

GME Planning Tool



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Superintendent of Public Instruction

**ALEAT to GME
Trainer of Trainers**

Title I, II, III, IV

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Access

Participants must have the appropriate level of access

- LEA Plan Update:** allows a user to initiate, edit, save and revise a district-level plan.
This role enables the user to view all school (site) plans as well. It is best practice to provide this role to a Federal Programs Director/Coordinator, Superintendent and/or their designee.
- School Plan Update:** allows a user to initiate, edit, save and revise an individual school level plan.
This role is provided to the user(s) per school (site). It is best practice to provide this role to your schools' Principals and Lead Specialists (e.g. Title I Lead Specialist).



Note: As with any other GME user roles, the same user can be provided with both of the above mentioned roles if your organization determines this to be appropriate.

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Connector

Why is it important to have a plan?

Discuss the Planning Components of the Integrated Action Plan (IAP) in ALEAT?

If you fail to plan, you are planning to fail!
Benjamin Franklin

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Outcomes

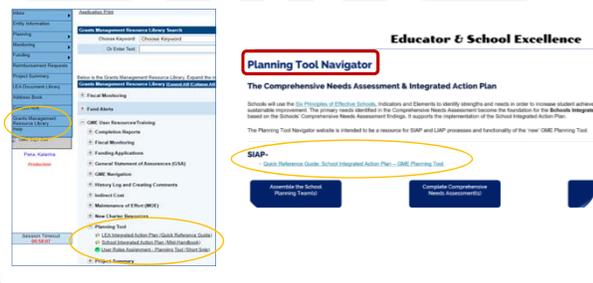
Please note: Training is on functionality of the Planning Tool only. Content in regards to CNA/RCA/IAP is provided in other ADE trainings.

- Participants will learn how to transfer the Planning Tools (CNA/IAP information) into a new location on GME.
- Participants will learn how to transfer Comprehensive Needs Assessment Data to Principles 1-6.
- Participants will learn how to input Primary Needs, RCA, Needs Assessment and Desired Outcomes into Final Summary.
- Participants will learn how to build IAP: Principles, Strategies and Action Steps.
- Participants will learn to access LIAP and SIAP Planning Tool Navigator.
- Participants will be able to train LEA users at the district and school sites.




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GME Quick Reference Guides



Educator & School Excellence

Planning Tool Navigator

The Comprehensive Needs Assessment & Integrated Action Plan

Schools will use the Six Principles of Effective Schools, Indicators and Elements to identify strengths and needs in order to increase student achievement and school improvement. The primary needs identified in the Comprehensive Needs Assessment form the foundation for the Strategic Integrated Plan based on the Schools' Comprehensive Needs Assessment findings. It supports the implementation of the School Integrated Action Plan.

The Planning Tool Navigator website is intended to be a resource for SIAP and LIAP processes and functionality of the new GME Planning Tool.

SIAP -
Quick Reference Guide: School Integrated Action Plan - GME Planning Tool

Available for Action Planning Tool | Complete Comprehensive Needs Assessment

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Your Training Tools

- GME Planning Tool Quick Reference Guides
- Power Point with Your Notes from Today's Training
- Access to Planning Tool Navigator
- School's CNA
- Current Root Cause Analysis Fishbones
- Prior SIAP and LIAP from ALEAT




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Today's Plan -

Model Functionality and Independent Practice

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FY21 Menu in GME

What is familiar? What is new?

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Planning Tool Navigator

Educator & School Excellence

Planning Tool Navigator
The Comprehensive Needs Assessment & Integrated Action Plan

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School Integrated Action Plan (SIAP)

School Integrated Action Plan (SIAP) Sections

- History Log
- School Planning Team
- Comprehensive Needs Assessment
- Integrated Action Plan
- Related Documents

Access Planning Tool Navigator for Resources

SIAP- [Click Reference Guide, School Integrated Action Plan-- GME, Planning Tool](#)

Assemble the School Planning Team!

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Comprehensive Needs Assessment (CNA)

School Integrated Action Plan (SIAP) Sections

- History Log
- School Planning Team
- Comprehensive Needs Assessment
- Integrated Action Plan
- Related Documents

Transfer CNA Data into GME

Important Notes:

- Evidence must be included
- Save before leaving page
- Save before changing to another principle

Save and Go To

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CNA Final Summary

1st stop – Data Review

School Integrated Action Plan (SIAP) Sections

- History Log
- School Planning Team
- Comprehensive Needs Assessment
- Integrated Action Plan
- Related Documents

Also Review Root Cause Analysis Fishbone

Save and Go To

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3 Take-Aways

Share 3 things you heard that you will include in your training.



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Integrated Action Plan (SIAP)

School Integrated Action Plan (SIAP) Sections

- Description (see below for details)
- All
- History Log
- History Log
- Grade Content
- School Planning Team
- School Planning Team (REQUIRED)
- Comprehensive Needs Assessment
- Compliance LA (REQUIRED)
- LA Annual AZELLA Data (OPTIONAL)
- LA Annual Data (OPTIONAL)
- Measurement Data (OPTIONAL)
- Teacher Data (OPTIONAL)
- Final Summary (REQUIRED)
- Integrated Action Plan
- Principles, Strategies and Action Steps (REQUIRED)
- Related Documents
- Related Documents
- All

Create Principle

Principles, Strategies and Action Steps (REQUIRED)

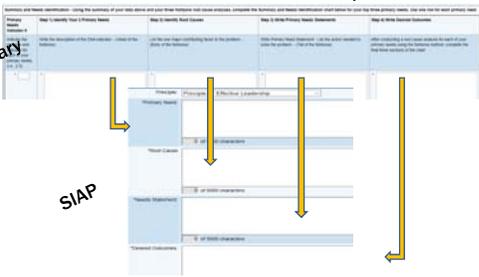


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Integrated Action Plan (SIAP)

Transfer Needs Information into Principle



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Remember!

New for GME IAP

- Principles are not already pre-populated;
→ Principles must be created before adding strategies and action steps.
- Every Principle requires at least one Strategy and at least one Action Step.
- To create a Principle for each Primary Need,
→ Transfer the information from the fishbones/Final Summary.
- LEA may need to create a Principle, strategy and action step(s) for programmatic requirement(s) and/or fiscal item(s) not aligned to identified Primary Needs.

TIPS!



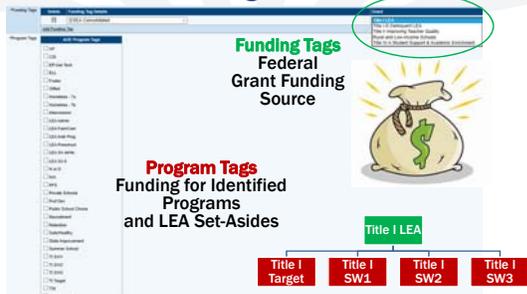
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Principles, Strategies, and Action Steps




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Tags




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LEA District Summary

LEA Integrated Action Plan (LIAP) Sections

- History Log
- LEA Planning Team
- LEA District Summary
- Integrated Action Plan
- Related Documents



Process Description

LEA District Summary

- (1) identifies needs and patterns across schools;
- (2) uses this data to identify needs across district;
- (3) develops the LIAP to support the needs and desired outcomes; and
- (4) monitors the LIAP and LIAPs for effectiveness.

Phase **Identify the needs** of how the LEA addresses the following:

- (1) identifies needs and patterns across schools;
- (2) uses this data to identify needs across district;
- (3) develops the LIAP to support the needs and desired outcomes; and
- (4) monitors the LIAP and LIAPs for effectiveness.

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LEA Integrated Action Plan (LIAP)

LEA Integrated Action Plan (LIAP) Sections

- History Log
- LEA Planning Team
- LEA District Summary
- Integrated Action Plan
- Related Documents

Needs	Strategies	Outcomes	Measures
Needs			
Strategies			
Outcomes			
Measures			

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LIAP Tags

LEA IAP	SCHOOL IAP
<p>Things to Include</p> <ul style="list-style-type: none"> Title I Set Asides as Action Steps Title I-D Title II-A Title IV-A Title V (PLIS) Title III (Monitored by CELAS) <p>Tags to Use</p> <p>Funding Code</p> <p>Program Tag</p> <p>LEA Budget, LEA SA, LEA SA B, LEA SA C, LEA SA D, LEA SA E, LEA SA F, LEA SA G, LEA SA H, LEA SA I, LEA SA J, LEA SA K, LEA SA L, LEA SA M, LEA SA N, LEA SA O, LEA SA P, LEA SA Q, LEA SA R, LEA SA S, LEA SA T, LEA SA U, LEA SA V, LEA SA W, LEA SA X, LEA SA Y, LEA SA Z</p>	<p>Things to Include</p> <ul style="list-style-type: none"> Title I expenditures by school budget as Action Steps TSI (Monitored by Support & Innovation) <p>Tags to Use</p> <p>Funding Code</p> <p>Program Tag</p> <p>LEA Budget, LEA SA, LEA SA B, LEA SA C, LEA SA D, LEA SA E, LEA SA F, LEA SA G, LEA SA H, LEA SA I, LEA SA J, LEA SA K, LEA SA L, LEA SA M, LEA SA N, LEA SA O, LEA SA P, LEA SA Q, LEA SA R, LEA SA S, LEA SA T, LEA SA U, LEA SA V, LEA SA W, LEA SA X, LEA SA Y, LEA SA Z</p>



Title IV -A
LEA

Safe /
Healthy

Eff Use
Tech

Well
Rounded

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Live LIAP Practice

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Additional Notes

- History Log Protocols
- IAP in GME is not in "Live-View" mode
- Status change is for LEA to save and revise
- Plan revision number will not match Fiscal Application revision number

Status: School Plan Draft Started
 Change Status To: School Plan Saved

Status: LEA Plan Revised
 Change Status To: LEA EBR Plan

Status: LEA Plan Revision Saved
 Change Status To: LEA EBR Plan

LEA Integrated Action Plan (LIAP) Sections

Mass Unified District (07024000) Public District - FY 2021 [View/Download](#) LEA Integrated Action Plan **EAPY - Item 1**

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Timeline Suggestions

January 2020	Identify Planning Team Members
January - March	CNA & IAP <ul style="list-style-type: none"> - Collect & Review Data - Review & evaluate current IAP - Complete Comprehensive Needs Assessment (CNA) - Identify Primary Needs - Complete Root Cause Analysis Fishbones - Determine Outcomes - Create Integrated Action Plan (IAP)
March 1, 2020	FY21 ESEA Consolidated Grant Application Opens
May 1, 2020	FY21 ESEA Consolidated Grant Application Due

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Training Dates



- December 9, 2019 at Washington Elementary
- December 20, 2019 at ADE Jefferson location
- January 13, 2020 at Pendergast Elementary District
- January 15, 2020 at Yavapai County Education Service Agency
- January 22, 2020 at Crane Unified School District
- January 22, 2020 at The Charter Foundation
- January 24, 2020 at Flagstaff Unified School District
- January 28, 2020 at Tombstone Unified School District
- January 29, 2020 at Pima County School Superintendent's Office

Register on EMS Calendar of Events

Use "Title I" in the Program Area Field to search



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