranger: Correct the integrity failure for SPED School Concurrency.

Johnny Bravo: Investigate the student's needs and resubmit to correct the integrity failure for an unallowable combination.

Bugs Bunny: Submit special education data to AzEDS.

Black Widow: Submit Ethnicity data to AzEDS.

# Important Tips

- Upload any missing students' data, corrections, or other changes prior to the reconciliation due date
- Correct all integrity errors by due date
- Notify ESS DM immediately of any AzEDS issues that impact your count
- If you reconcile before the due date, GREAT!... check your SPED07 periodically until the due date
- **Save a copy of your SPED07 report, especially on the due date**



# RESOURCES & SUPPORT

- Technical Assistance Documents:
  - SPED07 Reconciliation Checklist  
<http://bit.ly/reconciliationchecklist>
  - Recommended Procedure: Verifying & Reconciling the October 1 SPED Census:  
<http://bit.ly/verifyingreconcilingcensus>
- ESS Data Management Website
  - SPED Integrity Error Tools
  - Matrices
  - Tools & Resources  
<http://www.azed.gov/specialeducation/data-management/azeds-sped-reporting/>

# ESS Data Management Info



[ESSDataMgmt@azed.gov](mailto:ESSDataMgmt@azed.gov)



**(602) 542 - 3962**



**ESS Data Management Listserv:**

<http://www.azed.gov/specialeducation/data-management/dmlistserv/>

Peggy Staples

Lead Data Management Specialist

Maria Durazo

Data Management Specialist

Eric Ashenfelter

Business and Program Liaison

Nancy Chavarin

Administrative Support

Chris Brown

Director of Operations

# QUESTIONS???

## Phase III – Non-Reconciliation

### Training Dates

<http://bit.ly/essdmtraining>

Please complete your evaluations