



Free and Reduced-Price Policy Statement - Addendum: Community Eligibility Provision (CEP)

Introduction

This addendum is in addition to/in lieu of where applicable to the Free and Reduced-Price Policy Statement as some or all sites operating the NSLP and/or SBP will be participating in Community Eligibility Provision (CEP). It must be provided to ADE when schools begin participation in CEP.

Policy Statement

SFA Name: _____

Date: _____

This statement applies to the following schools operating CEP:

_____ wishes to state the following:

A. _____ acknowledges that this addendum becomes effective when CNPWeb Site and Sponsor Applications have been updated to reflect CEP participation AND a CEP application containing the following has been submitted by _____ and approved by ADE:

- List of all schools participating in CEP
- The initial school year of implementation for CEP
- The school years the cycle is expected to remain in effect
- The school year that CEP must be reconsidered
- The available and approved data that will be used in reconsideration, as applicable

B. Prior to CEP participation, _____ has determined the Identified Student Percentage (ISP) reflective of April 1, or as of the date of Mid-Year Election, for _____ individual sites, and/or groups of sites, and has submitted this data to the ADE using ADE's CEP Eligibility Worksheet.

C. _____ has ensured the ISP for individual sites, and/or groups of sites is greater than, or equal to 25%.

D. _____ will not collect Applications for Free and Reduced-Price Meals used for meal benefit determination from households in schools listed above in subsequent years during the period of participation in CEP/the school years after the current ISP has been established.

E. In the school years after the current ISP is established, schools listed above will record the total number of meals served to children by meal type (breakfast and lunch) and will submit a monthly claim for reimbursement to ADE.

F. _____ will pay with funds from non-Federal sources the cost of serving meals in excess of the Federal assistance received.

G. _____ will follow all requirements for applying and administering CEP as stated in Section 104(a) of the Healthy, Hunger-Free Kids Act of 2010 amended section 11(a)(1) of the Richard B. Russell National School Lunch Act (42 U.S.C. 1759a(a)(1)).

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1. **Mail:** U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Mail Stop 9410, Washington, D.C. 20250-9410;
2. **Fax:** (202) 690-7442; or
3. **Email:** program.intake@usda.gov.

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