ESS Data Management
FY21 October 1 Data Collection (ODC) Overview
Dates are subject to change at any time. Subscribe to the ESS DM Listserv for updates.

OCTOBER 1 DATA COLLECTION

- Count Date: October 1, 2020 (*Not a Due Date)

- Open Date: October 5, 2020

  o **PHASE I: PERSONNEL & VERIFICATION COUNT**

    ▪ **Verification Count, Personnel Data & Electronic Signature Due: November 18, 2020**

    ▪ Verification count and/or personnel data can be submitted/modified anytime between October 5 - November 18, 2020

  o **PHASE II: RECONCILIATION**

    ▪ **Reconciliation Due: January 15, 2021 in AzEDS by 5pm**

    ▪ The SPED07 will be available November 23, 2020 and report will update daily after AzEDS integrity processing runs, until the final reconciliation due date

    ▪ Continue checking the SPED07 report on a regular basis during this time, even if your PEA's counts reconcile early in the process

    ▪ The preliminary final SPED07 report will be based on the data in AzEDS at the time of the reconciliation due date

  o **PHASE III: NON-RECONCILIATION**

    ▪ **Non-Reconciliation Due: March 24, 2021**

    ▪ PEAs that do not reconcile will be required to complete this phase and ADEConnect users will be notified via email

    ▪ **TIPS TO AVOID PHASE III**

      ➢ Start Early

      ➢ Check Reports Regularly

      ➢ Utilize ESS DM Tools & Resources

      ➢ Solve Integrity Errors Quickly