



Arizona Department of Education

Health and Nutrition Services Division

Seamless Summer Option Administrative Review Summary Report

Sponsor: Eloy Elementary District

CTD: 11-04-11

Site: Eloy Junior High School

Contact: Ruby James, Superintendent and Trina Masters, Grants Director

Review Date: June 22, 2020

Review Period: May 2020

Review Type: ☒ SSO

Review Findings	Technical Assistance Provided	Required Corrective Action
SFA Operations		
1. Advertising materials did not contain the required nondiscrimination statement.	Discussed where to find nondiscrimination statement on ADE's website at http://www.azed.gov/hns/civilrights/ and whether long or short statement would be most appropriate.	<i>Please provide written assurance that all advertising materials will include the required nondiscrimination statement.</i>
Site Agreement		
No findings.		
Site Eligibility		
No findings.		
Menu Planning		
2. Portion sizes served during the week of review did not meet minimum amounts required by the breakfast meal pattern. Specifically, a Nutri-Grain bar crediting 0.5 ounce equivalent was served with 1 ounce equivalents of cheese. Meat/Meat Alternates may not be counted toward the grain component until after the minimum daily grains requirement (1.0 ounce equivalents) is offered. This was not a repeat finding from cycle two and did not result in fiscal action.	Discussed how current system allowed for this to happen and potential changes that could be made to ensure it doesn't continue (i.e. offering a grain that credits as at least 1.0 ounce equivalent). Meal pattern requirements for the National School Breakfast Program can be found on ADE's website at http://www.azed.gov/health-nutrition/meal-pattern/ . Please note that repeated violations involving food quantities may result in fiscal action and/or termination of performance-based reimbursement (extra 7 cents).	<i>Please provide a written description of the changes that have been made to ensure that at least 1.0 ounce equivalent of grain will be offered prior to crediting Meat/Meat Alternates toward the grain component.</i>

Counting & Claiming

3. Meal counts for each meal service during the month of review were not correctly recorded. Specifically, one meal count sheet for both breakfast and lunch meals were used.

Discussed how each meal service (breakfast and lunch) is required to have a separate meal counting sheet even if the meals are served at the same time. Referred to Memo HNS #21-2020:
<https://cms.azed.gov/home/GetDocumentFile?id=5e98766203e2b3173c94997f>

Please provide a written description of changes to the system that have been implemented to ensure that meal counts for each meal service are recorded separately.

Media Release

No findings.

SFA Monitoring Responsibilities

No findings.

Civil Rights

No findings.

Food Safety

No findings.

Water

No findings.

Comments/Recommendations:

Congratulations, Eloy Elementary District has successfully completed the Seamless Summer Option (SSO) review for the 2019-2020 school year. Thank you for your cooperation during the review process.

Fiscal Action Assessed?

<input checked="" type="checkbox"/> No- SBP	<input type="checkbox"/> Yes- SBP	\$0.00
<input checked="" type="checkbox"/> No- NSLP	<input type="checkbox"/> Yes- NSLP	\$0.00
<input checked="" type="checkbox"/> No - SSO	<input type="checkbox"/> Yes- SSO	\$0.00

Fiscal Action under \$600 will be disregarded.

Please submit corrective action response by July 20, 2020 to Kerrie Zigler at Kerrie.Zigler@azed.gov.



7/6/2020

Reviewer Signature

Date

If you disagree with any finding that affects the claim for reimbursement, you may appeal the decision by following the National School Lunch Program Administrative Review Appeal Procedures found here:

<https://cms.azed.gov/home/GetDocumentFile?id=58dbe2581130c01500d4b08b>

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