



Arizona Department of Education
Health and Nutrition Services Division

Administrative Review Summary Report

School Food Authority Name: Ethos Academy - A Challenge Foundation Academy

CTD: 07-82-54

Site: Ethos Academy- A Challenge Foundation Academy

Contacts: Tamara Salko, Director & Dena Spar, Dean of Operations

Review Date: May 29, 2020

Review Period: February, 2020

Programs Reviewed:

☒ National School Lunch

☒ School Breakfast

☒ Afterschool Snack

☐ Fresh Fruit & Vegetable

☐ Special Milk

☐ At-Risk Afterschool Meals

No.	Review Observations & Findings	Technical Assistance Provided	Required Corrective Action
Performance Standard 1: Certification & Benefit Issuance- Critical Area			
	No Findings.		
Performance Standard 1: Meal Counting & Claiming- Critical Area			
	No Findings.		
Performance Standard 2: Meal Components & Quantities- Critical Area			
	No Findings.		
Performance Standard 2: Dietary Specifications & Nutrient Analysis- Critical Area			
	No Findings.		
Meal Access & Reimbursement: Certification & Benefit Issuance			
	No Findings.		
Meal Access & Reimbursement: Verification			
	No Findings.		
Meal Access & Reimbursement: Meal Counting & Claiming			
	No Findings.		
Meal Pattern & Nutritional Quality: Offer Versus Serve			
	No Findings.		

Meal Pattern & Nutritional Quality: Meal Components & Quantities

No Findings.

Resource Management

No Findings.

General Program Compliance: Civil Rights

Observation: The USDA short nondiscrimination statement used on program materials is: "This institution is an equal opportunity provider."

Discussed where to find nondiscrimination statement on ADE's website at <http://www.azed.gov/hns/civilrights/> and whether long or short statement would be most appropriate.

None required at this time.

General Program Compliance: SFA On-Site Monitoring

Not Applicable.

General Program Compliance: Local Wellness Policy

No Findings.

General Program Compliance: Competitive Food Services

No Findings.

General Program Compliance: Professional Standards

- | | | |
|---|---|--|
| 1 The School Nutrition Program Director did not meet the training requirements for the current school year and sufficient plans for meeting the requirements have not been developed. Specifically, the training tracker was not completed for tentatively planned hours to meet the 12 hour requirement. | Discussed 12 hour requirement and feasibility for attending upcoming applicable trainings. Trainings for School Nutrition Professionals can be found on ADE's website at http://www.azed.gov/hns/nslp/training/ . The Online Course: Designing Your Employee Training Plan: A Course for School Nutrition Directors can be found on ADE's website at http://www.azed.gov/hns/nslp/trainingps/online/ . | <i>Please provide the expected date that the training requirement will be met as well as the name, date and content information of trainings th at the School Nutrition Program Director is registered for. Additionally, the certificate of completion of Online Course: Designing Your Employee Training Plan: A Course for School Nutrition Directors must be provided.</i> |
|---|---|--|

2	Employees outside of the School Nutrition Program whose responsibilities assist in the operation of the NSLP/SBP have not received applicable training. Specifically, one hour of training was completed and the training tracker did not have any tentative planned trainings to meet the 4 hour requirement.	Discussed 4 hour training requirement, employees' job duties and applicable trainings that could be provided and feasible timeline. Trainings for School Nutrition Professionals can be found on ADE's website at http://www.azed.gov/hns/nslp/training/ . The Online Course: Designing Your Employee Training Plan: A Course for School Nutrition Directors can be found on ADE's website at http://www.azed.gov/hns/nslp/trainings/online/ .	<i>Please provide the expected date that the training requirement will be met as well as the name, date and content information of trainings that these employees will receive.</i>
---	--	--	---

General Program Compliance: Water

No Findings.

General Program Compliance: Food Safety, Storage and Buy American

No Findings.

General Program Compliance: Reporting & Recordkeeping

3	Site application in CNPWeb indicated that SFA is operating breakfast in the classroom meal service when the SFA is implementing the Grab and Go meal service. Specifically, students pick-up breakfast in multi-purpose room and are counted at one POS	Discussed steps required to update site application in CNPWeb to reflect current practice of operating Grab and Go meal service.	<i>Please resubmit a site application indicating that Grab and Go meal service. Additionally, please provide written assurance that the site application in ADE's CNPWeb will accurately reflect current practices.</i>
---	---	--	---

General Program Compliance: School Breakfast Program & Summer Food Service Program Outreach

No Findings.

Other Federal Program Reviews: Afterschool Snack Program

No Findings.

Other Federal Program Reviews: Seamless Summer Option

Will be reviewed in Summer 2020 if applicable.

Other Federal Program Reviews: Fresh Fruit & Vegetable Program

Not Participating.

Other Federal Program Reviews: Special Milk Program

Not Participating.

Other Federal Program Reviews: At-Risk Afterschool Meals

Not Participating.

Comments/Recommendations:

Congratulations! Ethos Academy - A Challenge Foundation Academy has completed the Administrative Review for the 2019-2020 school year. It is evident that you are working hard to ensure your students are fed healthy, delicious meals in a safe, supportive, and fun environment. Based on your menu documentation provided for the week of review, it appears that you have opted to utilize the flexibility to serve a select number of enriched grain rich items. Please consider switching to serve 100% whole grain-rich items and join your peers who have already signed ADE's Whole Grain Pledge at: <https://www.surveymonkey.com/r/WholeGrainRichPledge>. ADE appreciates your efforts in providing quality meals to Arizona students. Thank you!

To stay on track with NSLP requirements, check out the NSLP at a Glance Calendar & Monthly Checklist on our website at <http://www.azed.gov/hns/nslp/>.

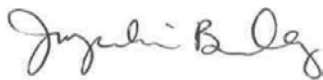
Training: In-person classes, Web-based training, and How-To guides can be found on ADE's website at <http://www.azed.gov/hns/nslp/trainingsps/>.

Fiscal Action Assessed?

<input checked="" type="checkbox"/> No- SBP	<input type="checkbox"/> Yes- SBP	\$0
<input checked="" type="checkbox"/> No- NSLP	<input type="checkbox"/> Yes- NSLP	\$0

Fiscal Action under \$600 will be disregarded.

Please submit corrective action response by July 17, 2020 to Joyce Benally at 400 West Congress Street Bin #33, Tucson, Arizona, 85701 and/or Joyce.Benally@azed.gov.



6/30/2020

Reviewer Signature

Date

If you disagree with any finding that affects the claim for reimbursement, you may appeal the decision by following the National School Lunch Program Administrative Review Appeal Procedures found here:

<https://cms.azed.gov/home/GetDocumentFile?id=58dbe2581130c01500d4b08b>

Kathy Hoffman, Superintendent of Public Instruction
1535 West Jefferson Street, Phoenix, Arizona 85007 • (602) 542-5460 • www.azed.gov
This institution is an equal opportunity provider.