



SFA At-Risk Afterschool Meals Responsible Principals Addendum

Introduction

This addendum is required to be completed by SFAs who wish to participate in the At-Risk Afterschool Meals component of the CACFP. Information in this addendum is required by the CACFP but is not obtained in the NSLP agreement or application. The SFA At-Risk Afterschool Meals Responsible Principals Addendum was created for SFAs to provide this required information to ADE. SFAs are required to include, at a minimum, the school food service director and accountant, and the responsible administrator (principal or superintendent). It is permitted for an individual to be listed more than once if he/she is responsible for multiple roles. This addendum must be updated, and a new copy must be submitted to ADE if there is any change in the individuals listed as responsible principals.

Food Service Director

Name:

Signature:

Title:

Date of Birth:

Mailing Address:

Accountant

Name:

Signature:

Title:

Date of Birth:

Mailing Address:

Administration (Principal, Superintendent, or Program Coordinator)

Name:

Signature:

Title:

Date of Birth:

Mailing Address:

Local Educational Agency Information

This addendum is for _____
to provide the names, mailing addresses, and dates of birth of the responsible principals of the At-Risk
Afterschool Meals operation.

Authorized Signer:

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1. **Mail:** U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Mail Stop 9410, Washington, D.C. 20250-9410;
2. **Fax:** (202) 690-7442; or
3. **Email:** program.intake@usda.gov.

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