



Arizona Department of Education

Exceptional Student Services

Memorandum

To: Public Education Agencies

From: Chris Brown, Exceptional Student Services Operations Director

Cc: Irene Garcia, School Finance Operations Support Director

Date: January 21, 2021

Re: Ancillary Services and Group B Funding

In the state of Arizona, students with disabilities receiving special education services are reported into AzEDS to generate state funding as appropriate. Dependent on the disability, students with disabilities receive varying weighted totals under state aid. There is a fundable scenario that is not able to be reported into AzEDS at this time, which is comprised of students who require ancillary services but do not require special education instruction. This provision is outlined in A.R.S. § 15-769(D):

D. If a pupil with a group B disability does not receive special education instructional services but receives at least one ancillary service, the pupil shall be considered a special education pupil for the group B funding. If the category of disability has both a resource and self-contained weight, the pupil shall be classified as in a resource program. For the purposes of this subsection, "ancillary service" means one of the following:

- 1. Physical therapy.*
- 2. Occupational therapy.*
- 3. Orientation and mobility training.*
- 4. Sign language interpretation services.*
- 5. A full-time aide needed for an individual pupil to benefit from the pupil's educational program as specified in the pupil's individualized education program.*



Kathy Hoffman, Superintendent of Public Instruction

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Exceptional Student Services (ESS) and School Finance (SF) need to get information from any public education agency (PEA) for students who receive ancillary services but are not reported into AzEDS as receiving special education services. ESS has received communications that there are a handful of PEAs affected by this. ESS is working with SF to find a solution we can implement next fiscal year.

At this time, ESS would like to receive a student list from any PEA that has students needing these services but are not currently reported into AzEDS as receiving special education instruction. SF will be looking for ways to provide manual payments after the fiscal year is over for any affected PEA.

The summary of the steps:

1. Generate a list of student IDs for students receiving ancillary services but not receiving special education instruction.
2. Ensure that these students are reported accurately for student enrollment into AzEDS and have no special education transactions reported for the time frame in question.
3. Please contact ESS Data Management at ESSDataMgmt@azed.gov and they will send you an Excel file of the information we require to process the information accordingly.

Toward the end of this fiscal year, ESS and SF will follow up with the affected PEAs. Early next year, there will be guidance on how to report these students appropriately into AzEDS so it can generate the appropriate amount of state aid using the standard systems and processing.



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