How to Determine Adult Meal Prices Using the Adult Meal Pricing Tool

Health and Nutrition Services
Arizona Department of Education

Disclaimer

This training was developed by the Arizona Department of Education (ADE) Health and Nutrition Services Division (HNS). The content in this training is intended for professionals operating one or more USDA Child Nutrition Programs in Arizona under the direction of ADE. The information in this training is subject to change. Attendees are encouraged to access professional development materials directly from the training library to prevent use of outdated content.

Intended Audience

This training is intended for **School Food Authorities (SFAs)** operating the **National School Lunch Program (NSLP)**.

Objectives

At the end of this training, attendees should be able to:

- be familiar with the adult meal pricing requirements;
- know the difference between program and non-program adults;
- understand and properly use the Adult Meal Pricing Tool based on the individual site's food service operation; and,
- complete the Adult Meal Pricing Tool to set adult meal prices for the current school year.

TRAINING HOURS

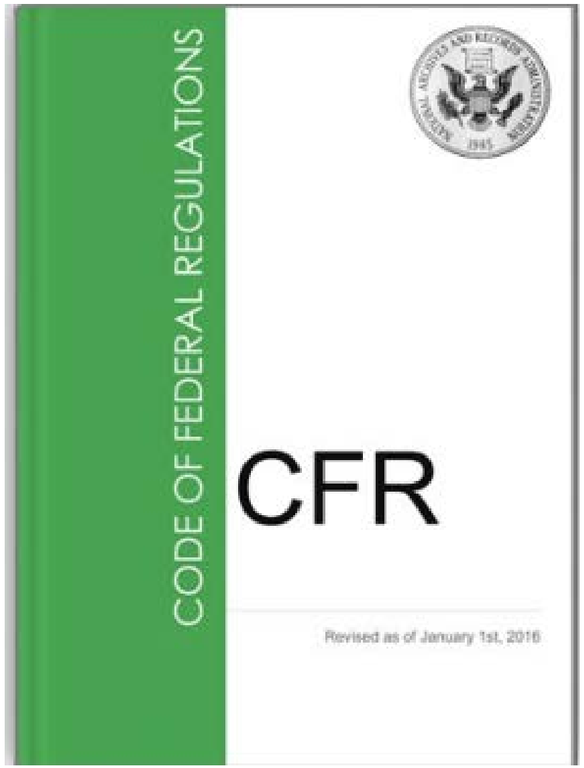
Information to include when documenting this training for Professional Standards:

Training Title: How to Determine Adult Meal Prices using the Adult Meal Pricing Tool

Key Area: 3000 - Administration

Learning Code: 3350

Length: 30 minutes



The instruction within this How-To Guide is based on guidance from the Code of Federal Regulations (CFR), §210.14 Resource Management and Food and Nutrition Service (FNS) Instruction 782-5. It is recommended to review these regulations in addition to reviewing this course for complete guidance on determining adult meal prices.

Click here to access the Code of Federal Regulations.

Definitions

School Food Authority (SFA)
The governing body which is responsible for the administration of one or more schools and has the legal authority to operate the Child Nutrition Programs CNPs. The SFA is responsible for maintaining the nonprofit school food service account and ensuring compliance with regulations regarding the use of nonprofit school food service revenues.

Nonprofit School Food Service Account (NSFSA)
The restricted account in which the revenue from all food service operations conducted by the SFA principally for the benefit of school children is retained and used only for the operation or improvement of the nonprofit school food service. This account shall include, as appropriate, non-Federal funds used to support paid lunches as provided in §210.14(e), and proceeds from non-program foods as provided in §210.14(f).

Non-Program Food
Foods (other than reimbursable meals) sold in a school at any time that were purchased using funds from the nonprofit school food service account. Non-program foods include a la carte items and adult meals. They also include items purchased with nonprofit school food service account funds for vending machines, fundraisers, school stores, and catered and vended meals.

Quiz Time

Throughout this guide, there will be comprehension quiz questions to test your knowledge and help you apply what you're learning. Be sure to review these quiz questions and answers available within the guide.

The question mark icon below will indicate a comprehension quiz question.

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The following slides will only cover how-to instructions for completing the Adult Meal Pricing Tool. For more information, please refer to CFR §210.14 Resource Management for Adult Meal Pricing Requirements.

Adult Meal Requirements

SECTION 1

Adult Meal Requirements

ADULT MEALS IN THE SCHOOL NUTRITION PROGRAMS

The purpose of Federal funds provided for school nutrition programs is to safeguard the health and well-being of the nation's children.

Though the school nutrition program's purpose is to feed children, SFAs also have the option to feed adults who either work at or are visiting the site.

Although not required, SFAs who decide to provide adult meals are required to set their own purchase price. Adult meals may not be claimed for reimbursement.

Nonprofit School Food Service Account (NSFSA) funds cannot be used to cover the cost of providing adult meals.

Adult Meal Requirements

PROGRAM ADULTS

Program adults work directly with the food service operation as either volunteers or paid employees. **Meals may be served at no cost to these adults.**

- These meals may count as an operating cost to the NSFSA.
- These meals may not be claimed for reimbursement.

For example, meet Miss Penny!

"I'm a cook for the food service department at Shadow Elementary School.

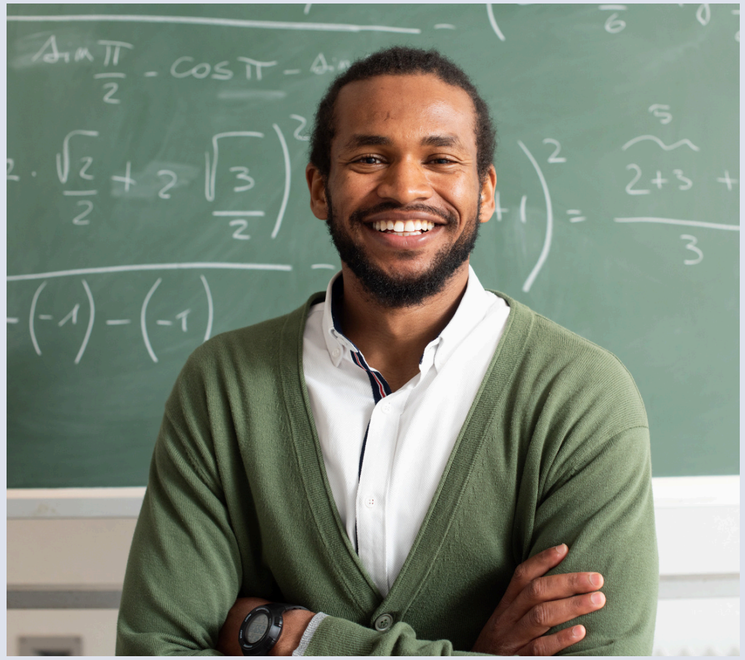
I am a program adult."

Adult Meal Requirements

NON- PROGRAM ADULTS

Non-Program adults do not work in any direct way with the meal service at the site. **Meals must be served at full cost to these adults.**

- These meals may not be claimed for reimbursement.
- These meals may not count as an operating cost to the NSFSA.



For example, meet Mr. Clark!

"I'm a math teacher at Shadow Elementary School.

I am a non-program adult."

Adult Meal Requirements

COVERING ADULT MEALS COSTS

SFAs must ensure that the overall cost of **non-program adult meals** is covered by the adult payment or other non-Federal funds.

- Under **no circumstance** can the cost of providing **non-program adult meals** be covered by funds from the NSFSA.

It is allowable for Local Educational Agencies (LEAs) to cover the costs of these meals with non-Federal funds; however, regardless of whether an LEA pays these fees or not, the SFA must determine the proper amount required to be paid to the NSFSA per adult meal.

USDA has created guidelines to help SFAs determine appropriate and compliant adult meal prices. ADE HNS has created an Adult Meal Pricing Tool to help operators determine adult meal prices, which is the focus of this training. For more detailed information on Adult Meal Prices, please refer to CFR §210.14 Resource Management for Adult Meal Pricing Requirements.

Quiz Time

True or False. At the end of January, Shadow Elementary School served 110 program adult meals and 300 non-program adult meals. When submitting their monthly claim for reimbursement, 110 adult meals can be added to the claim.

A **True.**

B **False.**

Quiz Time

True or False. At the end of January, Shadow Elementary School served 110 program adult meals and 300 non-program adult meals. When submitting their monthly claim for reimbursement, 110 adult meals can be added to the claim.

A **True.**

B **False.**

SFAs are never allowed to claim adult meals for reimbursement regardless of whether they are program or non-program adult meals; however, SFAs can count program adult meals as an operating cost and pay for them out of the NSFSA. Non-Program adult meals cannot be paid for out the NSFSA.

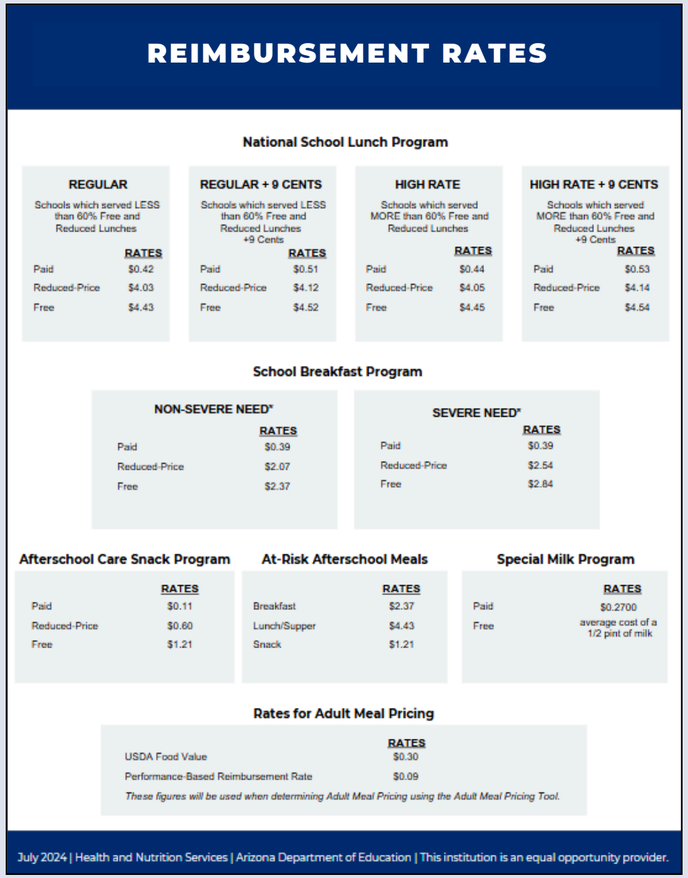
Adult Meal Requirements

GUIDELINES FOR DETERMINING PRICE

Annually, prior to the start of each program year, adult meal prices must be assessed to ensure they are up-to-date, still compliant, and cover the cost of adult meals.

SFAs are required by Food and Nutrition Service (FNS) Instruction 782-5 REV. 1 to price adult meals so that adult payments are sufficient to cover the **full cost of producing the meal**, including the value of donated foods used in the production of adult meals.

- The value of donated foods, or the value of USDA Foods, is outlined by HNS annually on the Compiled Reimbursement Rates for Child Nutrition Program Operators.



REIMBURSEMENT RATES

National School Lunch Program

REGULAR	RATES
Schools which served LESS than 60% Free and Reduced Lunches	
Paid	$0.42
Reduced-Price	$4.03
Free	$4.43

REGULAR + 9 CENTS	RATES
Schools which served LESS than 60% Free and Reduced Lunches +9 Cents	
Paid	$0.51
Reduced-Price	$4.12
Free	$4.52

HIGH RATE	RATES
Schools which served MORE than 60% Free and Reduced Lunches	
Paid	$0.44
Reduced-Price	$4.05
Free	$4.45

HIGH RATE + 9 CENTS	RATES
Schools which served MORE than 60% Free and Reduced Lunches +9 Cents	
Paid	$0.53
Reduced-Price	$4.14
Free	$4.54

School Breakfast Program

NON-SEVERE NEED*	RATES
Paid	$0.39
Reduced-Price	$2.07
Free	$2.37

SEVERE NEED*	RATES
Paid	$0.39
Reduced-Price	$2.54
Free	$2.84

Afterschool Care Snack Program

	RATES
Paid	$0.11
Reduced-Price	$0.60
Free	$1.21

At-Risk Afterschool Meals

	RATES
Breakfast	$2.37
Lunch/Supper	$4.43
Snack	$1.21

Special Milk Program

	RATES
Paid	$0.2700
Free	average cost of a 1/2 pint of milk

Rates for Adult Meal Pricing

	RATES
USDA Food Value	$0.30
Performance-Based Reimbursement Rate	$0.09

These figures will be used when determining Adult Meal Pricing using the Adult Meal Pricing Tool.

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Compiled Reimbursement Rates for Child Nutrition Program Operators

Adult Meal Requirements

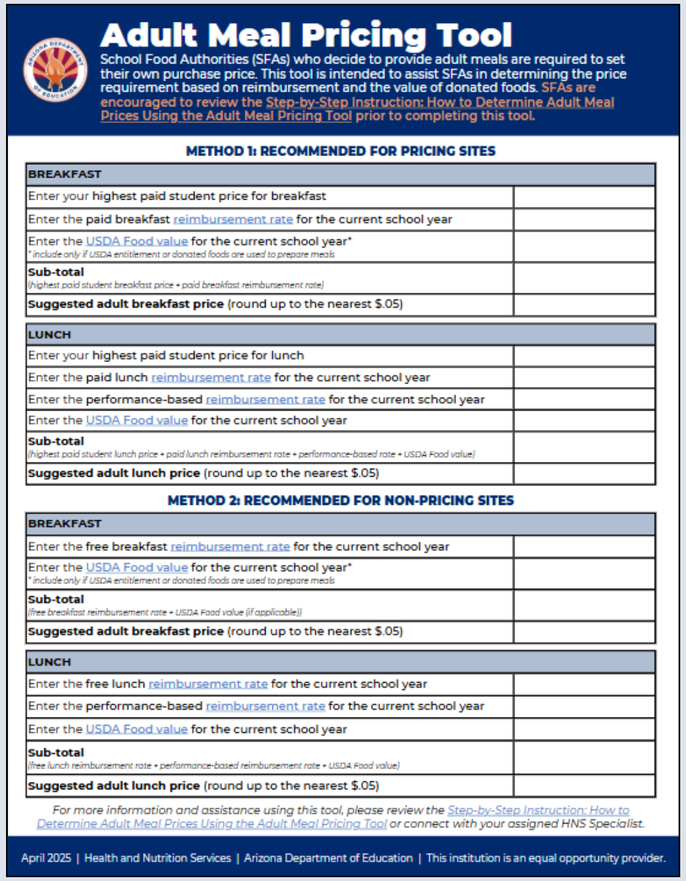
ADULT MEAL PRICING TOOL

The remainder of this training will provide you with instructions on how to properly complete the Adult Meal Pricing Tool.

It is recommended to have this tool up on your desktop while reviewing the following slides.

- Please note, that this example reflects a particular school year, and these instructions will still stand regardless of changes in reimbursement rates and USDA Foods values.

Remember that it is up to the SFA to complete their own tool annually in order to determine the adult meal price for the year.



Adult Meal Pricing Tool

School Food Authorities (SFAs) who decide to provide adult meals are required to set their own purchase price. This tool is intended to assist SFAs in determining the price requirement based on reimbursement and the value of donated foods. SFAs are encouraged to review the Step-by-Step Instruction: How to Determine Adult Meal Prices Using the Adult Meal Pricing Tool prior to completing this tool.

METHOD 1: RECOMMENDED FOR PRICING SITES

BREAKFAST	
Enter your **highest paid student price for breakfast**	
Enter the **paid breakfast** reimbursement rate **for the current school year**	
Enter the USDA Food value **for the current school year*** ** include only if USDA entitlement or donated foods are used to prepare meals*	
Sub-total *(highest paid student breakfast price + paid breakfast reimbursement rate)*	
Suggested adult breakfast price (round up to the nearest $.05)	

LUNCH	
Enter your **highest paid student price for lunch**	
Enter the **paid lunch** reimbursement rate **for the current school year**	
Enter the **performance-based** reimbursement rate **for the current school year**	
Enter the USDA Food value **for the current school year**	
Sub-total *(highest paid student lunch price + paid lunch reimbursement rate + performance-based rate + USDA Food value)*	
Suggested adult lunch price (round up to the nearest $.05)	

METHOD 2: RECOMMENDED FOR NON-PRICING SITES

BREAKFAST	
Enter the **free breakfast** reimbursement rate **for the current school year**	
Enter the USDA Food value **for the current school year*** ** include only if USDA entitlement or donated foods are used to prepare meals*	
Sub-total *(free breakfast reimbursement rate + USDA Food value (if applicable))*	
Suggested adult breakfast price (round up to the nearest $.05)	

LUNCH	
Enter the **free lunch** reimbursement rate **for the current school year**	
Enter the **performance-based** reimbursement rate **for the current school year**	
Enter the USDA Food value **for the current school year**	
Sub-total *(free lunch reimbursement rate + performance-based reimbursement rate + USDA Food value)*	
Suggested adult lunch price (round up to the nearest $.05)	

For more information and assistance using this tool, please review the Step-by-Step Instruction: How to Determine Adult Meal Prices Using the Adult Meal Pricing Tool or connect with your assigned HNS Specialist.

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The Adult Meal Pricing Tool can be found on ADE's NSLP and SBP – Program Forms and Resources webpage in the "Financial" accordion.

Completing the Adult Meal Pricing Tool

SECTION 2

Completing the Adult Meal Pricing Tool

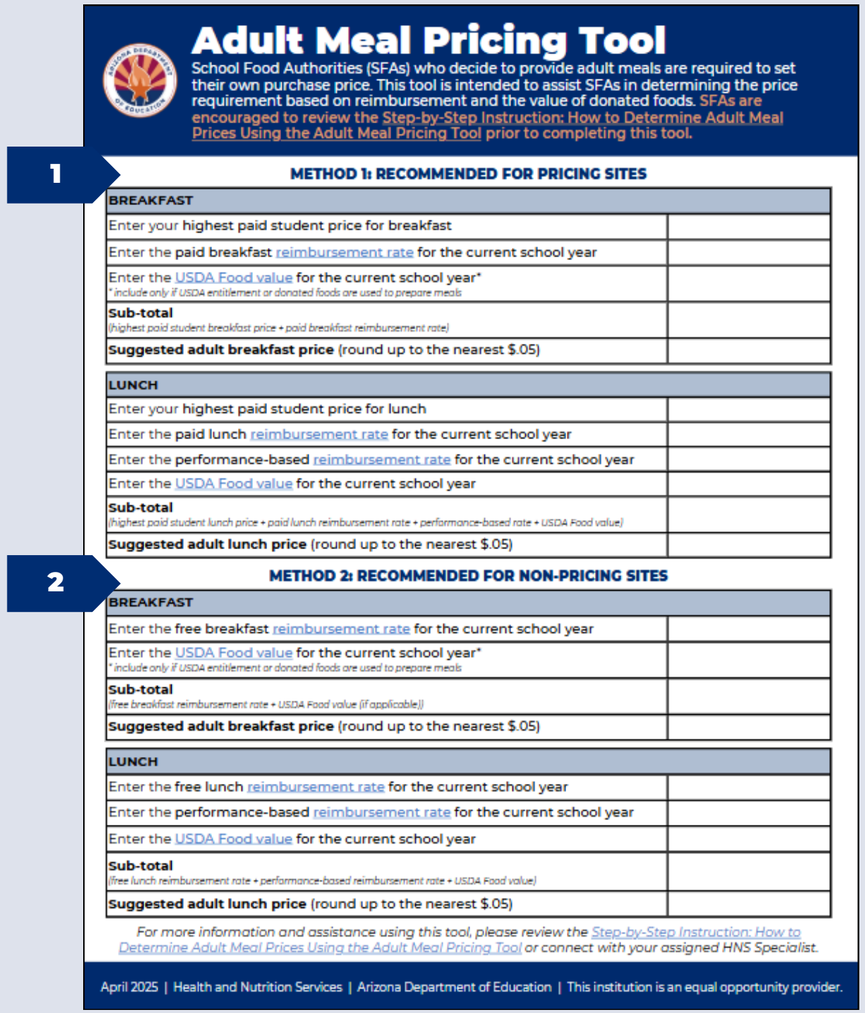
UNDERSTANDING THE FORM

At this time, have the Adult Meal Pricing Tool displayed in front of you.

The form contains the following components:

1. Method 1: Adult Meal Pricing Tool for Pricing Site
   - Adult Breakfast Price Calculation
   - Adult Lunch Price Calculation

2. Method 2: Adult Meal Pricing Tool for Non-Pricing Site
   - Adult Breakfast Price Calculation
   - Adult Lunch Price Calculation



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School Food Authorities (SFAs) who decide to provide adult meals are required to set their own purchase price. This tool is intended to assist SFAs in determining the price requirement based on reimbursement and the value of donated foods. SFAs are encouraged to review the Step-by-Step Instruction: How to Determine Adult Meal Prices Using the Adult Meal Pricing Tool prior to completing this tool.

1

METHOD 1: RECOMMENDED FOR PRICING SITES

BREAKFAST	
Enter your highest paid student price for breakfast	
Enter the paid breakfast reimbursement rate for the current school year	
Enter the USDA Food value for the current school year* *include only if USDA entitlement or donated foods are used to prepare meals	
Sub-total (highest paid student breakfast price + paid breakfast reimbursement rate)	
Suggested adult breakfast price (round up to the nearest $.05)	

LUNCH	
Enter your highest paid student price for lunch	
Enter the paid lunch reimbursement rate for the current school year	
Enter the performance-based reimbursement rate for the current school year	
Enter the USDA Food value for the current school year	
Sub-total (highest paid student lunch price + paid lunch reimbursement rate + performance-based rate + USDA Food value)	
Suggested adult lunch price (round up to the nearest $.05)	

2

METHOD 2: RECOMMENDED FOR NON-PRICING SITES

BREAKFAST	
Enter the free breakfast reimbursement rate for the current school year	
Enter the USDA Food value for the current school year* *include only if USDA entitlement or donated foods are used to prepare meals	
Sub-total (free breakfast reimbursement rate + USDA Food value (if applicable))	
Suggested adult breakfast price (round up to the nearest $.05)	

LUNCH	
Enter the free lunch reimbursement rate for the current school year	
Enter the performance-based reimbursement rate for the current school year	
Enter the USDA Food value for the current school year	
Sub-total (free lunch reimbursement rate + performance-based reimbursement rate + USDA Food value)	
Suggested adult lunch price (round up to the nearest $.05)	

For more information and assistance using this tool, please review the Step-by-Step Instruction: How to Determine Adult Meal Prices Using the Adult Meal Pricing Tool or connect with your assigned HNS Specialist.

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The Adult Meal Pricing Tool can be found on ADE's NSLP and SBP Program Forms and Resources webpage in the "Financial" accordion.

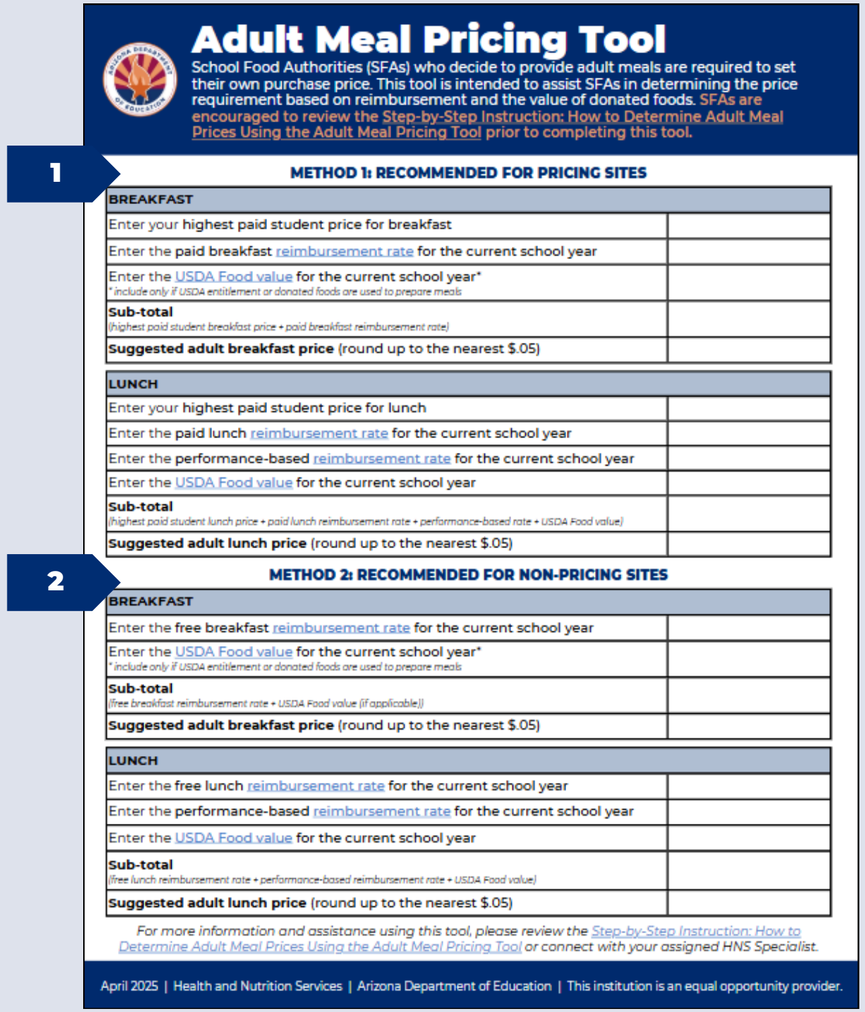
Completing the Adult Meal Pricing Tool

UNDERSTANDING THE DIFFERENT METHODS

1. Method 1: Adult Meal Pricing Tool for Pricing Site
   Pricing sites collect funds for meals served to students that qualify for reduced-price and paid meal benefits.

2. Method 2: Adult Meal Pricing Tool for Non-Pricing Site
   If a site is non-pricing, this means the site has agreed to provide meals to all enrolled students at no charge, regardless of whether the site is operating a Special Provision Option (SPO) or not.

Breakfast and lunch have their own calculations for Method 1 and Method 2, and the SFA must pay attention to which box they are utilizing for each.



Adult Meal Pricing Tool

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1

METHOD 1: RECOMMENDED FOR PRICING SITES

BREAKFAST	
Enter your highest paid student price for breakfast	
Enter the paid breakfast reimbursement rate for the current school year	
Enter the USDA Food value for the current school year* *include only if USDA entitlement or donated foods are used to prepare meals	
Sub-total (highest paid student breakfast price + paid breakfast reimbursement rate)	
Suggested adult breakfast price (round up to the nearest $.05)	

LUNCH	
Enter your highest paid student price for lunch	
Enter the paid lunch reimbursement rate for the current school year	
Enter the performance-based reimbursement rate for the current school year	
Enter the USDA Food value for the current school year	
Sub-total (highest paid student lunch price + paid lunch reimbursement rate + performance-based rate + USDA Food value)	
Suggested adult lunch price (round up to the nearest $.05)	

2

METHOD 2: RECOMMENDED FOR NON-PRICING SITES

BREAKFAST	
Enter the free breakfast reimbursement rate for the current school year	
Enter the USDA Food value for the current school year* *include only if USDA entitlement or donated foods are used to prepare meals	
Sub-total (free breakfast reimbursement rate + USDA Food value (if applicable))	
Suggested adult breakfast price (round up to the nearest $.05)	

LUNCH	
Enter the free lunch reimbursement rate for the current school year	
Enter the performance-based reimbursement rate for the current school year	
Enter the USDA Food value for the current school year	
Sub-total (free lunch reimbursement rate + performance-based reimbursement rate + USDA Food value)	
Suggested adult lunch price (round up to the nearest $.05)	

For more information and assistance using this tool, please review the Step-by-Step Instruction: How to Determine Adult Meal Prices Using the Adult Meal Pricing Tool or connect with your assigned HNS Specialist.

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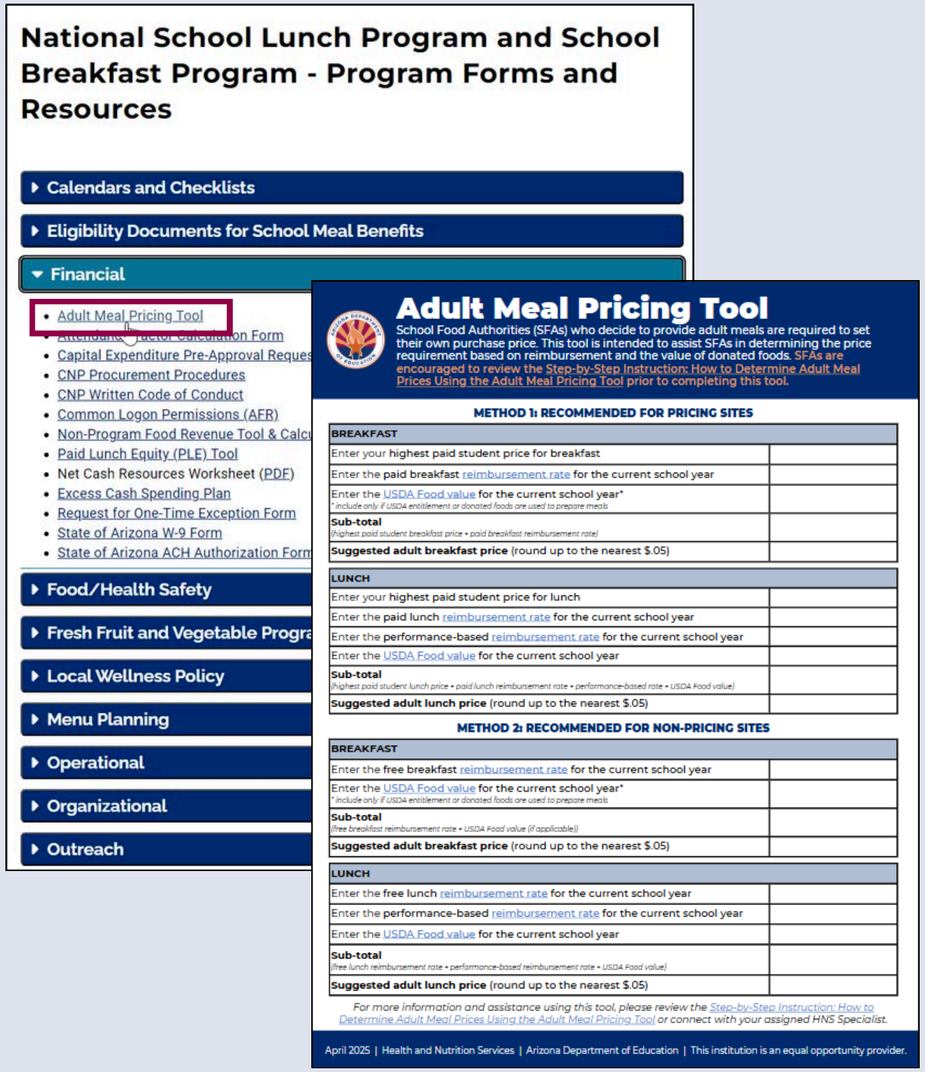
The Adult Meal Pricing Tool can be found on ADE's NSLP and SBP Program Forms and Resources webpage in the "Financial" accordion.

Completing the Adult Meal Pricing Tool

TIP & DISCLAIMER

The remainder of this training will provide you with instruction on how to properly complete the Adult Meal Pricing Tool.

It is recommended to have this tool up on your desktop while reviewing the following slides.



National School Lunch Program and School Breakfast Program - Program Forms and Resources

- Calendars and Checklists
- Eligibility Documents for School Meal Benefits
- Financial
  - Adult Meal Pricing Tool
  - Attendance Factor Calculation Form
  - Capital Expenditure Pre-Approval Reques
  - CNP Procurement Procedures
  - CNP Written Code of Conduct
  - Common Logon Permissions (AFR)
  - Non-Program Food Revenue Tool & Calcu
  - Paid Lunch Equity (PLE) Tool
  - Net Cash Resources Worksheet (PDF)
  - Excess Cash Spending Plan
  - Request for One-Time Exception Form
  - State of Arizona W-9 Form
  - State of Arizona ACH Authorization Form
- Food/Health Safety
- Fresh Fruit and Vegetable Progra
- Local Wellness Policy
- Menu Planning
- Operational
- Organizational
- Outreach

Adult Meal Pricing Tool

School Food Authorities (SFAs) who decide to provide adult meals are required to set their own purchase price. This tool is intended to assist SFAs in determining the price requirement based on reimbursement and the value of donated foods. SFAs are encouraged to review the Step-by-Step Instruction: How to Determine Adult Meal Prices Using the Adult Meal Pricing Tool prior to completing this tool.

METHOD 1: RECOMMENDED FOR PRICING SITES

BREAKFAST	
Enter your highest paid student price for breakfast	
Enter the paid breakfast reimbursement rate for the current school year	
Enter the USDA Food value for the current school year* *include only if USDA entitlement or donated foods are used to prepare meals	
Sub-total (highest paid student breakfast price + paid breakfast reimbursement rate)	
Suggested adult breakfast price (round up to the nearest $.05)	

LUNCH	
Enter your highest paid student price for lunch	
Enter the paid lunch reimbursement rate for the current school year	
Enter the performance-based reimbursement rate for the current school year	
Enter the USDA Food value for the current school year	
Sub-total (highest paid student lunch price + paid lunch reimbursement rate + performance-based rate + USDA Food value)	
Suggested adult lunch price (round up to the nearest $.05)	

METHOD 2: RECOMMENDED FOR NON-PRICING SITES

BREAKFAST	
Enter the free breakfast reimbursement rate for the current school year	
Enter the USDA Food value for the current school year* *include only if USDA entitlement or donated foods are used to prepare meals	
Sub-total (free breakfast reimbursement rate + USDA Food value (if applicable))	
Suggested adult breakfast price (round up to the nearest $.05)	

LUNCH	
Enter the free lunch reimbursement rate for the current school year	
Enter the performance-based reimbursement rate for the current school year	
Enter the USDA Food value for the current school year	
Sub-total (free lunch reimbursement rate + performance-based reimbursement rate + USDA Food value)	
Suggested adult lunch price (round up to the nearest $.05)	

For more information and assistance using this tool, please review the Step-by-Step Instruction: How to Determine Adult Meal Prices Using the Adult Meal Pricing Tool or connect with your assigned HNS Specialist.

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The Adult Meal Pricing Tool can be found on ADE's NSLP and SBP Program Forms and Resources webpage in the "Financial" accordion.

Please note, that the examples used in the following sections reflect a particular school year, and these instructions will still stand regardless of changes in reimbursement rates and USDA Foods values.

Quiz Time

If Shadow Elementary School is operating the Community Eligibility Provision (CEP) for all meal services and wants to use the Adult Meal Pricing Tool for breakfast and lunch, which method(s) should they use?

A **Method 1 for lunch and Method 2 for breakfast.**

B **Method 2 for both.**

C **Method 1 for both.**

D **Method 2 for lunch and Method 1 for breakfast.**

Quiz Time

If Shadow Elementary School is operating the Community Eligibility Provision (CEP) for all meal services and wants to use the Adult Meal Pricing Tool for breakfast and lunch, which method(s) should they use?

A **Method 1 for lunch and Method 2 for breakfast.**

B **Method 2 for both.**

C **Method 1 for both.**

D **Method 2 for lunch and Method 1 for breakfast.**

Since Shadow Elementary School is operating CEP and meals are provided to all students at no cost, it is considered a non-pricing site and should utilize Method 2 for both breakfast and lunch.

Method 1: Adult Meal Pricing Tool for Pricing Site

BREAKFAST PRICING

SECTION 3.1

Adult Meal Pricing: Method #1

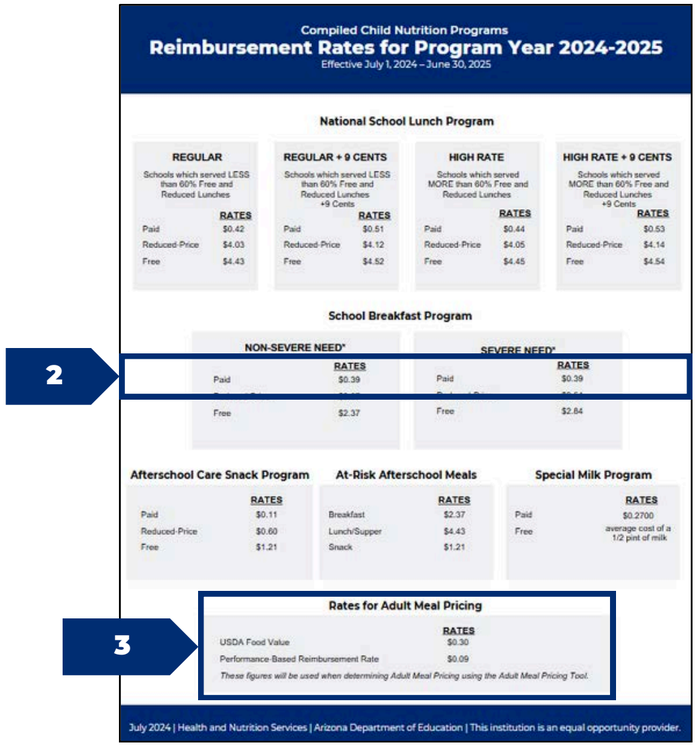
BREAKFAST PRICING

To determine the Adult Breakfast Price at a pricing site:

1. **Enter the highest paid student price for breakfast**
   Input the highest amount paid by the students for breakfast at this site.

2. **Enter the paid breakfast reimbursement rate for the current school year**
   Using HNS' Compiled Reimbursement Rates for Child Nutrition Program Operators, input the rate of reimbursement received at this site for paid breakfasts.

3. **Enter the USDA Food value for the current school year***
   ** include only if USDA entitlement or donated foods are used to prepare meals*
   Sites that utilize USDA entitlement or donated foods to prepare breakfast must include the USDA Food value. Sites that do not may input '0' or leave this field blank.



Compiled Child Nutrition Programs
Reimbursement Rates for Program Year 2024-2025
Effective July 1, 2024 – June 30, 2025

National School Lunch Program

REGULAR	RATES
Paid	$0.42
Reduced-Price	$4.03
Free	$4.43

REGULAR + 9 CENTS	RATES
Paid	$0.51
Reduced-Price	$4.12
Free	$4.52

HIGH RATE	RATES
Paid	$0.44
Reduced-Price	$4.05
Free	$4.45

HIGH RATE + 9 CENTS	RATES
Paid	$0.53
Reduced-Price	$4.14
Free	$4.54

School Breakfast Program

NON-SEVERE NEED*	RATES
Paid	$0.39
Free	$2.37

SEVERE NEED*	RATES
Paid	$0.39
Free	$2.84

Afterschool Care Snack Program

	RATES
Paid	$0.11
Reduced-Price	$0.60
Free	$1.21

At-Risk Afterschool Meals

	RATES
Breakfast	$2.37
Lunch/Supper	$4.43
Snack	$1.21

Special Milk Program

	RATES
Paid	$0.2700
Free	average cost of a 1/2 pint of milk

Rates for Adult Meal Pricing

	RATES
USDA Food Value	$0.30
Performance-Based Reimbursement Rate	$0.09

These figures will be used when determining Adult Meal Pricing using the Adult Meal Pricing Tool.

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2

3

Compiled Reimbursement Rates for Child Nutrition Program Operators

BREAKFAST	
Enter your highest paid student price for breakfast	
Enter the paid breakfast reimbursement rate for the current school year	
Enter the USDA Food value for the current school year* ** include only if USDA entitlement or donated foods are used to prepare meals*	
Sub-total *(highest paid student breakfast price + paid breakfast reimbursement rate)*	
Suggested adult breakfast price (rounded up to the nearest $.05)	

The Adult Meal Pricing Tool can be found on ADE's NSLP and SBP Program Forms and Resources webpage in the "Financial" accordion.

Adult Meal Pricing: Method #1

BREAKFAST PRICING

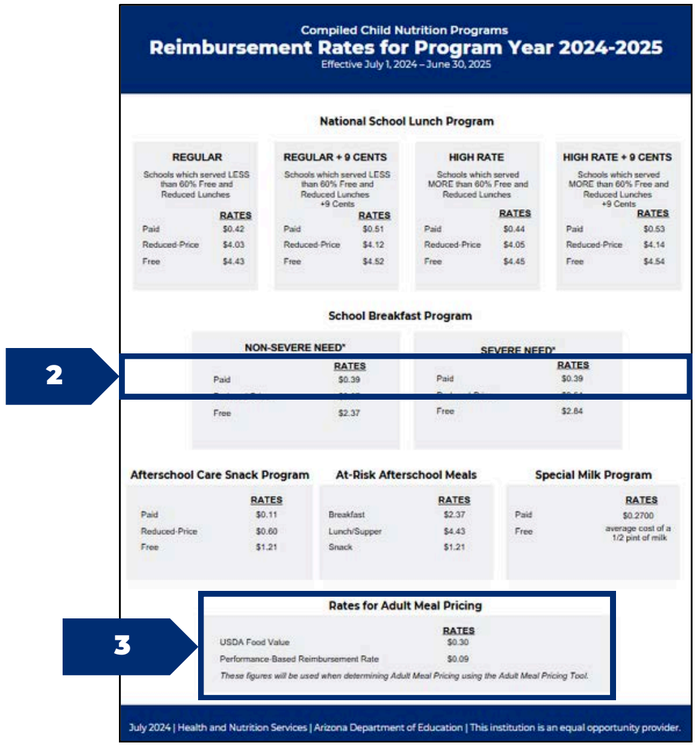
To determine the Adult Breakfast Price at a pricing site:

4 **Subtotal**

The subtotal is the sum of the highest paid student price for breakfast, the paid breakfast reimbursement rate, and USDA Food value (if applicable). If completing this form virtually, the subtotal should automatically calculate.

5 **Suggested adult breakfast price**

Round the subtotal up to the nearest $0.05. This figure is the suggested adult breakfast price.



Compiled Child Nutrition Programs

Reimbursement Rates for Program Year 2024-2025

Effective July 1, 2024 – June 30, 2025

National School Lunch Program

REGULAR (Schools which served LESS than 60% Free and Reduced Lunches)	RATES
Paid	$0.42
Reduced-Price	$4.03
Free	$4.43

REGULAR + 9 CENTS (Schools which served LESS than 60% Free and Reduced Lunches +9 Cents)	RATES
Paid	$0.51
Reduced-Price	$4.12
Free	$4.52

HIGH RATE (Schools which served MORE than 60% Free and Reduced Lunches)	RATES
Paid	$0.44
Reduced-Price	$4.05
Free	$4.45

HIGH RATE + 9 CENTS (Schools which served MORE than 60% Free and Reduced Lunches +9 Cents)	RATES
Paid	$0.53
Reduced-Price	$4.14
Free	$4.54

School Breakfast Program

NON-SEVERE NEED*	RATES
Paid	$0.39
Free	$2.37

SEVERE NEED*	RATES
Paid	$0.39
Free	$2.84

Afterschool Care Snack Program	RATES
Paid	$0.11
Reduced-Price	$0.60
Free	$1.21

At-Risk Afterschool Meals	RATES
Breakfast	$2.37
Lunch/Supper	$4.43
Snack	$1.21

Special Milk Program	RATES
Paid	$0.2700
Free	average cost of a 1/2 pint of milk

Rates for Adult Meal Pricing

	RATES
USDA Food Value	$0.30
Performance-Based Reimbursement Rate	$0.09

These figures will be used when determining Adult Meal Pricing using the Adult Meal Pricing Tool.

July 2024 | Health and Nutrition Services | Arizona Department of Education | This institution is an equal opportunity provider.

2

3

Compiled Reimbursement Rates for Child Nutrition Program Operators

BREAKFAST	
Enter your highest paid student price for breakfast	
Enter the paid breakfast reimbursement rate for the current school year	
Enter the USDA Food value for the current school year* ** include only if USDA entitlement or donated foods are used to prepare meals*	
Sub-total *(highest paid student breakfast price + paid breakfast reimbursement rate)*	
Suggested adult breakfast price (rounded up to the nearest $.05)	

The Adult Meal Pricing Tool can be found on ADE's NSLP and SBP Program Forms and Resources webpage in the "Financial" accordion.

Adult Meal Pricing: Method #1

BREAKFAST PRICING EXAMPLE

The following scenario demonstrates how to use the Adult Meal Pricing Tool to determine Adult Breakfast Prices using Method 1.

1. **Enter the highest paid student price for breakfast**
   At this site, the highest paid student price for breakfast is $2.00.

2. **Enter the paid breakfast reimbursement rate for the current school year**
   At this site in the year of completion, the paid breakfast reimbursement rate is $0.39.

3. **Enter the USDA Food value for the current school year***
   ** include only if USDA entitlement or donated foods are used to prepare meals*
   In this example, this site does not use USDA entitlement to prepare meals and therefore does not include the USDA Food value.
   - If the site did use USDA entitlement to prepare meals, the value, which is $0.30 at the time of this example, would be added.

METHOD 1: RECOMMENDED FOR PRICING SITES

BREAKFAST	
Enter your **highest paid student price for breakfast**	2.00
Enter the **paid breakfast** reimbursement rate **for the current school year**	0.39
Enter the USDA Food value **for the current school year*** ** include only if USDA entitlement or donated foods are used to prepare meals*	0
Sub-total *(highest paid student breakfast price + paid breakfast reimbursement rate)*	
Suggested adult breakfast price (round up to the nearest $.05)	

The Adult Meal Pricing Tool can be found on ADE's NSLP and SBP Program Forms and Resources webpage in the "Financial" accordion.

Reminder that the examples in this training reflect a particular school year. Operators must use current rates in order to properly calculate accurate adult meal prices.

Adult Meal Pricing: Method #1

BREAKFAST PRICING EXAMPLE

The following scenario demonstrates how to use the Adult Meal Pricing Tool to determine Adult Breakfast Prices using Method 1.

4 Subtotal

The subtotal is the sum of the highest paid student price for breakfast, USDA Food value (if applicable), and the paid breakfast reimbursement rate. If completing this form virtually, the subtotal should automatically calculate.

- $2.00 + $0.39 = $2.39

5 Suggested adult breakfast price

Round the subtotal up to the nearest $0.05. This figure is the suggested adult breakfast price.

- $2.39 rounds to $2.40. Suggested adult breakfast price: $2.40.

METHOD 1: RECOMMENDED FOR PRICING SITES

BREAKFAST	
Enter your **highest paid student price for breakfast**	2.00
Enter the **paid breakfast** reimbursement rate **for the current school year**	0.39
Enter the USDA Food value **for the current school year*** ** include only if USDA entitlement or donated foods are used to prepare meals*	0
Sub-total *(highest paid student breakfast price + paid breakfast reimbursement rate)*	2.39
Suggested adult breakfast price (round up to the nearest $.05)	2.40

The Adult Meal Pricing Tool can be found on ADE's NSLP and SBP Program Forms and Resources webpage in the "Financial" accordion.

Reminder that the examples in this training reflect a particular school year. Operators must use current rates in order to properly calculate accurate adult meal prices.

Method 1: Adult Meal Pricing Tool for Pricing Site

LUNCH PRICING

SECTION 3.2

Adult Meal Pricing: Method #1

LUNCH PRICING

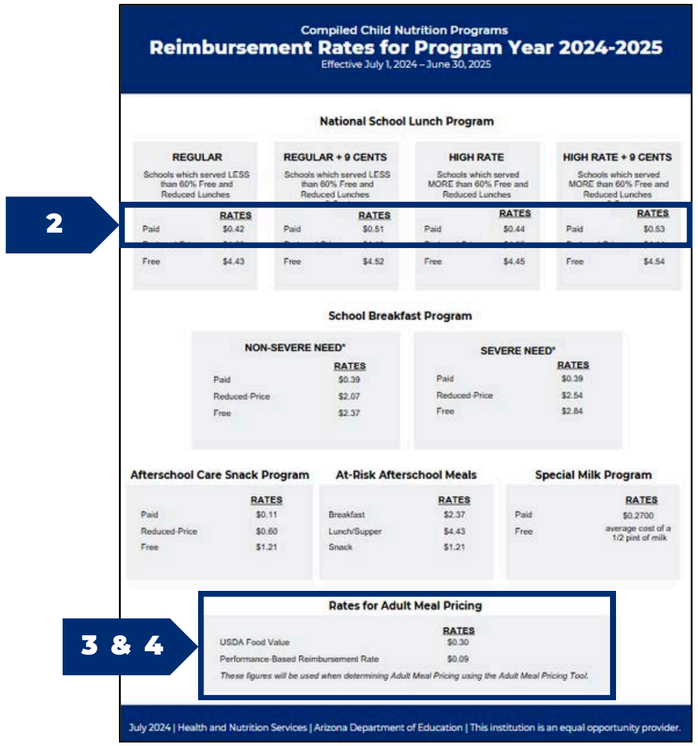
To determine the Adult Lunch Price at a pricing site:

1. **Enter the highest paid student price for lunch**
   Input the highest amount paid by the students for lunch at this site.

2. **Enter the paid lunch reimbursement rate for the current school year**
   Using HNS' Compiled Reimbursement Rates for Child Nutrition Program Operators, input the rate of reimbursement received at this site for paid lunches.

3. **Enter the performance-based reimbursement rate for the current school year**
   Using HNS' Compiled Reimbursement Rates for Child Nutrition Program Operators, input the performance-based reimbursement rate.

4. **Enter the USDA Food value for the current school year**
   Using HNS' Compiled Reimbursement Rates for Child Nutrition Program Operators, input the USDA Food Value.



Compiled Child Nutrition Programs
Reimbursement Rates for Program Year 2024-2025
Effective July 1, 2024 – June 30, 2025

National School Lunch Program

REGULAR	RATES	REGULAR + 9 CENTS	RATES	HIGH RATE	RATES	HIGH RATE + 9 CENTS	RATES
Paid	$0.42	Paid	$0.51	Paid	$0.44	Paid	$0.53
Free	$4.43	Free	$4.52	Free	$4.45	Free	$4.54

School Breakfast Program

NON-SEVERE NEED*	RATES	SEVERE NEED*	RATES
Paid	$0.39	Paid	$0.39
Reduced-Price	$2.07	Reduced-Price	$2.54
Free	$2.37	Free	$2.84

Afterschool Care Snack Program	RATES	At-Risk Afterschool Meals	RATES	Special Milk Program	RATES
Paid	$0.11	Breakfast	$2.37	Paid	$0.2700
Reduced-Price	$0.60	Lunch/Supper	$4.43	Free	average cost of a 1/2 pint of milk
Free	$1.21	Snack	$1.21		

Rates for Adult Meal Pricing

	RATES
USDA Food Value	$0.30
Performance-Based Reimbursement Rate	$0.09

These figures will be used when determining Adult Meal Pricing using the Adult Meal Pricing Tool.

July 2024 | Health and Nutrition Services | Arizona Department of Education | This institution is an equal opportunity provider.

Compiled Reimbursement Rates for Child Nutrition Program Operators

LUNCH	
Enter your **highest paid student price for lunch**	
Enter the **paid lunch** reimbursement rate **for the current school year**	
Enter the **performance-based** reimbursement rate **for the current school year**	
Enter the USDA Food value **for the current school year**	
Sub-total *(highest paid student lunch price + paid lunch reimbursement rate + performance-based rate + USDA Food value)*	
Suggested adult lunch price (rounded up to the nearest $.05)	

The Adult Meal Pricing Tool can be found on ADE's NSLP and SBP Program Forms and Resources webpage in the "Financial" accordion.

Adult Meal Pricing: Method #1

LUNCH PRICING

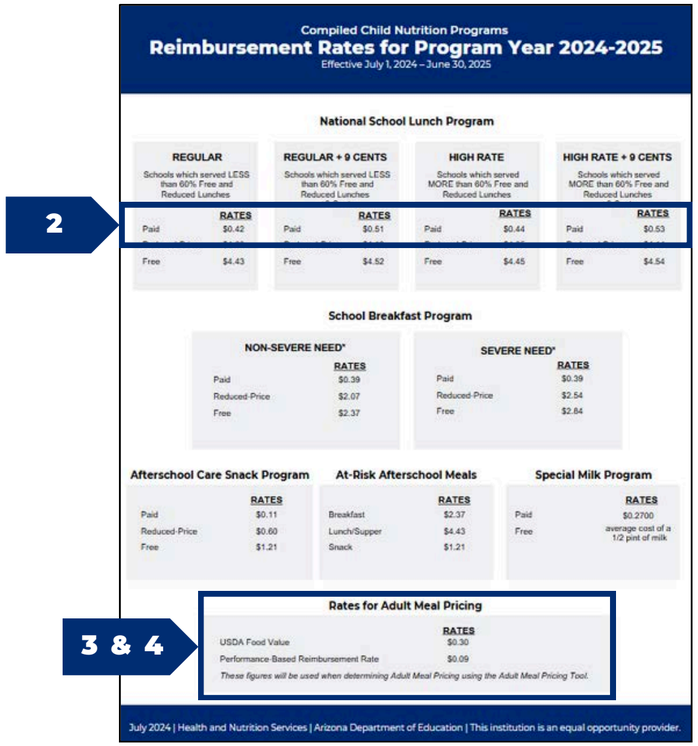
To determine the Adult Lunch Price at a pricing site:

5 **Subtotal**

The subtotal is the sum of the highest paid student price for lunch, the paid lunch reimbursement rate, performance-based reimbursement rate, and the USDA Food value. If completing this form virtually, the subtotal should automatically calculate.

6 **Suggested adult lunch price (rounded up to the nearest $.05)**

Round the subtotal up to the nearest $0.05. This figure is the suggested adult lunch price.



Compiled Child Nutrition Programs

Reimbursement Rates for Program Year 2024-2025

Effective July 1, 2024 – June 30, 2025

National School Lunch Program

	REGULAR Schools which served LESS than 60% Free and Reduced Lunches	REGULAR + 9 CENTS Schools which served LESS than 60% Free and Reduced Lunches	HIGH RATE Schools which served MORE than 60% Free and Reduced Lunches	HIGH RATE + 9 CENTS Schools which served MORE than 60% Free and Reduced Lunches
	RATES	RATES	RATES	RATES
Paid	$0.42	$0.51	$0.44	$0.53
Free	$4.43	$4.52	$4.45	$4.54

School Breakfast Program

	NON-SEVERE NEED*	SEVERE NEED*
	RATES	RATES
Paid	$0.39	$0.39
Reduced-Price	$2.07	$2.54
Free	$2.37	$2.84

Afterschool Care Snack Program		At-Risk Afterschool Meals		Special Milk Program	
	RATES		RATES		RATES
Paid	$0.11	Breakfast	$2.37	Paid	$0.2700
Reduced-Price	$0.60	Lunch/Supper	$4.43	Free	average cost of a 1/2 pint of milk
Free	$1.21	Snack	$1.21		

Rates for Adult Meal Pricing

	RATES
USDA Food Value	$0.30
Performance-Based Reimbursement Rate	$0.09

These figures will be used when determining Adult Meal Pricing using the Adult Meal Pricing Tool.

July 2024 | Health and Nutrition Services | Arizona Department of Education | This institution is an equal opportunity provider.

Compiled Reimbursement Rates for Child Nutrition Program Operators

LUNCH	
Enter your **highest paid student price for lunch**	
Enter the **paid lunch** reimbursement rate **for the current school year**	
Enter the **performance-based** reimbursement rate **for the current school year**	
Enter the USDA Food value **for the current school year**	
Sub-total *(highest paid student lunch price + paid lunch reimbursement rate + performance-based rate + USDA Food value)*	
Suggested adult lunch price (rounded up to the nearest $.05)	

The Adult Meal Pricing Tool can be found on ADE's NSLP and SBP Program Forms and Resources webpage in the "Financial" accordion.

Adult Meal Pricing: Method #1

LUNCH PRICING EXAMPLE

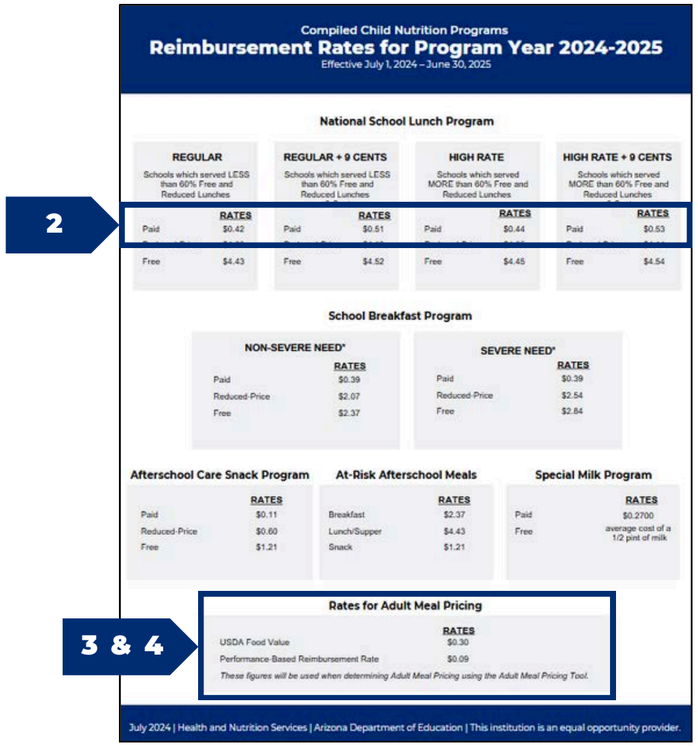
To determine the Adult Lunch Price at a pricing site:

1. **Enter the highest paid student price for lunch**
   At this site, the highest paid student price for lunch is $3.00.

2. **Enter the paid lunch reimbursement rate for the current school year**
   At this site in the year of completion, the paid lunch reimbursement rate is $0.44.

3. **Enter the performance-based reimbursement rate for the current school year**
   The performance-based reimbursement rate at the time of this example is $0.09.

4. **Enter the USDA Food value for the current school year**
   The USDA Food value at the time of this example is $0.30.



Compiled Child Nutrition Programs
Reimbursement Rates for Program Year 2024-2025
Effective July 1, 2024 – June 30, 2025

National School Lunch Program

REGULAR	RATES	REGULAR + 9 CENTS	RATES	HIGH RATE	RATES	HIGH RATE + 9 CENTS	RATES
Schools which served LESS than 60% Free and Reduced Lunches		Schools which served LESS than 60% Free and Reduced Lunches		Schools which served MORE than 60% Free and Reduced Lunches		Schools which served MORE than 60% Free and Reduced Lunches	
Paid	$0.42	Paid	$0.51	Paid	$0.44	Paid	$0.53
Free	$4.43	Free	$4.52	Free	$4.45	Free	$4.54

School Breakfast Program

NON-SEVERE NEED*	RATES	SEVERE NEED*	RATES
Paid	$0.39	Paid	$0.39
Reduced-Price	$2.07	Reduced-Price	$2.54
Free	$2.37	Free	$2.84

Afterschool Care Snack Program	RATES	At-Risk Afterschool Meals	RATES	Special Milk Program	RATES
Paid	$0.11	Breakfast	$2.37	Paid	$0.2700
Reduced-Price	$0.60	Lunch/Supper	$4.43	Free	average cost of a 1/2 pint of milk
Free	$1.21	Snack	$1.21		

Rates for Adult Meal Pricing

	RATES
USDA Food Value	$0.30
Performance-Based Reimbursement Rate	$0.09

These figures will be used when determining Adult Meal Pricing using the Adult Meal Pricing Tool.

July 2024 | Health and Nutrition Services | Arizona Department of Education | This institution is an equal opportunity provider.

Compiled Reimbursement Rates for Child Nutrition Program Operators

LUNCH	
Enter your **highest paid student price for lunch**	3.00
Enter the **paid lunch** reimbursement rate **for the current school year**	0.44
Enter the **performance-based** reimbursement rate **for the current school year**	0.09
Enter the USDA Food value **for the current school year**	0.30
Sub-total *(highest paid student lunch price + paid lunch reimbursement rate + performance-based rate + USDA Food value)*	
Suggested adult lunch price (rounded up to the nearest $.05)	

The Adult Meal Pricing Tool can be found on ADE's NSLP and SBP Program Forms and Resources webpage in the "Financial" accordion.

Adult Meal Pricing: Method #1

LUNCH PRICING EXAMPLE

To determine the Adult Lunch Price at a pricing site:

5 Subtotal

The subtotal is the sum of the highest paid student price for lunch, the paid lunch reimbursement rate, performance-based reimbursement rate, and the USDA Food value.

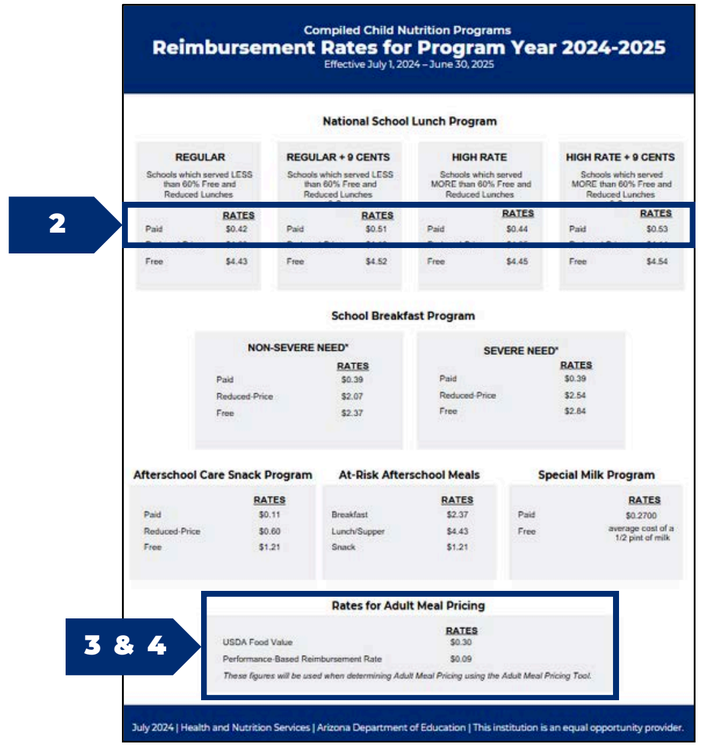
- $3.00 + $0.44 + $0.09 + $0.30 = $3.83

6 Suggested adult lunch price (rounded up to the nearest $.05)

Round the subtotal up to the nearest $0.05. This figure is the suggested adult lunch price.

- $3.83 rounds to $3.85. Suggested adult lunch price: $3.85.

Reminder that the examples in this training reflect a particular school year. Operators must use current rates in order to properly calculate accurate adult meal prices.



Compiled Child Nutrition Programs
Reimbursement Rates for Program Year 2024-2025
Effective July 1, 2024 – June 30, 2025

National School Lunch Program

	REGULAR	REGULAR + 9 CENTS	HIGH RATE	HIGH RATE + 9 CENTS
	Schools which served LESS than 60% Free and Reduced Lunches	Schools which served LESS than 60% Free and Reduced Lunches	Schools which served MORE than 60% Free and Reduced Lunches	Schools which served MORE than 60% Free and Reduced Lunches
	RATES	RATES	RATES	RATES
Paid	$0.42	$0.51	$0.44	$0.53
Free	$4.43	$4.52	$4.45	$4.54

School Breakfast Program

	NON-SEVERE NEED*	SEVERE NEED*
	RATES	RATES
Paid	$0.39	$0.39
Reduced-Price	$2.07	$2.54
Free	$2.37	$2.84

Afterschool Care Snack Program		At-Risk Afterschool Meals		Special Milk Program	
	RATES		RATES		RATES
Paid	$0.11	Breakfast	$2.37	Paid	$0.2700
Reduced-Price	$0.60	Lunch/Supper	$4.43	Free	average cost of a 1/2 pint of milk
Free	$1.21	Snack	$1.21		

Rates for Adult Meal Pricing

	RATES
USDA Food Value	$0.30
Performance-Based Reimbursement Rate	$0.09

These figures will be used when determining Adult Meal Pricing using the Adult Meal Pricing Tool.

July 2024 | Health and Nutrition Services | Arizona Department of Education | This institution is an equal opportunity provider.

Compiled Reimbursement Rates for Child Nutrition Program Operators

LUNCH	
Enter your **highest paid student price for lunch**	3.00
Enter the **paid lunch** reimbursement rate **for the current school year**	0.44
Enter the **performance-based** reimbursement rate **for the current school year**	0.09
Enter the USDA Food value **for the current school year**	0.30
Sub-total *(highest paid student lunch price + paid lunch reimbursement rate + performance-based rate + USDA Food value)*	3.83
Suggested adult lunch price (rounded up to the nearest $.05)	3.85

The Adult Meal Pricing Tool can be found on ADE's NSLP and SBP Program Forms and Resources webpage in the "Financial" accordion.

Method 2: Adult Meal Pricing Tool for Non-Pricing Site

BREAKFAST PRICING

SECTION 4.1

Adult Meal Pricing: Method #2

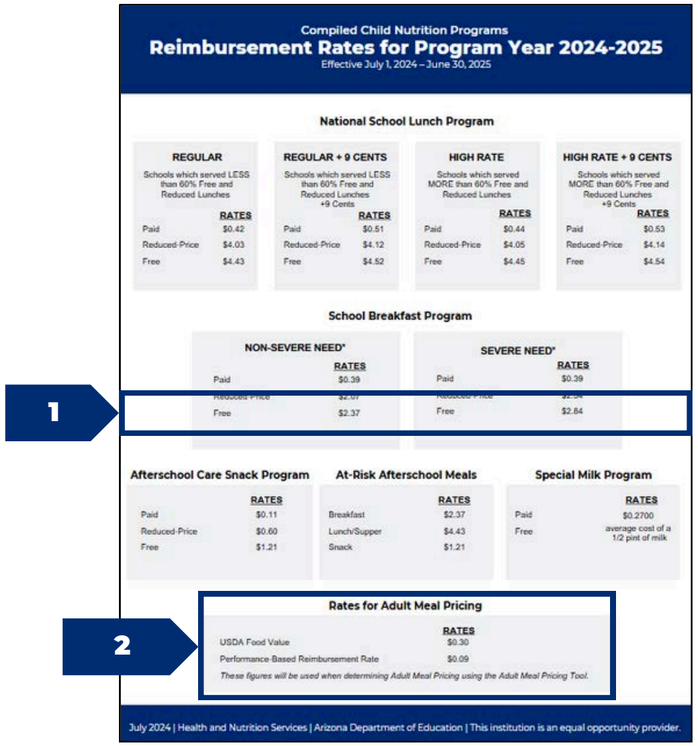
BREAKFAST PRICING

To determine the Adult Breakfast Price at a non-pricing site:

- *Remember that this method is recommended for sites that do not charge students for breakfast.*

1. **Enter the free breakfast reimbursement rate for the current school year**
   Using HNS' Compiled Reimbursement Rates for Child Nutrition Program Operators, input the rate of reimbursement for free breakfast, or the rate received at this site for breakfasts.

2. **Enter the USDA Food value for the current school year***
   ** include only if USDA entitlement or donated foods are used to prepare meals*
   Sites that utilize USDA entitlement or donated foods to prepare breakfast must include the USDA Food value. Sites that do not may input '0' or leave this field blank.



Compiled Child Nutrition Programs
Reimbursement Rates for Program Year 2024-2025
Effective July 1, 2024 – June 30, 2025

National School Lunch Program

REGULAR	RATES
Paid	$0.42
Reduced-Price	$4.03
Free	$4.43

REGULAR + 9 CENTS	RATES
Paid	$0.51
Reduced-Price	$4.12
Free	$4.52

HIGH RATE	RATES
Paid	$0.44
Reduced-Price	$4.05
Free	$4.45

HIGH RATE + 9 CENTS	RATES
Paid	$0.53
Reduced-Price	$4.14
Free	$4.54

School Breakfast Program

NON-SEVERE NEED*	RATES
Paid	$0.39
Free	$2.37

SEVERE NEED*	RATES
Paid	$0.39
Free	$2.84

Afterschool Care Snack Program

	RATES
Paid	$0.11
Reduced-Price	$0.60
Free	$1.21

At-Risk Afterschool Meals

	RATES
Breakfast	$2.37
Lunch/Supper	$4.43
Snack	$1.21

Special Milk Program

	RATES
Paid	$0.2700
Free	average cost of a 1/2 pint of milk

Rates for Adult Meal Pricing

	RATES
USDA Food Value	$0.30
Performance-Based Reimbursement Rate	$0.09

These figures will be used when determining Adult Meal Pricing using the Adult Meal Pricing Tool.

July 2024 | Health and Nutrition Services | Arizona Department of Education | This institution is an equal opportunity provider.

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Compiled Reimbursement Rates for Child Nutrition Program Operators

BREAKFAST	
Enter the **free breakfast** reimbursement rate **for the current school year**	
Enter the USDA Food value **for the current school year*** ** include only if USDA entitlement or donated foods are used to prepare meals*	
Sub-total *(free breakfast reimbursement rate + USDA Food value (if applicable))*	
Suggested adult breakfast price (round up to the nearest $.05)	

The Adult Meal Pricing Tool can be found on ADE's NSLP and SBP Program Forms and Resources webpage in the "Financial" accordion.

Adult Meal Pricing: Method #2

BREAKFAST PRICING

To determine the Adult Breakfast Price at a non-pricing site:

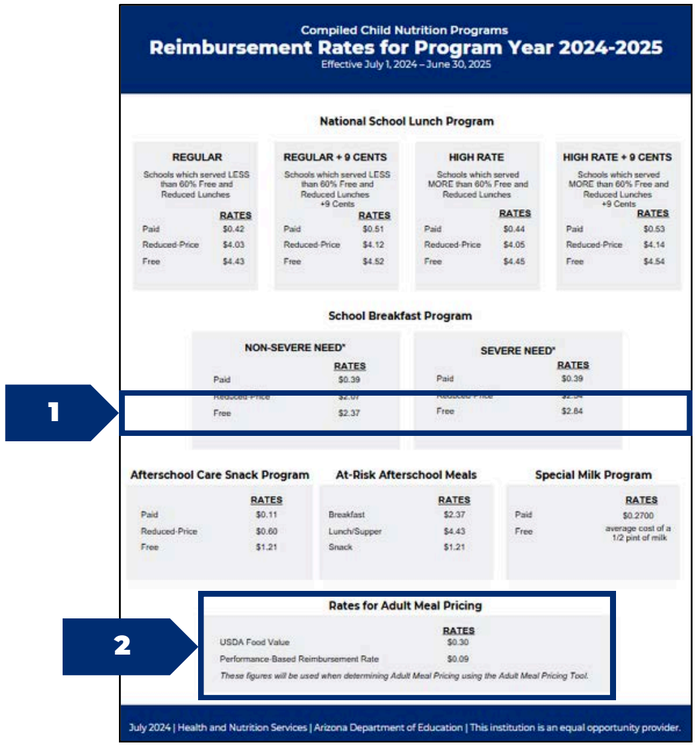
- *Remember that this method is recommended for sites that do not charge students for breakfast.*

3 Subtotal

The subtotal is the sum of the free breakfast reimbursement rate and USDA Food value (if applicable). If completing this form virtually, the subtotal should automatically calculate.

4 Suggested adult breakfast price

Round the free breakfast reimbursement rate up to the nearest $0.05. This figure is the suggested adult breakfast price.



Compiled Child Nutrition Programs

Reimbursement Rates for Program Year 2024-2025

Effective July 1, 2024 – June 30, 2025

National School Lunch Program

	REGULAR	REGULAR + 9 CENTS	HIGH RATE	HIGH RATE + 9 CENTS
	Schools which served LESS than 60% Free and Reduced Lunches	Schools which served LESS than 60% Free and Reduced Lunches +9 Cents	Schools which served MORE than 60% Free and Reduced Lunches	Schools which served MORE than 60% Free and Reduced Lunches +9 Cents
	RATES	RATES	RATES	RATES
Paid	$0.42	$0.51	$0.44	$0.53
Reduced-Price	$4.03	$4.12	$4.05	$4.14
Free	$4.43	$4.52	$4.45	$4.54

School Breakfast Program

	NON-SEVERE NEED*	SEVERE NEED*
	RATES	RATES
Paid	$0.39	$0.39
Reduced-Price	$2.07	$2.54
Free	$2.37	$2.84

1

Afterschool Care Snack Program

	RATES
Paid	$0.11
Reduced-Price	$0.60
Free	$1.21

At-Risk Afterschool Meals

	RATES
Breakfast	$2.37
Lunch/Supper	$4.43
Snack	$1.21

Special Milk Program

	RATES
Paid	$0.2700
Free	average cost of a 1/2 pint of milk

Rates for Adult Meal Pricing

	RATES
USDA Food Value	$0.30
Performance-Based Reimbursement Rate	$0.09

These figures will be used when determining Adult Meal Pricing using the Adult Meal Pricing Tool.

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July 2024 | Health and Nutrition Services | Arizona Department of Education | This institution is an equal opportunity provider.

Compiled Reimbursement Rates for Child Nutrition Program Operators

BREAKFAST	
Enter the **free breakfast** reimbursement rate **for the current school year**	
Enter the USDA Food value **for the current school year*** ** include only if USDA entitlement or donated foods are used to prepare meals*	
Sub-total *(free breakfast reimbursement rate + USDA Food value (if applicable))*	
Suggested adult breakfast price (round up to the nearest $.05)	

The Adult Meal Pricing Tool can be found on ADE's NSLP and SBP Program Forms and Resources webpage in the "Financial" accordion.

Adult Meal Pricing: Method #2

BREAKFAST PRICING EXAMPLE

To determine the Adult Breakfast Price at a non-pricing site:

- *Remember that this method is recommended for sites that do not charge students for breakfast.*

1 **Enter the free breakfast reimbursement rate for the current school year**

At this site in the year of completion, the free breakfast reimbursement rate is $2.84.

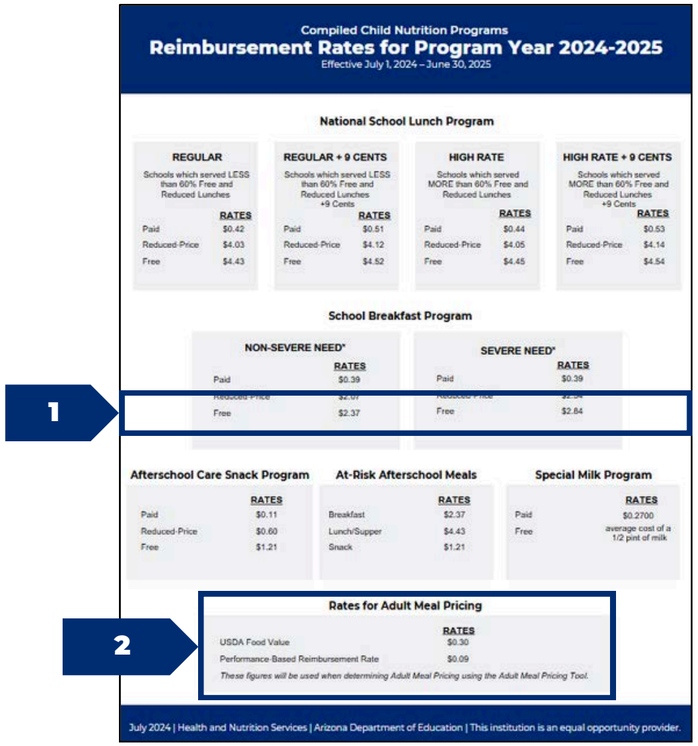
2 **Enter the USDA Food value for the current school year***

** include only if USDA entitlement or donated foods are used to prepare meals*

In this example, this site does not use USDA entitlement to prepare meals and therefore does not include the USDA Food value.

- If the site did use USDA entitlement to prepare meals, the value, which is $0.30 at the time of this example, would be added.

Reminder that the examples in this training reflect a particular school year. Operators must use current rates in order to properly calculate accurate adult meal prices.



Compiled Child Nutrition Programs

Reimbursement Rates for Program Year 2024-2025

Effective July 1, 2024 – June 30, 2025

National School Lunch Program

REGULAR (Schools which served LESS than 60% Free and Reduced Lunches)	RATES
Paid	$0.42
Reduced-Price	$4.03
Free	$4.43

REGULAR + 9 CENTS (Schools which served LESS than 60% Free and Reduced Lunches +9 Cents)	RATES
Paid	$0.51
Reduced-Price	$4.12
Free	$4.52

HIGH RATE (Schools which served MORE than 60% Free and Reduced Lunches)	RATES
Paid	$0.44
Reduced-Price	$4.05
Free	$4.45

HIGH RATE + 9 CENTS (Schools which served MORE than 60% Free and Reduced Lunches +9 Cents)	RATES
Paid	$0.53
Reduced-Price	$4.14
Free	$4.54

School Breakfast Program

NON-SEVERE NEED*	RATES
Paid	$0.39
Reduced-Price	$2.07
Free	$2.37

SEVERE NEED*	RATES
Paid	$0.39
Reduced-Price	$2.54
Free	$2.84

Afterschool Care Snack Program

	RATES
Paid	$0.11
Reduced-Price	$0.60
Free	$1.21

At-Risk Afterschool Meals

	RATES
Breakfast	$2.37
Lunch/Supper	$4.43
Snack	$1.21

Special Milk Program

	RATES
Paid	$0.2700
Free	average cost of a 1/2 pint of milk

Rates for Adult Meal Pricing

	RATES
USDA Food Value	$0.30
Performance-Based Reimbursement Rate	$0.09

These figures will be used when determining Adult Meal Pricing using the Adult Meal Pricing Tool.

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Compiled Reimbursement Rates for Child Nutrition Program Operators

BREAKFAST	
Enter the **free breakfast** reimbursement rate **for the current school year**	2.84
Enter the USDA Food value **for the current school year*** ** include only if USDA entitlement or donated foods are used to prepare meals*	0
Sub-total *(free breakfast reimbursement rate + USDA Food value (if applicable))*	
Suggested adult breakfast price (round up to the nearest $.05)	

The Adult Meal Pricing Tool can be found on ADE's NSLP and SBP Program Forms and Resources webpage in the "Financial" accordion.

Adult Meal Pricing: Method #2

BREAKFAST PRICING EXAMPLE

To determine the Adult Breakfast Price at a non-pricing site:

- *Remember that this method is recommended for sites that do not charge students for breakfast.*

3 Subtotal

The subtotal is the sum of the free breakfast reimbursement rate and USDA Food value (if applicable).

- Subtotal: $2.84

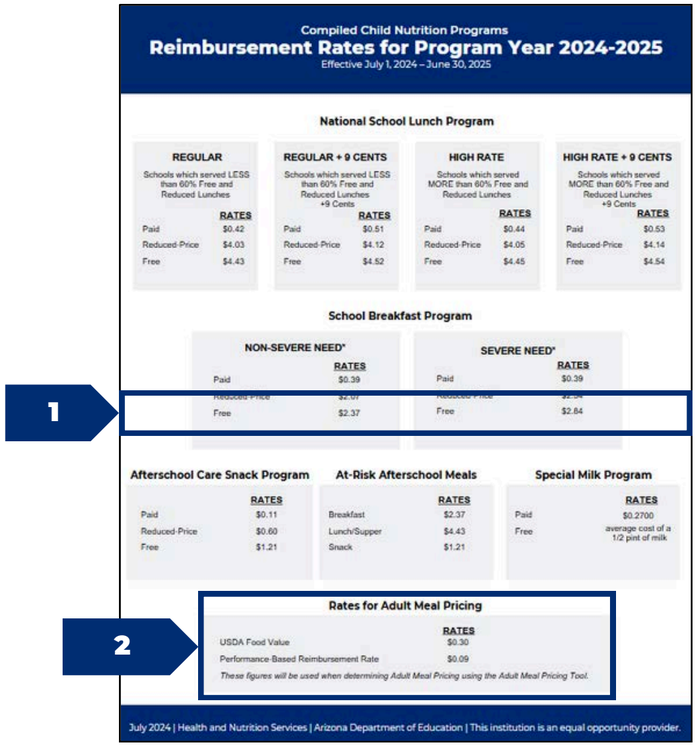
4 Suggested adult breakfast price

** include only if USDA entitlement or donated foods are used to prepare meals*

Round the subtotal up to the nearest $0.05. This figure is the suggested adult breakfast price.

- $2.84 rounds to $2.85. Suggested adult breakfast price: $2.85.

Reminder that the examples in this training reflect a particular school year. Operators must use current rates in order to properly calculate accurate adult meal prices.



Compiled Child Nutrition Programs

Reimbursement Rates for Program Year 2024-2025

Effective July 1, 2024 – June 30, 2025

National School Lunch Program

REGULAR (Schools which served LESS than 60% Free and Reduced Lunches)	RATES
Paid	$0.42
Reduced-Price	$4.03
Free	$4.43

REGULAR + 9 CENTS (Schools which served LESS than 60% Free and Reduced Lunches +9 Cents)	RATES
Paid	$0.51
Reduced-Price	$4.12
Free	$4.52

HIGH RATE (Schools which served MORE than 60% Free and Reduced Lunches)	RATES
Paid	$0.44
Reduced-Price	$4.05
Free	$4.45

HIGH RATE + 9 CENTS (Schools which served MORE than 60% Free and Reduced Lunches +9 Cents)	RATES
Paid	$0.53
Reduced-Price	$4.14
Free	$4.54

School Breakfast Program

NON-SEVERE NEED*	RATES
Paid	$0.39
Reduced-Price	$2.07
Free	$2.37

SEVERE NEED*	RATES
Paid	$0.39
Reduced-Price	$2.54
Free	$2.84

1

Afterschool Care Snack Program

	RATES
Paid	$0.11
Reduced-Price	$0.60
Free	$1.21

At-Risk Afterschool Meals

	RATES
Breakfast	$2.37
Lunch/Supper	$4.43
Snack	$1.21

Special Milk Program

	RATES
Paid	$0.2700
Free	average cost of a 1/2 pint of milk

Rates for Adult Meal Pricing

	RATES
USDA Food Value	$0.30
Performance-Based Reimbursement Rate	$0.09

These figures will be used when determining Adult Meal Pricing using the Adult Meal Pricing Tool.

2

July 2024 | Health and Nutrition Services | Arizona Department of Education | This institution is an equal opportunity provider.

Compiled Reimbursement Rates for Child Nutrition Program Operators

BREAKFAST	
Enter the **free breakfast** reimbursement rate **for the current school year**	2.84
Enter the USDA Food value **for the current school year*** ** include only if USDA entitlement or donated foods are used to prepare meals*	0
Sub-total *(free breakfast reimbursement rate + USDA Food value (if applicable))*	2.84
Suggested adult breakfast price (round up to the nearest $.05)	2.85

The Adult Meal Pricing Tool can be found on ADE's NSLP and SBP Program Forms and Resources webpage in the "Financial" accordion.

Method 2: Adult Meal Pricing Tool for Non-Pricing Site

LUNCH PRICING

SECTION 4.2

Adult Meal Pricing: Method #2

LUNCH PRICING

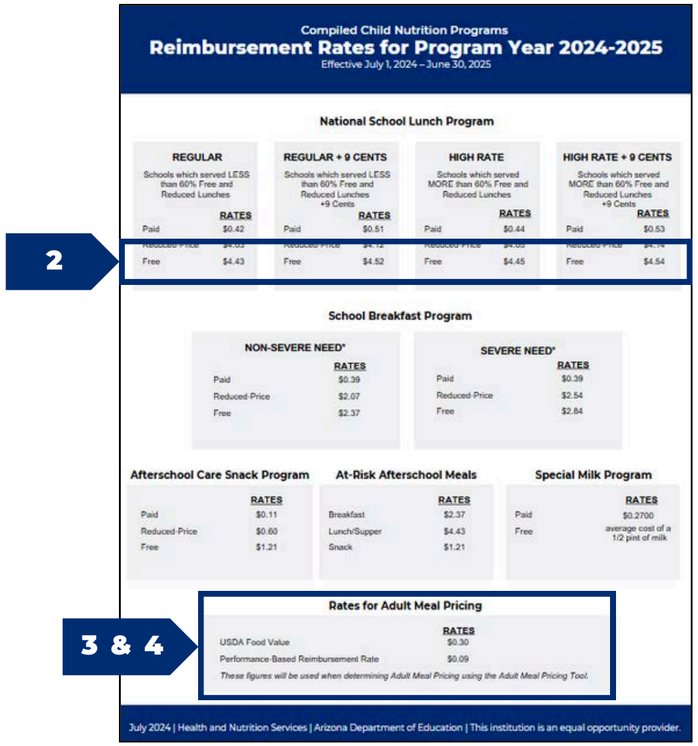
To determine the Adult Lunch Price at a non-pricing site:

- *Remember that this method is recommended for sites that do not charge students for lunch.*

1. **Enter the free lunch reimbursement rate for the current school year**
   Using HNS' Compiled Reimbursement Rates for Child Nutrition Program Operators, input the rate of reimbursement for free lunch, or the rate received at this site for lunches.

2. **Enter the performance-based reimbursement rate for the current school year**
   Using HNS' Compiled Reimbursement Rates for Child Nutrition Program Operators, input the performance-based reimbursement rate.

3. **Enter the USDA Food value for the current school year**
   Using HNS' Compiled Reimbursement Rates for Child Nutrition Program Operators, input the USDA Food Value.



Compiled Reimbursement Rates for Child Nutrition Program Operators

LUNCH	
Enter the free lunch reimbursement rate for the current school year	
Enter the performance-based reimbursement rate for the current school year	
Enter the USDA Food value for the current school year	
Sub-total *(free lunch reimbursement rate + performance-based reimbursement rate + USDA Food value)*	
Suggested adult lunch price (rounded up to the nearest $.05)	

The Adult Meal Pricing Tool can be found on ADE's NSLP and SBP Program Forms and Resources webpage in the "Financial" accordion.

Adult Meal Pricing: Method #2

LUNCH PRICING

To determine the Adult Lunch Price at a non-pricing site:

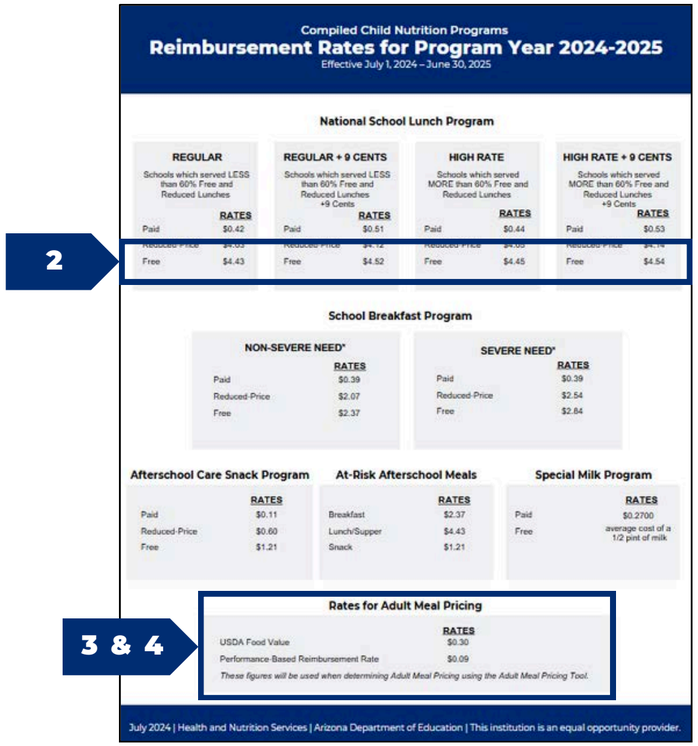
- *Remember that this method is recommended for sites that do not charge students for lunch.*

5 **Subtotal**

The subtotal is the sum of the free lunch reimbursement rate, performance-based reimbursement rate, and the USDA Food value. If completing this form virtually, the subtotal should automatically calculate.

6 **Suggested adult lunch price (rounded up to the nearest $.05)**

Round the subtotal up to the nearest $0.05. This figure is the suggested adult lunch price.



Compiled Child Nutrition Programs

Reimbursement Rates for Program Year 2024-2025

Effective July 1, 2024 – June 30, 2025

National School Lunch Program

	REGULAR	REGULAR + 9 CENTS	HIGH RATE	HIGH RATE + 9 CENTS
	Schools which served LESS than 60% Free and Reduced Lunches	Schools which served LESS than 60% Free and Reduced Lunches +9 Cents	Schools which served MORE than 60% Free and Reduced Lunches	Schools which served MORE than 60% Free and Reduced Lunches +9 Cents
	RATES	RATES	RATES	RATES
Paid	$0.42	$0.51	$0.44	$0.53
Free	$4.43	$4.52	$4.45	$4.54

2

School Breakfast Program

	NON-SEVERE NEED*	SEVERE NEED*
	RATES	RATES
Paid	$0.39	$0.39
Reduced-Price	$2.07	$2.54
Free	$2.37	$2.84

	Afterschool Care Snack Program	At-Risk Afterschool Meals	Special Milk Program
	RATES	RATES	RATES
Paid	$0.11	Breakfast $2.37	$0.2700
Reduced-Price	$0.60	Lunch/Supper $4.43	
Free	$1.21	Snack $1.21	average cost of a 1/2 pint of milk

3 & 4

Rates for Adult Meal Pricing

	RATES
USDA Food Value	$0.30
Performance-Based Reimbursement Rate	$0.09

These figures will be used when determining Adult Meal Pricing using the Adult Meal Pricing Tool.

July 2024 | Health and Nutrition Services | Arizona Department of Education | This institution is an equal opportunity provider.

Compiled Reimbursement Rates for Child Nutrition Program Operators

LUNCH	
Enter the **free lunch** reimbursement rate **for the current school year**	
Enter the **performance-based** reimbursement rate **for the current school year**	
Enter the USDA Food value **for the current school year**	
Sub-total *(free lunch reimbursement rate + performance-based reimbursement rate + USDA Food value)*	
Suggested adult lunch price (rounded up to the nearest $.05)	

The Adult Meal Pricing Tool can be found on ADE's NSLP and SBP Program Forms and Resources webpage in the "Financial" accordion.

Adult Meal Pricing: Method #2

LUNCH PRICING EXAMPLE

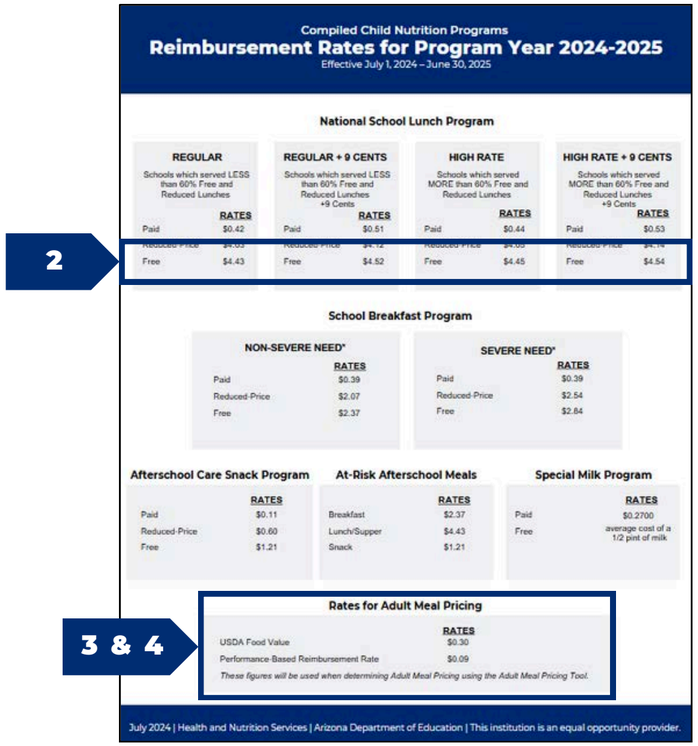
To determine the Adult Lunch Price at a non-pricing site:

- *Remember that this method is recommended for sites that do not charge students for lunch.*

1. **Enter the free lunch reimbursement rate for the current school year**
   At this site in the year of completion, the free lunch reimbursement rate is $4.43.

2. **Enter the performance-based reimbursement rate for the current school year**
   The performance-based reimbursement rate at the time of this example is $0.09.

3. **Enter the USDA Food value for the current school year**
   The USDA Food value at the time of this example is $0.30.



Compiled Child Nutrition Programs
Reimbursement Rates for Program Year 2024-2025
Effective July 1, 2024 – June 30, 2025

National School Lunch Program

REGULAR	RATES	REGULAR + 9 CENTS	RATES	HIGH RATE	RATES	HIGH RATE + 9 CENTS	RATES
Schools which served LESS than 60% Free and Reduced Lunches		Schools which served LESS than 60% Free and Reduced Lunches +9 Cents		Schools which served MORE than 60% Free and Reduced Lunches		Schools which served MORE than 60% Free and Reduced Lunches +9 Cents	
Paid	$0.42	Paid	$0.51	Paid	$0.44	Paid	$0.53
Free	$4.43	Free	$4.52	Free	$4.45	Free	$4.54

2

School Breakfast Program

NON-SEVERE NEED*	RATES	SEVERE NEED*	RATES
Paid	$0.39	Paid	$0.39
Reduced-Price	$2.07	Reduced-Price	$2.54
Free	$2.37	Free	$2.84

Afterschool Care Snack Program

	RATES
Paid	$0.11
Reduced-Price	$0.60
Free	$1.21

At-Risk Afterschool Meals

	RATES
Breakfast	$2.37
Lunch/Supper	$4.43
Snack	$1.21

Special Milk Program

	RATES
Paid	$0.2700
Free	average cost of a 1/2 pint of milk

Rates for Adult Meal Pricing

	RATES
USDA Food Value	$0.30
Performance-Based Reimbursement Rate	$0.09

These figures will be used when determining Adult Meal Pricing using the Adult Meal Pricing Tool.

3 & 4

July 2024 | Health and Nutrition Services | Arizona Department of Education | This institution is an equal opportunity provider.

Compiled Reimbursement Rates for Child Nutrition Program Operators

LUNCH	
Enter the free lunch reimbursement rate for the current school year	4.43
Enter the performance-based reimbursement rate for the current school year	0.09
Enter the USDA Food value for the current school year	0..30
Sub-total *(free lunch reimbursement rate + performance-based reimbursement rate + USDA Food value)*	
Suggested adult lunch price (rounded up to the nearest $.05)	

The Adult Meal Pricing Tool can be found on ADE's NSLP and SBP Program Forms and Resources webpage in the "Financial" accordion.

Adult Meal Pricing: Method #2

LUNCH PRICING EXAMPLE

To determine the Adult Lunch Price at a non-pricing site:

- *Remember that this method is recommended for sites that do not charge students for lunch.*

5 **Subtotal**

The subtotal is the sum of the free lunch reimbursement rate, performance-based reimbursement rate, and the USDA Food value. If completing this form virtually, the subtotal should automatically calculate.

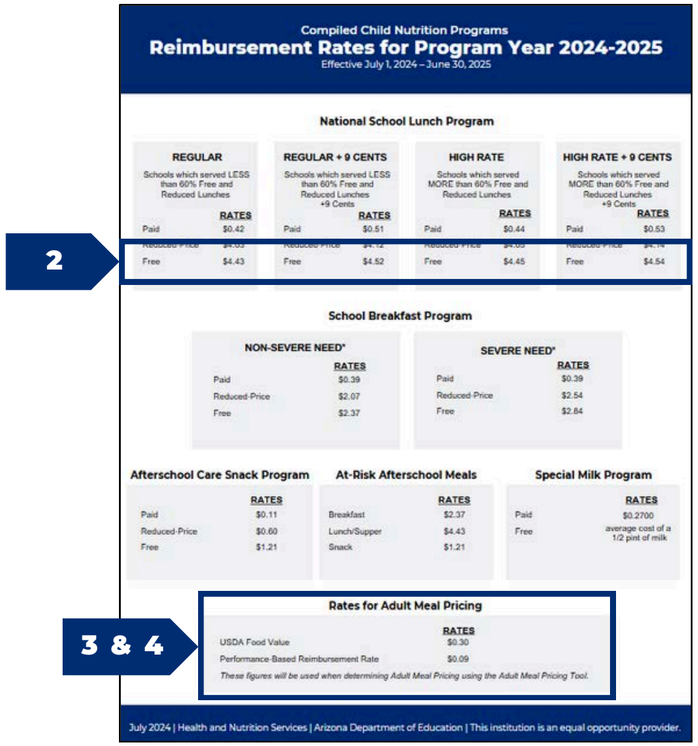
- $4.43 + $0.09 + $0.30 = $4.82

6 **Suggested adult lunch price (rounded up to the nearest $.05)**

Round the subtotal up to the nearest $0.05. This figure is the suggested adult lunch price.

- $4.82 rounds to $4.85. Suggested adult lunch price: $4.85.

Reminder that the examples in this training reflect a particular school year. Operators must use current rates in order to properly calculate accurate adult meal prices.


Compiled Child Nutrition Programs
Reimbursement Rates for Program Year 2024-2025
Effective July 1, 2024 – June 30, 2025

National School Lunch Program

REGULAR	RATES	REGULAR + 9 CENTS	RATES	HIGH RATE	RATES	HIGH RATE + 9 CENTS	RATES
Schools which served LESS than 60% Free and Reduced Lunches		Schools which served LESS than 60% Free and Reduced Lunches +9 Cents		Schools which served MORE than 60% Free and Reduced Lunches		Schools which served MORE than 60% Free and Reduced Lunches +9 Cents	
Paid	$0.42	Paid	$0.51	Paid	$0.44	Paid	$0.53
Free	$4.43	Free	$4.52	Free	$4.45	Free	$4.54

2

School Breakfast Program

NON-SEVERE NEED*	RATES	SEVERE NEED*	RATES
Paid	$0.39	Paid	$0.39
Reduced-Price	$2.07	Reduced-Price	$2.54
Free	$2.37	Free	$2.84

Afterschool Care Snack Program	RATES	At-Risk Afterschool Meals	RATES	Special Milk Program	RATES
Paid	$0.11	Breakfast	$2.37	Paid	$0.2700
Reduced-Price	$0.60	Lunch/Supper	$4.43	Free	average cost of a 1/2 pint of milk
Free	$1.21	Snack	$1.21		

Rates for Adult Meal Pricing

	RATES
USDA Food Value	$0.30
Performance-Based Reimbursement Rate	$0.09

These figures will be used when determining Adult Meal Pricing using the Adult Meal Pricing Tool.

3 & 4

July 2024 | Health and Nutrition Services | Arizona Department of Education | This institution is an equal opportunity provider.

Compiled Reimbursement Rates for Child Nutrition Program Operators

LUNCH	
Enter the **free lunch** reimbursement rate **for the current school year**	4.43
Enter the **performance-based** reimbursement rate **for the current school year**	0.09
Enter the USDA Food value **for the current school year**	0..30
Sub-total *(free lunch reimbursement rate + performance-based reimbursement rate + USDA Food value)*	4.82
Suggested adult lunch price (rounded up to the nearest $.05)	4.85

The Adult Meal Pricing Tool can be found on ADE's NSLP and SBP Program Forms and Resources webpage in the "Financial" accordion.

CONTACT US

If you have a question or require additional assistance, please contact your assigned specialist or contact HNS.

602-542-8700

HelpDesk

www.azed.gov/hns

Congratulations

How to Determine Adult Meal Prices Using the Adult Meal Pricing Tool

Information to include when documenting this training for Professional Standards:

Training Title: How to Determine Adult Meal Prices Using the Adult Meal Pricing Tool

Key Area: 3000-Adminstration

Learning Code: 3350

Length: 30 minutes

Please note, attendees must document the amount of training hours indicated on the training despite the amount of time it takes to complete it.

Certificate

Requesting a training certificate
Please click the button to complete a brief survey about this online training. Once the survey is complete, you will be able to print your certificate of completion from Survey Monkey.

Information to include when documenting this training for Professional Standards:

Training Title:
How to Determine Adult Meal Prices Using the Adult Meal Pricing Tool

Key Area: 3000- Adminstration

Learning Code: 3350

Length: 30 Minutes

Please note, attendees must document the amount of training hours indicated on the training despite the amount of time it takes to complete it.

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2. **Fax:** (202) 690-7442; or
3. **Email:** program.intake@usda.gov.

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