



Arizona Department of Education
Office of English Language Acquisition Services

March 2, 2020

Dear Superintendent / Title III Coordinator / EL Coordinator / EL Main Contact:

Subject: FY 2021 Title III Preliminary Allocation Letter

This is a formal grant award notification (GAN Number S365A200003) of your Local Educational Agency's (LEA's) Title III preliminary allocation funded by the United States Department of Education (USDOE) for the fiscal year ending June 30, 2021. The FY 2021 Title III Preliminary Allocation Amount for eligible LEAs was calculated using the FY 2020 October 1 Enrollment EL Counts as of 1/15/2020.

Preliminary allocations were calculated by utilizing ninety percent (90%) of the estimated FY 2021 USDOE Title III award amount (CFDA Number 84.365A English Language Acquisition: State Formula Grant Program). The Title III grant project period for FY 2021 is July 1, 2020 through September 30, 2021. [FY 2021 Title III Part A Overview](#) can be found on the OELAS website.

To view your LEA's FY 2021 Title III Preliminary Allocation Amount [click here](#)

LEAs that receive a Title III allocation amount of less than \$10,000.00 must join a consortium in order to receive these funds. Guidance for consortia participation can be found [here](#). The United States Department of Education requires States to hold consortia, like all other eligible LEAs, accountable under Title III. In Arizona, members of a consortium are treated as separate entities for accountability purposes, and if applicable, determinations are applied separately to each member of the consortium.

Purpose of this award: Title III funds must be expended to supplement the LEA's current EL program, to provide effective professional development for EL staff, and to engage parents and families of ELs in activities which enhance the EL program. LEAs must complete their LEA Integrated Action Plan (LIAP) in the Grants Management Enterprise (GME) system prior to grant application submission. Information regarding Title III required activities and LIAP requirements can be found on page two of this letter and are also included in the Assurances section of the grant application in GME.

LEAs must complete LEA Integrated Action Plans and submit the Title III funding application by May 1, 2020. LEAs participating in a consortium must also meet this May 1, 2020 deadline. Refer to page two of this letter for further consortia information.

Indirect costs are allowable under Title III. Approved indirect cost rates for all Arizona School Districts and Charter Schools can be found [here](#). For questions regarding submission of fiscal application in the GME System or to notify OELAS of consortium participation, please contact Mary Ricci-Marriott at Mary.Ricci-Marriott@azed.gov or at 602-542-0794.

For questions regarding your FY 2020 October 1 Enrollment EL Counts or your FY 2021 Title III Preliminary Allocation Amount, please contact Micky Gutier at Micky.Gutier@azed.gov or at 602-542-7469.

Sincerely,

Melissa Castillo, Ed.D.
Deputy Associate Superintendent
Office of English Language Acquisition Services
Arizona Department of Education

Title III Funding Requirements

LEAs applying for Title III funds **MUST spend grant funds** to –

- increase the English language proficiency of English learners [Title III, Section 3115 (c) (1)]
- provide effective professional development to EL staff [Title III, Section 3115 (c) (2)]
- provide parent, family, and community engagement activities which enhance and supplement the EL program [Title III, Section 3115 (c) (3)]

Title III Consortium Information

LEAs with an allocation amount below the Federal threshold of \$10,00 must formally notify OELAS of their intention to accept funding via a Title III consortium or to waive funding. Regardless of which option below you choose, **you must notify OELAS in writing by 5:00pm on Friday, March 13, 2020.**

Option 1: Respond to this email to notify OELAS of the name of the existing consortium that you will be joining. Inform the lead agent to contact our office as well.

Option 2: Respond to this email to notify OELAS that you will be forming a new Title III consortium and provide the names of all participating and confirmed LEAs.

Option 3: Respond to this email to notify OELAS that you will be waiving funding for FY 2021.

Any LEA not actively participating in a consortium by May 1, 2020 risks securing FY 2021 funding and may not have another opportunity to apply until Fall 2020. Pre-award costs will not be approved.

LEA Integrated Action Plan (LIAP) Requirements

LEAs applying for Title III funds must submit a plan, known as the LEA Integrated Action Plan, to the Arizona Department of Education which identifies how the LEA will use these funds to support its language instruction educational programs (LIEPs) for English learners. LEAs must complete their LEA Integrated Action Plan (LIAP) in the Grants Management Enterprise (GME) system prior to grant application submission.

Each plan submitted shall –

- describe the effective programs and activities that will help English learners increase their English language proficiency and meet the challenging State academic standards;
- describe how the eligible entity will ensure its schools will assist English learners in achieving English proficiency and meet the challenging State academic standards;
- describe how the eligible entity will promote parent, family, and community engagement in the education of English learners.

All programs, services and materials funded with Title III funds **must** be identified in action steps within the LIAP and tagged with the Title III tag.

Strategies and action steps may be positioned under any principle; however, placement should be based on the LEA's needs assessment results.

Additional Information

Note: In order for ADE to meet its obligations under Title III, there is a requirement that the LEA permit ADE and auditors access to an LEA's records and financial statements, if needed. Compliance with grant requirements is reviewed and confirmed by ADE at the close of each project period via the required Title III Completion Report.

Kathy Hoffman, Superintendent of Public Instruction

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