



Arizona Department of Education

Health and Nutrition Services Division

Seamless Summer Option Administrative Review Summary Report

Sponsor: Quartzsite Elementary District

CTD: 15-04-04

Site: Quartzsite Elementary District- QES Route #1 Rainbow Acres

Contact: Raquel Burton, Administrator/Superintendent and Patricia Mendoza, NSLP Coordinator

Review Date: June 9, 2020

Review Period: May 2020

Review Type: ☒ SSO

Review Findings	Technical Assistance Provided	Required Corrective Action
SFA Operations		
No findings.		
Site Agreement		
No findings.		
Site Eligibility		
No findings.		
Menu Planning		
No findings.		
Counting & Claiming		
No findings.		
Media Release		
No findings.		
SFA Monitoring Responsibilities		
No findings.		
Civil Rights		

The "And Justice for All" poster was not displayed at each point of service. Specifically, the "And Justice for All" poster was not displayed at bus route points of service.	Discussed requirements of where poster must be placed and where to find a printable "And Justice For All" poster on ADE's website at http://www.azed.gov/hns/civilrights/ .	<i>SSO program ended on May 22, 2020 and SFA is no longer operating. Please provide a written description of where the "And Justice For All" poster will be displayed if mobile site(s) is/are used in the future.</i>
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Food Safety

The written food safety plan did not include adequate SOPs for serving non-congregate meals via bus routes or serving food to be eaten the following day.	Discussed sample SOPs and guidelines for Critical Control Points (CCPs) found in USDA's Guidance on creating a Food Safety can be found on ADE's website at http://www.azed.gov/hns/nslp/food-safety/ .	<i>SSO program ended on May 22, 2020 and SFA is no longer operating. Please provide a written description of how the food safety plan will be updated to accommodate new situations in food production and meal service in the future.</i>
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Water

No findings.

Comments/Recommendations:

Congratulations, Quartzsite Elementary District has completed the SSO Administrative Review for the 2019-2020 school year. You should be proud of the effort your team is making ensure your students are receiving healthy school meals during this unprecedented time. Thank you for your cooperation and organization during the review process.

Fiscal Action Assessed?

<input checked="" type="checkbox"/> No- SBP	<input type="checkbox"/> Yes- SBP	\$0.00
<input checked="" type="checkbox"/> No- NSLP	<input type="checkbox"/> Yes- NSLP	\$0.00
<input checked="" type="checkbox"/> No - SSO	<input type="checkbox"/> Yes- SSO	\$0.00

Fiscal Action under \$600 will be disregarded.

Please submit corrective action response by **July 24, 2020** to Taryn.Kunkel@azed.gov.



6/23/2020

Reviewer Signature

Date

If you disagree with any finding that affects the claim for reimbursement, you may appeal the decision by following the National School Lunch Program Administrative Review Appeal Procedures found here:
<https://cms.azed.gov/home/GetDocumentFile?id=58dbe2581130c01500d4b08b>

Kathy Hoffman, Superintendent of Public Instruction
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