



Arizona Department of Education

Health and Nutrition Services Division

Seamless Summer Option Administrative Review Summary Report

Sponsor: Omega Alpha Academy

CTD: 02-87-51

Site: Bautista Del Sur Amistad

Contact: Jose Frisby, Executive Director & Victor Frisby, Food Director

Review Date: June 23, 2020

Review Period: May 2020

Review Type: ☒ SSO

No.	Review Findings	Technical Assistance Provided	Required Corrective Action
SFA Operations			
1	Dates of operation did not match the dates approved in CNPWeb.	Discussed that all dates of operation must be approved in CNPWeb and advised SFA to update the site application.	<i>Please submit a copy of the approved site application demonstrating the correct operating dates. Additionally, please provide written assurance that meal service will only occur for approved dates.</i>
Site Agreement			
2	Omega Alpha Academy School was incorrectly approved as a site in CNP Web; this should've been a bus route instead.	Discussed with SFA that the bus route should be its own site and how to add the site in CNP Web.	<i>Please submit a copy of the approved site application demonstrating the bus route has been added. Additionally, please provide written assurance that the sites that are operating will be accurately reflected in CNP Web.</i>
	No findings.	Discussed that the classification of site in section 4 of the site application should reflect a church and not a school.	<i>None required.</i>
	No findings.	Discussed that the that type of breakfast and lunch service in section 6 of the site application should reflect a satellite kitchen and not a central kitchen.	<i>None required.</i>
Site Eligibility			
	No findings.		

Menu Planning

- | | | |
|---|--|--|
| 3 SFA did not submit a waiver to ADE for meals with meal pattern deficiencies by component during lunch when the meal pattern was not followed. The vegetable quantity was not met on 4 days a week, which also made the weekly quantity short. The vegetable subgroup requirement was not met (missing dark green, starchy, beans/peas). | Discussed that ADE is permitted to provide SSO meal reimbursements when the meal pattern is unable to be met by the SFA providing the meals due to shortages and/or supply chain issues. SFAs must maintain daily records of meals with meal pattern deficiencies by component, per meal service. To support the claim for reimbursement of meals, the SFA is required to provide a meal pattern waiver request form to ADE. | <i>Please submit a waiver to ADE for each occurrence where the meal pattern was not met. Additionally, please provide written assurance that if the meal pattern cannot be adhered to for all meal services at all times, a waiver will be submitted to ADE.</i> |
|---|--|--|

Counting & Claiming

- | | | |
|--------------|---|-----------------------|
| No findings. | Discussed how to accurately report the average number of participants on the monthly claim. | <i>None required.</i> |
|--------------|---|-----------------------|

Media Release

No findings.

SFA Monitoring Responsibilities

No findings.

Civil Rights

No findings.

Food Safety

No findings.

Water

No findings.

Comments/Recommendations:

Thank you for providing meals to students during school closures from COVID-19. You are doing a great job operating SSO!
Please keep up the great work!

Fiscal Action Assessed?

- | | |
|--|------------------------------------|
| <input checked="" type="checkbox"/> No- SBP | <input type="checkbox"/> Yes- SBP |
| <input checked="" type="checkbox"/> No- NSLP | <input type="checkbox"/> Yes- NSLP |
| <input checked="" type="checkbox"/> No - SSO | <input type="checkbox"/> Yes- SSO |

Please submit corrective action response by August 14, 2020 to Lindsey.Cler@azed.gov.



7/15/20

Reviewer Signature

Date

If you disagree with any finding that affects the claim for reimbursement, you may appeal the decision by following the National School Lunch Program Administrative Review Appeal Procedures found here:

<https://cms.azed.gov/home/GetDocumentFile?id=58dbe2581130c01500d4b08b>

Kathy Hoffman, Superintendent of Public Instruction
1535 West Jefferson Street, Phoenix, Arizona 85007 • (602) 542-8700 • www.azed.gov
This institution is an equal opportunity provider.