



Arizona Department of Education

Health and Nutrition Services Division

Seamless Summer Option Administrative Review Summary Report

Sponsor: Morristown Elementary District

CTD: 07-03-75

Site: Bus Route #1 - Morristown ESD

Contacts: Gregory Sackos, Superintendent and Aspacia Angelous, Superintendent

Review Date: June 9, 2020

Review Period: May 2020

Review Type: ☒ SSO

No.	Review Findings	Technical Assistance Provided	Required Corrective Action
SFA Operations			
1	Advertising materials did not contain the required nondiscrimination statement.	Discussed where to find nondiscrimination statement on ADE's website at http://www.azed.gov/hns/civilrights/ and whether long or short statement would be most appropriate.	<i>Please provide written assurance that all advertising materials will include the required nondiscrimination statement. Please include the nondiscrimination statement that will be included on all program materials in the future.</i>
Site Agreement			
<i>No findings.</i>			
Site Eligibility			
<i>No findings.</i>			
Menu Planning			
2	The following vegetable subgroup was not offered during the review period: Legumes. This was not a repeat finding from cycle two and did not contribute toward fiscal action calculations.	Discussed vegetable subgroup requirements for the age/grade groups served. Vegetable Subgroup Quick Guide can be found on ADE's website at www.azed.gov/hns/nslp/mealpatterns/ . The Step by Step Instruction: How to Plan a Lunch Menu can be found on ADE's website at http://www.azed.gov/hns/nslp/trainingsps/online/ . Please note that repeated violations involving vegetable sub-groups may result in fiscal action and/or termination of performance-based reimbursement (extra 7 cents).	<i>Please provide one week of lunch production records which demonstrate compliance with the vegetable subgroups. Please include the minimum amount of each vegetable subgroup that will be offered on a weekly basis.</i>

Counting & Claiming

No findings.

Media Release

No findings.

SFA Monitoring Responsibilities

No findings.

Civil Rights

No findings.

Food Safety

No findings.

Water

No findings.

Comments/Recommendations:

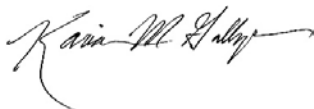
Congratulations, Morristown Elementary District has completed the SSO Administrative Review for the 2019-2020 school year. Thank you for your cooperation and organization during the review process. I appreciate the effort your team is making to make sure your students are receiving healthy school meals during this unprecedented time.

Fiscal Action Assessed?

- | | |
|--|------------------------------------|
| <input checked="" type="checkbox"/> No- SBP | <input type="checkbox"/> Yes- SBP |
| <input checked="" type="checkbox"/> No- NSLP | <input type="checkbox"/> Yes- NSLP |
| <input checked="" type="checkbox"/> No - SSO | <input type="checkbox"/> Yes- SSO |

Fiscal Action under \$600 will be disregarded.

Please submit corrective action response by July 15, 2020 to Kariann Gallegos at 1535 West Jefferson Street Bin #7, Phoenix, AZ 85007 or Kariann.Gallego@azed.gov.



6/12/2020

Reviewer Signature

Date

If you disagree with any finding that affects the claim for reimbursement, you may appeal the decision by following the National School Lunch Program Administrative Review Appeal Procedures found here:

<https://cms.azed.gov/home/GetDocumentFile?id=58dbe2581130c01500d4b08b>

Kathy Hoffman, Superintendent of Public Instruction
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