SUMMER FOOD SERVICE PROGRAM

CHANGES TO THE ADD/ CHANGE/ DELETE PROCESS

NEW SITE
Send the Following Documents to the SFSP Inbox (SFSP@azed.gov)

- A/C/D Form
- Eligibility Documentation
- Non-Associated Site Agreement (If Applicable)

ELIGIBLE TO OPERATE
You will be notified when the site is eligible to operate in the Entity Operating System (EOS)

ABLE TO CLAIM
Must Submit Management Plan & CNPWeb

- **Must be submitted within 7 calendar days of notification**

Once Specialist approves, you will be able to claim