



Arizona Department of Education
Health and Nutrition Services Division

Administrative Review Summary Report

School Food Authority Name: Crane Elementary District

CTD: 14-04-13

Site: Centennial Middle School, Gary A. Knox Elementary School, Salida Del Sol Elementary

Contacts: Laurie Doering / Superintendent, Michael Clark / Director of School Nutrition

Review Date: June 27, 2020

Review Period: February 2020

Programs Reviewed:

☒ National School Lunch

☒ School Breakfast

☒ Afterschool Snack

☐ Fresh Fruit & Vegetable

☐ Special Milk

☒ At-Risk Afterschool Meals

No.	Review Observations & Findings	Technical Assistance Provided	Required Corrective Action
Performance Standard 1: Certification & Benefit Issuance- Critical Area			
	No findings.		
Performance Standard 1: Meal Counting & Claiming- Critical Area			
	No findings.		
Performance Standard 2: Meal Components & Quantities- Critical Area			
	No findings.		
Performance Standard 2: Dietary Specifications & Nutrient Analysis- Critical Area			
	No findings.		
Meal Access & Reimbursement: Certification & Benefit Issuance			
	No findings.		
Meal Access & Reimbursement: Verification			
	No findings.		
Meal Access & Reimbursement: Meal Counting & Claiming			
	No findings.		
Meal Pattern & Nutritional Quality: Offer Versus Serve			
	No findings.		

Meal Pattern & Nutritional Quality: Meal Components & Quantities		
No findings.		
Resource Management		
No findings.		
General Program Compliance: Civil Rights		
No findings.		
General Program Compliance: SFA On-Site Monitoring		
No findings.		
General Program Compliance: Local Wellness Policy		
No findings.		
General Program Compliance: Competitive Food Services		
No findings.		
General Program Compliance: Professional Standards		
No findings.		
General Program Compliance: Water		
No findings.		
General Program Compliance: Food Safety, Storage and Buy American		
No findings.		
General Program Compliance: Reporting & Recordkeeping		
The site application in CNPWeb does not accurately reflect the programs operating within the school year. Specifically, it was indicated on Salida Del Sol's application that the site was operating the Afterschool Snack Program although no claims had been made within the school year.	Referred them to keep the site application in CNPWeb up to date with current operations.	<i>Please provide written assurance that site and sponsor applications in CNPWeb will accurately reflect the most current practices in operation.</i>
General Program Compliance: School Breakfast Program & Summer Food Service Program Outreach		
No findings.		
Other Federal Program Reviews: Afterschool Snack Program		

Not Applicable.

Other Federal Program Reviews: Seamless Summer Option

Will be reviewed in Summer 2020 if applicable.

Other Federal Program Reviews: Fresh Fruit & Vegetable Program

Not Applicable.

Other Federal Program Reviews: Special Milk Program

Not Applicable.

Other Federal Program Reviews: At-Risk Afterschool Meals

The At-Risk Afterschool Supper Program monitoring review was not conducted for Centennial Middle School.

Discussed At-Risk monitoring requirements. A sample At-Risk monitoring form can be found on ADE's website at <https://www.azed.gov/hns/atriskafterschoolmealsforsfa/>

Please provide written assurance that the At-Risk monitoring will be conducted by February 1st of each year.

Comments/Recommendations:

Congratulations! Crane Elementary District has completed the Administrative Review in the 2019-20 school year. Thank you for your cooperation and hospitality during the review process. Please continue to keep up the great work!

To stay on track with NSLP requirements, check out the NSLP at a Glance Calendar & Monthly Checklist on our website at <http://www.azed.gov/hns/nslp/>.

Training: In-person classes, Web-based training, and How-To guides can be found on ADE's website at <http://www.azed.gov/hns/nslp/trainingsps/>.

Fiscal Action Assessed?

☒ No- SBP

☐ Yes- SBP

☒ No- NSLP

☐ Yes- NSLP

Fiscal Action under \$600 will be disregarded.



6/30/2020

Reviewer Signature

Date

If you disagree with any finding that affects the claim for reimbursement, you may appeal the decision by following the National School Lunch Program Administrative Review Appeal Procedures found here:

<https://cms.azed.gov/home/GetDocumentFile?id=58dbe2581130c01500d4b08b>

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