**SAMPLE PARENT COMMUNICATION FORM FOR DELIVERY OF SPECIAL EDUCATION SERVICES DURING VIRTUAL/ONLINE LEARNING**

Students with disabilities who are eligible for special education services are to be provided a free and appropriate education as outlined in their IEPs.

During the period of remote/virtual/online learning [Insert name of district/charter here] is providing you with the following information related to how your child’s IEP will be implemented while he/she is learning in a virtual format.

Your child’s teacher(s) and service provider(s) are: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact information: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***(The below is an example. Each child’s information will be different)***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Instructional Methods, Content Delivery, and Monitoring Student Learning** | | | | |
| *Goal/Service* | *Educational Delivery Methodologies* | *Content Provider* | *Paraprofessional Assistance* | *Progress Assessment* |
| *Basic reading/30 minutes direct instruction daily* | *Google classroom* | *Ms. Smith/Teacher* | *Ms. Apple via Zoom* | *Ms. Smith monthly via Zoom* |
| *W/H questions/45 minutes weekly* | *Zoom (live)* | *Mr. Doe/SLP* |  | *Mr. Doe weekly via Teams* |
| *Math computation/30 minutes daily* | *Individual packet w/review* | *Ms. Smith/Teacher* |  | *2X quarterly via teacher made assessment* |
| *Organizational skills/60 minutes weekly* | *Project based learning* | *Ms. Perfect/Teacher* |  | *Informal assessment, teacher observation and student led interview* |

Your child’s schedule of special education services:

***(The following are examples will differ based upon the student’s IEP.)***

Accommodations to be provided in the general education classroom per the IEP:

1. Extra time on test
2. Calculator when calculation is not being assessed
3. Copy of science and social studies vocabulary in advance
4. Use of an organizational checklist for task completion
5. Break multi-step tasks into component parts

Modifications to be provided to the general education curriculum

None needed at this time.

Person responsible for consultation and collaboration with the general education teacher related to accommodations and modifications.

Date plan was sent to parent or guardian: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_